



# **Kendriya Vidyalaya Sangathan**

## **A Compendium of Academic Circulars & Guidelines**

**August 2023**

# KENDRIYA VIDYALAYA SANGATHAN

## ACADEMIC CIRCULARS & GUIDELINES

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केन्द्रीय विद्यालय संगठन



केन्द्रीय विद्यालय संगठन (मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

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File No.11-ACD2029V/2/2021-AC(Acad) /3121-52

Date: 21.07.2023

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

**Subject: Academic Planning and Calendar of Activities - reg.**

Madam / Sir,

You may recognize the fact that for the success of educational effort, design of an appropriate Academic Plan and its meticulous implementation is an essential requirement. Further, you may recall the instructions issued by KVS(HQs) in the previous years in this regard.

In addition to the areas/issues/points contained in those instructions, every Kendriya Vidyalaya is required to take into account the following while chalking out the Academic Plan for the current session:

- A. National Curriculum Frameworks:** NCERT has released the NCF for the Foundational Stage and also the draft Curriculum Framework for School Education. Recommendations and suggestions given in these documents especially the NCF-FS are to be implemented by all the KVs in the foundational stage.
- B. Experiential Learning:** The draft NCF-School Education 2023 says that "The central purpose of schools as formal educational institutions is the achievement of valuable knowledge, capacities, and knowledge and dispositions by their students." (Section 1.3). It further states that the students develop disciplinary knowledge through engagement with the varied forms of knowledge like Mathematics, Sciences, Social Sciences, etc. "While the capacity for problem solving depends heavily on such disciplinary knowledge, often real-life situations pose problems, solutions for which are informed by many disciplines that need to be integrated." (Section 1.3.3).

Hence, each KV requires to be make specific class-wise curricular plans for implementing inter-disciplinary and integrated learning. The initiatives taken in the past couple of years in the form of multi-disciplinary projects requires to be implemented with renewed focus and vigour. Assessment would continue to include this multi-disciplinary projects carried out by the students.

- C. Three Roles of Assessment:** The primary role of assessment in the past was to measure the extent of learning i.e., *assessment of learning*. Whereas, the other two roles of assessment viz., (i) to guide and support learning by the teachers i.e., *assessment for learning* and (ii) to enable students to become self-



regulated learners i.e., *assessment as learning*. The curricular plan of the teachers should also focus on these roles of assessment too. Usage of questions to probe the learning of students during the classroom teaching and design of appropriate competency based test items are essential for every teacher in this regard.

- D. Supporting Every Learner to achieve Learning Outcomes:** Mission NIPUN Bharat has the specific objective of ensuring that every student attains Foundational Literacy and Numeracy before they complete Grade III. In order to provide a systemic support in this regard, a web-based application for recording the student attainment of various '*Lakshyas*' (Learning Outcomes) was designed and made available by KVS. In the current academic session, it will include Class III and hence at the end of this session, all the KVs have to ensure that the objectives of Mission NIPUN are achieved.

Every teacher is therefore required to take into account the needs of students in her/his class and accordingly chalk out a plan. And this plan is required to include not only the curricular strategies for attainment of *Lakshyas* for the current Grade or Class but also specific intervention strategies to support those learners who are lagging behind in the attainment of one or a few *Lakshyas*. Suitable templates to aid the teachers in this regard is being made available in the PIMS portal.

Similar efforts are to be taken by the teachers for the students of all other classes too.

- E. Learning Gaps and Interventions to address them:** There is scope for improvement in the academic achievement of students both in terms of quantity and quality. This is true for not only the Board classes but also for the other classes. Hence, it should be the endeavour of all the KVs to specifically pay attention to the learning gaps in their students and draw a suitable plan of intervention help students bridge the learning gaps. Such an exercise should be a regular feature and the ROs need to monitor the activities being carried out by the KVs in their regions.
- F. Integrating Skill Education:** Certain efforts were initiated in this regard in the last academic session and the same requires to be scaled up in the light of CBSE Circular No.: Skill-01/2023 which was forwarded vide this office letter F. No. DAC 2/1/2020-DC(Acad-II)/Pt(1) dated 25.05.2023. The services of TGT(Art), TGT(WE) and PRT(Music) can be aligned to the extent possible in this regard, as the talents of these teachers can be effectively utilized by the KVs. Collation of data of students pursuing skills modules (Classes VI - VIII) and skill subjects (Classes IX - X and XI - XII) by each of the ROs and its effective monitoring at the level of the RO shall also be a focus this year.
- G. Competency Based Education:** Competency based Education (CBE) offers a flexible, personalised and practical approach to education that can better prepare students for success in the task and in life. CBE emphasises the mastery of specific skills or competencies. CBE allows students to progress at their own pace and focus on the areas where they need assistance and hence this approach could be more effective than traditional class room-based learning. Every teacher therefore can adopt this approach and incorporate it in lesson plan.



Competency Based Assessment (CBA) is part of this approach. CBA evaluates student's ability to apply their knowledge and skills in real-world situations. CBA typically involves multiple assessments which include written examination, practical demonstrations, simulations, projects. Etc. CBA is often designed to be aligned with specific learning objectives and they may be either formative or summative. Thus, the use of CBA in education can help to ensure that students are developing the specific skills and knowledge for their success. In this regard, CBSE circular No. 45/2023, dated 6<sup>th</sup> April 2023 on Assessment and Evaluation for the session 2023-24 issued for classes IX to XII needs to be strictly adhered to. Further for Class III to VIII minimum 40% competency based questions to be incorporated in all tests and examination in this Academic Year.

**H. Co-Curricular Activities:** In achieving holistic and well-rounded education, Co-curricular activities play an important role. These activities include sports, music, drama, art and craft, debate, community service and many others. It helps in the development of students and provide them with opportunities to explore their interests, develop skills and build relationships which are essential for success in aspects of life.

KVS, besides the activities planned at the KV level, encourage students to participate in activities under Ek Bharat Shreshtha Bharat/Azadi Ka Amrit Mahotsav and activities suggested by CBSE and other Ministries on special occasions to provide more opportunities. As these activities are suggested to show avenues of opportunities suiting to the interest and skills of the students, it should not be construed as over burdened and take away the academic learning space of students. There are proven theories around the world that students who participate more in co-curricular activities do better in their academic learning as well. Hence all KVs have to plan their CCA calendar in such a manner by incorporating these activities and to encourage students to participate and help to realise the achievement of all- round qualities.

**I. Effective Utilisation of Resources :** Good infrastructure facilities are essential requirements for a school as they contribute to the safety, health, comfort and academic success of students. Providing a well equipped and conducive learning environment is crucial for ensuring student's success. KVs are the kind schools across the country which have developed structurally sound and safe buildings, standard sports facilities, smart classrooms, Computer, Science, Mathematics and Geography labs, Language and Atal tinkering labs, etc.

In view of the requirement to improve reading comprehension, availability and usage of age-appropriate reading material in the form of good quality books (both fiction and non-fiction) as well as periodicals needs to be ensured. Especially, the periodicals published by the Publications Division, Ministry of Information and Broadcasting needs to be subscribed/procured. Additionally, the usage of equipments and accessories required to aid teachers and students to realise learning objectives that have been made available in plenty in the KVs needs to be ensured. It is seen from the past that these facilities were either not maintained properly or underutilised.

Hence all KVs have to plan department wise and ensure fair and effective utilisation of resources available in the system. The plan should be reflected in the Vidyalaya Plan 2023-24, which will be checked during panel inspection of the Vidyalaya.

- J. Continuous Professional Development (CPD):** Since NEP-2020 recognizes the central role of teachers in the curricular transactions, it recommends CPD as an essential measure to support the needs of teachers. Plan of action to be circulated by KVS separately needs to be implemented by all the Regions/ KVs.

The plan outlined above are not exhaustive and the ROs /KVs can plan in all other areas of Vidyalaya functioning as per local needs and suiting to the skills of the learners.

The tentative academic calendar of activities and the scheme of assessment for the session is also enclosed along with this letter to facilitate the exercise of preparing the Academic Plan by all the KVs and ROs.

With best wishes for success in all the endeavours for the current Academic Session,

Yours sincerely,



(NR Murali)

Joint Commissioner (Acad)

Encl: As stated above.

Copy to:

1. PS to Commissioner, KVS (HQs), New Delhi for information.
2. The Director, All ZIETs in KVS for information.





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File No.11-ACD2029V/2/2021-AC(Acad-VI)

Date: 23.05.2022

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: Academic Planning and Calendar of Activities 2022-23-reg.

Madam/Sir,

Academic planning and its meticulous implementation by the educational institutions are an essential requirement for the attainment of learning outcomes by its students. It is more so for the Kendriya Vidyalayas as they strive to achieve excellence in the demanding task of educating the young children in their care. The normal physical functioning of schools in the last two academic years being curtailed, engagement of students with the tasks of learning were carried out in the blended mode. Now that the normal functioning of schools has commenced in almost all the places, it is essential that we carefully chalk out a plan that would take into account the consequences of the limitations to the curricular transactions in the last couple of years and lead the students towards the fulfillment of aims and aspirations of NEP-2020.

You may recall this office letter dated 24 05 2021 on the subject of Academic Planning. It listed the focus areas primarily based on the pedagogical requirements arising out of the implementation of NEP-2020. Further, it also asked all the Kendriya Vidyalayas to prepare a Vidyalaya-level plan keeping in view the experiences and learnings of the previous session. A similar action needs to be carried out this year too. However, as the normal functioning of schools in the physical mode has commenced from a blended mode, specific attention needs to be paid to the following areas:

- 1. Pedagogical Interventions:** The shift in pedagogical processes as envisaged in NEP-2020 at different stages, viz., Foundational, Preparatory, Middle and Secondary stages needs to be continued in all the KVs. Due stress needs to be given to competency-based learning, critical and creative thinking, integration of subjects, innovation and experimentation etc. Appropriate planning at the level of individual teacher / HM / VP / Principal is to be done by each of the KVs.
- 2. Learning Gaps:** Limitations in the reach and mode of curricular transactions in the previous two academic sessions have led to some learning gaps in the students. Following are suggested to address this immediate concern -
  - Learning gaps are to be identified, class-wise.

*P. Mahesh*



- Bridge courses including concepts of previous learning needs to be conducted covering learning gaps found in most/many students in the class.
  - Specific small-group / individual remedial measures to be adopted for others
  - These exercises need to be continued on a periodical basis, till such time all these gaps are addressed in all the students of the class.
3. **Foundational Literacy and Numeracy:** NEP-2020 emphasizes the importance of growth and development of children in their early years. Accordingly, it exhorts the school systems to capitalize on the early learning capabilities of children by focusing on the Foundational Literacy and Numeracy. The two focus areas in this regard are:
- **NIPUN Bharat Mission –**
    - Guidelines provided in the Mission document on the areas of pedagogy and monitoring needs to be carried out meticulously.
    - Enabling environment to help the learners attain the Lakshyas / Outcomes to be created and maintained in all the classrooms.
      - NIPUN Bharat Logo and Lakshyas for the respective class should be displayed in all the schools;
      - Print rich and Numeracy rich environment be provided in the classrooms;
      - Age and developmentally appropriate children's literature be made available in the Class Libraries;
      - Audio book for children with special needs like DAISY which is available in CIET website may be downloaded in School computers for use the students.
      - Provide for display of children's work in the classrooms; and
      - Provide spaces for the students to carry out activities and pursue their interests either in the classrooms or in other areas of the school so that the children can do activities of their choice.
    - Assessment of abilities made at the Entry level and that of the attainment of the Lakshyas at the end of the year be studied for recognizing the strengths as well as the areas requiring improvement in terms of the curricular transactions.
    - Assessment of abilities commenced last year for the students of Class I shall be continued this year also.
    - This year it shall be extended to the students of Class 2 students and the rubrics for levels of competencies shall be circulated separately.
    - **Monthly NIPUN meetings be conducted replacing the CMP meeting.**
    - The KVS – NIPUN Bharat Blog available at <https://kvs-fln5.blogspot.com> be effectively utilized by all the stakeholders.
  - **Vidya Pravesh –** This three-month play-based School Preparation module should be implemented for the students of Class I. If need be, Vidyalaya / Cluster level workshops be conducted for effective implementation of the same. <https://ncert.nic.in/pdf/VidyaPravesh>.
  - Resources like Barkha Series which is developed by NCERT may be made available in school to enrich reading capacity of students.
4. **Competency Based Assessment:** NEP-2020 places a strong emphasis on conceptual understanding, creativity and critical thinking so that challenges posed by the evolving knowledge landscape can be converted into productive opportunities. Accordingly, the policy advocates shift in the classroom transactions

*P. Mahan*



towards competency-based learning and education. An integral part of such competency-based learning is competency-based assessment. In all the periodical tests and examinations at school level, competency-based questions shall be included :-

- as per CBSE norms for Classes IX to XII; and
- at least 30% of the question paper for Classes III to VIII.

5. **Teaching of Regional Language / Mother Tongue:** The teaching of regional language/mother tongue is provided as an additional arrangement and the same may continue to be facilitated.

However, for children in Primary classes, who may be having difficulty in following English & Hindi instruction, teachers who know their mother tongue may mentor them till they become comfortable with the medium of instructions.

6. **Environment Education and Adoption of Sustainable Practices:** In order to create an awareness about the environment and to help them understand and appreciate how their actions affect the environment, it is important to engage the students in various hands-on activities. Such activities should be preceded and followed up with meaningful discussions in the class. All the KVs may take up the following in this regard:

- Establish Eco clubs and explore possibilities for providing exposure to the students from the Institutions of repute and experts available in the neighborhood;
- Take up activities like gardening, tree plantation, nature walks, bird watching etc. and include these as part of the School plan; and
- Introduce various sustainable practices like waste recycling, water and energy conservation etc.

7. **Pre-Vocational Education Programme (PVEP):** NEP-2020 highlights the importance of Pre-Vocational Education Programme at the Middle stage (Classes VI to VIII), which would enable students to make informed choices while selecting their subjects in higher classes as these would provide an exposure to the variety of occupations available in the world of work. Following points be noted for inclusion in the Academic Plan of the Vidyalayas:

- Every student will take a fun course, during Grades 6-8, that gives hands-on experience of a sampling of important vocational crafts, such as carpentry, electric work, metal work, gardening, pottery making, etc., as decided by States and local communities and as mapped by local skilling needs.
- Provision in this regard already existing in Article 132 of Education Code of KVS and subsequent orders/instructions issued from time to time be followed.
- KVs and ROs have already done an exercise of identification of courses /skills along with trainers on the basis of choice /local needs of students /parents
- Further, skill modules are being offered by CBSE in middle Classes (Classes VI/VII/VIII) and board does not charge any fee from the school for offering skill modules in these classes. Details are available of CBSE website (Academic Website- Skill Education) at [cbseacademic.nic.in/skill-education.html](http://cbseacademic.nic.in/skill-education.html).
- Interesting activities for students should be planned for bag-less days.

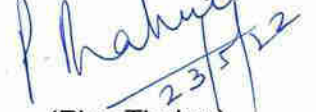
*P. Mahan*

8. **Utilization of Resources:** Now that the regular functioning of schools have commenced in the physical face – to – face mode both the physical and digital resources have to be effectively utilized.
- Physical infrastructure including laboratories, library and facilities for games & sports need to be examined for safety and hygiene.
  - Digital resources available in the KVs and the skills honed by the teachers during online engagement of students need to be continued to supplement and enhance the learning of students.
9. **CCA:** Co-curricular activities have been an essential part of transactions in KVs. A renewed focus is required in this regard as the schools have started functioning normally in the physical mode now. Detailed plan and implementation is required to provide opportunities for participation of larger number of students in these activities. Activities which instill creativity, enhance communication skills and leadership qualities should be focused on.
10. **Overall Well-being of students:** Students had only limited opportunities for face – to – face interactions in the immediate past. Efforts were made to attend to the emotional and psychological needs of students in that scenario of limitations. Such efforts to address to the emotional and psychological needs of students need to be carried forward so that healthy developments of children can be supported.

In addition to the above points to be included in the planning of activities for each of the KVs, a Calendar of Activities has also been designed and enclosed for effective implementation and monitoring of curricular transactions.

You are hereby requested to convey these to the KVs in your region and ensure the progress of KVs to the expectation of all stakeholders.

Yours faithfully,



(Piya Thakur)

Joint Commissioner (Acad)

Encl: As stated above.

Copy to: -

1. PS to Commissioner, KVS (HQs), New Delhi for information.
2. The Director, All ZIETs in KVS.





F.11029/64-1/2020/KVS(HQ)/Acad./1056-1083

Date: 03.08.2021

To  
The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

**Subject: - Academic Plan, Assessment and its Implementation - reg.**

Madam/Sir,

In response to the earlier letter of even number dated 21<sup>st</sup> May 2021, tentative academic plan and assessment schemes were received from the regions. This was followed by an elaborate interaction with the regions on 17<sup>th</sup> June 2021 including all the DCs and in-charge DCs of the regions. Within the broader overall focus of supporting and ensuring the well-being of students, varied forms of academic engagement and assessment schemes and plan for pedagogical changes required at different stages of school education as given in NEP-2020 were discussed.

Since such planning has to take into account the unique nature of this organization that calls for uniform arrangement in view of the transferable job of the parents and maintain continuity in learning, two Committees of DC were formed to look into the

- ⇒ tentative models of academic plan
- ⇒ split-up for the coverage of syllabus by KVs
- ⇒ models of multi-disciplinary projects and
- ⇒ proposed schemes of assessment which can help in the development of skill and capacities as envisaged in NEP-2020.

Reports of these two committees have now been received and examined in detail in HQ. Accordingly, the following are enclosed for implementation by all the regions:

1. Split-up syllabus along with suggested plan for curricular transaction
2. Models of multi-disciplinary projects and
3. Schemes of assessment for the Classes I – VIII.

In the given pandemic situation and experience of last year, KVs have to continue with the blended mode of teaching-learning and plan accordingly. In such a scheme teachers occupy the central place in the curricular transactions and hence capacity building modules in terms of requirement for them would be planned by the Headquarters. Any specific requirements in this regard, may be communicated to the Joint Commissioner (Trg.), KVS HQ.

While implementing the academic plan and the scheme of assessment, emphasis on the following areas be ensured:

## 1. REALIGNMENT OF PEDAGOGY

The pedagogical requirement for the new four stages of 5+3+3+4 system be adopted. The broader details have already been given in the earlier letter of even number dated 21<sup>st</sup> May 2021. In essence, pedagogy must evolve to make learning more experiential, promote critical thinking; be holistic, learner-centric and joyful.

Teachers should be given autonomy in choosing the pedagogy so that they may teach in the way they find it effective for the students. They should be recognised for novel approaches to teaching that improves learning outcomes. Such efforts of the teachers should be encouraged and **documented by the Principals** so that it can be shared with other schools. **[Para 5.14 of NEP]**

As mentor and guide to students, teachers to use technology as an enabler of education and promote interactive and activity-based learning. The Academic Committee of the region will facilitate the teachers by providing links and references to the study and support materials available in PM e-Vidya like DIKSHA, NROER and other academic portals and channels.

One-to-one peer tutoring is an effective method for learning not for the students but for the teacher also. Peer tutoring under the supervision of teacher to be promoted and adopted by schools. **[Para 2.7 of NEP]**. Similar methods can be explored and adopted by every school.

## 2. FOUNDATIONAL LITERACY AND NUMERACY (FLN)-

The ability to *read and write and perform basic operations with numbers* to be accorded highest priority to achieve FLN by all students by Grade 3. Kendriya Vidyalayas have been notified to be developed as model schools in the implementation of FLN under the NIPUN mission. Hence, NIPUN guidelines should be implemented by all KVs to achieve goals and Lakshyas / Targets. Teacher empowerment activities arranged in the form training and workshops as well as exemplar videos being developed in-house by a team of HMs be effectively used in this regard. *School Readiness Program for Class 1* students along with the module for entry level assessment of each child entering the KVS system needs to be carefully implemented. This in turn is to be followed by implementing class appropriate plans to achieve the Lakshyas / Targets given in NIPUN. These targets are available at page no. ... of the NIPUN guidelines. To track and monitor the progress of students a mid-session review and session ending assessment of the levels of learning of each child would have to be made for which separate instruction shall be issued later.

This practice will help tracking the learning as the child moves to from one grade to the next. Each regional head would monitor and this document this journey. A sample of such a pilot by one region is attached for information.

## 3. CONTINUOUS ENGAGEMENT WITH STAKEHOLDERS

**PTM:** Continuous engagement and feedback from parents, students will help in collaborating together for achieving the desired learning outcomes of every child. Therefore, conduct of regular PTMs should be planned in advance and intimated to the parents by every KV.

**Community Support:** Volunteer support group of retired teachers, retired government employees, scientists, alumni, educators can be considered to support the learning activities. School wise data base can be created for this purpose. **[Para 3.7 of NEP]**

**Mapping of students and devices:** Accessibility of students to digital devices will continued to be mapped to plan for synchronous and asynchronous mode of curricular transactions. Each school will take up the task on priority to ensure engagement with all categories of students viz., - having independent devices and good internet connectivity, having shared devices and / or limited connectivity, having a non – smart, basic phone and having no devices at all. Mapping should also be device specific, i.e. laptop/ desktop/ smart phone/ ordinary phone so that teaching can be planned accordingly.

Individual KVs should explore possibilities of taking help of Alumni, CSR, PTA, NGO, etc. for the students who are still without device.

#### **4. ASSESSMENT:**

NEP emphasizes on regular formative / adaptive assessment for learning to track and support the attainment desired learning levels by every child. The challenges thrown by closure of schools due to Covid-19 pandemic has led to the reworking on the alternate and new assessment strategies. The grade wise assessment scheme with a focus on the outcomes to be achieved by the learners has been enclosed. The same needs to be carefully studied and implemented by every KV and every teacher.

*The Alternative Academic Calendar* developed by NCERT has been mapped with the expected learning outcomes for grades 1-12 keeping in view the choice of available technological tools for imparting education. The AAC should be used by the teachers to conduct various activities mentioned therein to bridge the learning gaps due limitations of online mode of teaching. It is being updated to include assessments as well. (<https://ncert.nic.in/alternative-academic-calendar.php>)

Multi-disciplinary projects as outlined in the attachment needs to be implemented for all the students of Classes VI – VIII. While implementing the same, the teachers be asked to periodically observe the progress made by the students and interventions be provided as and when needed. Further the experience gained in this process be used to design new and better projects for the coming sessions.

#### **5. INTEGRATION OF ESSENTIAL SUBJECTS, SKILLS AND CAPACITIES:**

NEP proposes curricular integration of essential subjects and skills. Para 4.26 states that every student will take course during grades 6-8 that gives hands-on experience of vocational crafts as mapped by local skilling needs. As communicated earlier, the inputs from students, parents and teachers on introduction of vocational courses according to the areas of interest of students, its scope and utility in the present scenario and in future from classes VI-VIII should be mapped. The agencies/local experts in various areas may be contacted along with institutions like ITIs, Polytechnics etc. and the details such as areas of expertise, availability of services, willingness to involve themselves, career prospects of students etc.

In addition to the above focused action on curricular transactions, all the KVs in the region be asked to pay attention to the following areas too:

**A. INFRASTRUCTURE-** Each Principal has to take care of the maintenance and upkeep of their premises including all the essential facilities made available in the KVs. In addition they should also periodically obtain the following certificates from respective authority/ agency:1. School Safety Certificate2. Fire Safety certificate etc.

Upkeep of infrastructure should take into account the needs of CWSN children and staff.

#### **B. UPDATING DATA:**



## **B. UPDATING DATA:**

Since collection of periodical data is essential for various aspects of planning, it may be ensured that the information provided by the KVs is accurate. Timely compliance, wherever required like in the cases of OASIS, UDISE+, SARAS etc., be also ensured.

## **C. IT INTERVENTIONS:**

Many of the regions and KVs have shared their resources on blogs. It would be preferable for all the regions and KVs to relook into their design so that the required navigation to access the desired resources are easily available. Also visitor's counter be embedded so that

frequent visits by the users motivates the resource providers to share better and further resources.

With the ongoing implementation of NEP-2020, introduction of various schemes and activities would be a regular feature. Required instructions from HQ would be issued from time to time. However, all KVs may be asked to visit the official websites of Ministry of Education, CBSE, NCERT and KVS HQ for regular updates. Some of the essential documents available on MoE / CBSE websites are listed below as an example:

1. NEP 2020- (National Education Policy)
2. SARTHAQ-Part I & II (Students' and Teachers' Holistic Advancement through Quality Education)
3. PRAGYATA – Guidelines for digital education
4. DIKSHA- variety of resources
5. Guidelines for gifted children
6. TERM- Teacher Energized Resource Material
7. NIPUN- National Initiative for Proficiency in Reading with Understanding and Numeracy- guidelines on FLN Mission

With the aspirations of the nation being clearly spelt out in NEP-2020, it is our collective responsibility to raise upto the expectation and contribute our best in this endeavor of nation building.

Yours Sincerely,



(Piya Thakur)

**Joint Commissioner (Acad.)**

### **Enclosure: -**

1. **Split-up Syllabus Class I to VIII**
2. **New Assessment Criteria Class I to VIII**
3. **Multi Disciplinary Project (MDP) Class III & IV**

### **Copy to:-**

- 1) **PS to Commissioner, KVS, New Delhi.**
- 2) **PS to Additional Commissioner (Acad.), KVS, New Delhi.**
- 3) **Guard file.**



केन्द्रीय विद्यालय संगठन



केन्द्रीय विद्यालय संगठन (मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

File No: 11350/2023-24/KVS(HQs)

Date: 11.04.2023

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: - Curriculum for the Academic Year 2023-24 -reg.

Madam/Sir,

As you are aware, the new Academic Session 2023-24 commenced from April 1, 2023, and the Kendriya Vidyalayas follow Curriculum for the Academic Year 2023-24 as given below:


1. Preschool Curriculum shared by NCERT for Balvatika Classes has already been provided to Regions vide this office letter dated 24.11.2022 to be followed by KVs (where Balvatika Classes opened on Pilot mode in 2022-23).
2. NCERT Curriculum for Class I -VIII.
3. Secondary and Senior Secondary Curriculum 2023-24 for Class IX to XII provided by CBSE as per Circular no. Acad-39/2023 dated 31.03.2023.

In this regard, it is requested to direct KVs to take following actions at their end:

1. To constitute a Curriculum Committee at school level to sensitize all teachers, students and other stakeholders about Curriculum.
2. To conduct workshops for Teachers at school level and apprise to all teachers regarding syllabus, assessment pattern, distribution of marks in theory and practical/projects etc. especially changes, if any.
3. To provide the copy of Curriculum to all teachers and it should be invariably kept in Vidyalaya Library and with the Principal for ready reference.

It is further requested to conduct VC with Principals of KVs of the Region regarding Curriculum.

Yours sincerely,

  
(B K Behera) 11/04  
Deputy Commissioner (Acad) 2023

Encl:- As above.

Copy to:-

1. The Principal, KV Kathmandu, Moscow and Tehran for information and further necessary action.
2. The Director KVS, ZIETs for information.



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**F.1001/CBSE-Acad/Curriculum/2023**

**March 31, 2023**

**Cir No: Acad-39/2023**

All Heads of Institutions affiliated to CBSE

**Subject: Secondary and Senior School Curriculum and Sample Question Papers for the session 2023-24**

1. CBSE annually provides the curriculum for classes IX to XII containing academic content, syllabus for examinations with learning outcomes, pedagogical practices, and assessment guidelines.
2. It is important that schools ensure curriculum transactions as per the directions given in the initial pages of the Curriculum document. The subjects should be taught as per the curriculum given by suitably incorporating strategies such as Art-Integrated Education, Experiential Learning, Pedagogical Plans, etc. wherever possible.
3. As CBSE has adopted National Curriculum Framework for Foundational Stage – 2022, schools offering foundational or preparatory education are advised to adhere to the recommendations regarding curriculum, pedagogy, assessment, and other areas described in detail in the NCFSS-2022 and guidelines of the Board issued from time to time.
4. Sample Question Papers with detailed designs of the Question Paper are also available on CBSE's website to reflect the impact of changes made in the curriculum. SQPs also provide students with an idea of the exam pattern and the type of questions that may be asked in the actual examination in order to ensure transparency and reduce stress. Students will also get a clear understanding of the weightage of different topics and the marking scheme to be followed by going through these Sample Question Papers.

Schools are requested to share the Curriculum and Sample Question Papers available on [www.cbseacademic.nic.in](http://www.cbseacademic.nic.in) at the given links, with all students and teachers –

- Secondary & Senior Secondary School Curriculum –  
[http://www.cbseacademic.nic.in/curriculum\\_2024.html](http://www.cbseacademic.nic.in/curriculum_2024.html)
- Sample Question Papers – Secondary –  
[http://www.cbseacademic.nic.in/SQP\\_CLASSX\\_2023-24.html](http://www.cbseacademic.nic.in/SQP_CLASSX_2023-24.html)
- Sample Question Papers – Senior Secondary –  
[http://www.cbseacademic.nic.in/SQP\\_CLASSXII\\_2023-24.html](http://www.cbseacademic.nic.in/SQP_CLASSXII_2023-24.html)

**Dr. Joseph Emmanuel**  
Director (Academics)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली – 110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



-2-

**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed JeetSingh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
5. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
6. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054
7. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
8. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
9. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar –791 111
10. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
11. The Director of Education, S.I.E., CBSE Cell, VIP Road, Junglee Ghat, P.O. 744103, A&N Island
12. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector -3, Rohini, Delhi
13. The Additional Director General of Army Education, A –Wing, Sena Bhawan, DHQ, PO, New Delhi-110001
14. The Secretary AWES, Integrated Headquarters of MoD (Army), FDR Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
15. The Director of School Education, Ladakh, Room No. 101, 102 Ground Floor, Council Secretariat, Kurbathang, Kargil-Ladakh
16. The Director of School Education, Ladakh, Room No. 101, 102 Ground Floor, Council Secretariat, Kurbathang, Kargil-Ladakh
16. The Director of School Education, Andhra Pradesh, 3rd Floor, B block, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh PIN : 521456
17. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
18. All Joint Secretary/ Deputy Secretary/ Assistant Secretary/SPS / Analyst, CBSE
19. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
20. In charge IT Unit with the request to put this Circular on the CBSE Academic Website
21. In-Charge, Library
22. The Director (Media & Public Relations), CBSE
23. DS to Chairperson, CBSE
24. SPS to Secretary, CBSE
25. SPS to Director (Academics), CBSE
26. SPS to Director (Information Technology), CBSE
27. SPS to Controller of Examinations, CBSE
28. SPS to Director (Skill Education), CBSE
29. SPS to Director (Professional Examinations), CBSE
30. SPS to Director (Training), CBSE
31. SPS to Director (CTET), CBSE
32. SPS to Director (EDUSAT), CBSE
33. Record File

**Director (Academics)**



‘शिक्षा सदन’, 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली –110002

‘Shiksha Sadan’, 17, Rouse Avenue, Institutional Area, New Delhi – 110002







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/ACADEMIC/JS(SS)/2023/

6<sup>th</sup> April 2023  
Circular No. Acad-45/2023

All the Heads of Schools affiliated to CBSE

**Subject: Assessment and Evaluation Practices of the Board for the Session 2023-24**

The National Education Policy, 2020 has affirmed the need to move from rote learning to learning more focused on developing the creative and critical thinking capacities of students to meet the challenges of the 21st century proactively. Accordingly, the Board has taken multiple steps towards implementation of Competency Focused Education in schools, ranging from aligning assessment to competencies, development of exemplar resources for teachers and students as well as continuous capacity building of teachers etc.

The Board has released guidelines vide Circular No. Acad- 05/2019 dated 18.01.2019; Circular No. Acad-11/2019 dated 06.03.2019; Circular No. Acad-18/2020 dated 16.03.2020; and Circular No. Acad-57/2022 dated 20.05.2022 to progressively align assessment to the vision of the NEP by including more *competency-based questions* in the Class X and XII Board examinations.

In continuation to these circulars, the Board is initiating further corresponding changes in the Examination and Assessment practices for the academic session 2023-24 to align assessment to Competency Focused Education. Therefore, in the forthcoming session a greater number of Competency Based Questions or questions that assess application of concepts in real-life situations will be part of the question paper.



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली - 110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



The changes for classes IX-XII (2023-24) year-end Board Examinations are as under:

(Classes IX-X)		
Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paper year-end examination/ Board Examination (Theory)	<ul style="list-style-type: none"><li>Competency Based Questions are 40% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.</li><li>Objective Questions are 20%</li><li>Remaining 40% Questions are Short Answer/ Long Answer Questions</li></ul>	<ul style="list-style-type: none"><li>Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 50%</li><li>Select response type questions(MCQ) = 20%</li><li>Constructed response questions (Short Answer/Long Answer type Questions, as per existing pattern) = 30%</li></ul>

(Classes XI-XII)		
Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paperyear-end examination/ Board Examination (Theory)	<ul style="list-style-type: none"><li>Competency Based Questions are 30% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.</li><li>Objective Question are 20%</li><li>Remaining 50% Questions are Short Answer/Long Answer Questions</li></ul>	<ul style="list-style-type: none"><li>Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 40%</li><li>Select response type questions(MCQ) = 20%</li><li>Constructed response questions (Short Answer Questions/Long Answer type Questions, as per existing pattern) = 40%</li></ul>

Curriculum document released by the Board for the Academic Session 2023-24 and the Sample Question Papers may also be referred to for details of the QP design of individual subjects. Learning frameworks for various subjects for classes IX-XII are now available at the <https://cbseacademic.nic.in> for reference.

(Dr. Joseph Emmanuel)  
Director (Academics)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीटूशनल एरिया, नई दिल्ली - 110002  
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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

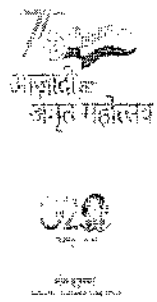
1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
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8. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
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31. SPS to Director (CTET), CBSE
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33. Record File

**Director (Academics)**



'शिक्षा सदन', 17 राज़ एवेन्यू, इंस्टीटुशनल एरिया, नई दिल्ली –110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





केन्द्रीय विद्यालय संगठन (मुख्य.)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

KENDRIYA VIDYALAYA SANGATHAN (HQs)

An Autonomous Body under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11331/2023-24/KVS(HQ)/ DC (Acad-II) 29 61 -2998 Date 04.07.2023

(Amended Letter in place of earlier letter dated 29.06.2023)

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: Opening of One Section of Balvatika-3 (for children of 5+ years of age) in  
450 KVs - reg

Madam/Sir,

Inviting your attention to the subject cited above, I am to convey the decision to start one section of Balvatika-3 class (for children of 5+ years of age) in the identified 450 KVs (as per the list given in Annexure-I) from the current Academic Session 2023-24. In this regard, the following guidelines are required to be followed and therefore, necessary directions be issued to the Principal of concerned KVs to take necessary for immediate action at their end:

**I. Admission in Balvatika-3 :-**

- Admission to Balvatika-3 class alone shall be done as per the priority and reservations given in the KVS Admission Guidelines 2023-24. The prescribed age criteria is given below:

Class	Age ( as on 31 <sup>st</sup> March 2023)
Balvatika -3	Should have attained 5+ years but not completed 6 years of age.

- Reservation under the provisions of RTE Act-2009 shall be applicable for Balvatika-3.
- Provision for admission for Single Girl Child Category shall not be applicable to Balvatika -3.
- Local advertisement shall be issued by the respective KVs and would ensure wide publicity in their locality.
- Notification, registration and admission will be done as per the Admission Schedule (Annexure-II) attached.

- Registration for admission in Balvatika -3 will be done through Online mode. Registration link, schedule for draw of lots and other details will be issued separately.

**II. Engagement of Teachers & Caregivers (Helpers) :** - Following modalities shall be followed for the engagement of teachers on contractual basis and Caregivers (Helpers) for Balvatika-3.

- A total of 02 ECCE trained Balvatika Teachers shall be engaged on contractual basis by each KV.
- The engagement of such teachers on contractual basis shall be made as per the instructions contained in this office letter dated 08.10.2013 and their remuneration shall be paid as per this office letter dated 21.03.2013 (similar to that of Primary Teachers)
- Qualification for Balvatika Teachers as prescribed by NCTE is given below:
  - i. Senior Secondary class (Class XII or its equivalent) from a recognised Board with at least 50% marks and
  - ii. Diploma in nursery Teacher education /Pre -school Education /Early Childhood Education Programme (D.E.C.Ed) of duration of not less than two years or B.Ed (Nursery) from NCTE recognised institutions.
- One Caregiver shall be engaged by each of the KV for Balvatika-3.
- Caregivers (helper) shall be engaged through the process of outsourcing.
- Qualification for caregiver or helper shall be as prescribed by NCERT/ NCPCR.
  - i. Secondary class (Class X or its equivalent) from a recognised board, minimum 18 years of age and should have induction training in pre-school Education. Or Any person possessing skill training /adequate training as prescribed by NIPCCD, NSDC or any other institution recognised by the central Government/appropriate Government/Recognised University/Board.
- Salary for helpers shall be as per the rates applicable for semi-skilled persons.

**III. Class rooms, furniture and other resources:**

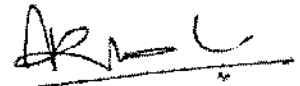
- The identified class room shall be made as attractive and colourful to motivate the children.
- Age appropriate furniture shall be procured by the respective KVs following GFR 2017. The KVs may either opt to have hexagonal tables and chairs or any other suitable design as deemed fit. However, it should be ensured that these are safe for the usage by children.
- Further, Smart class facilities including good audio systems, other Teaching Aids, Storage Facilities. etc shall be made available in each of these classes.
- Initially, a sum of Rs 2,50,000/= (Rupees Two lakh Fifty Thousand only) shall be made available as initial grant from KVS (HQs) to govt-funded KVs towards these expenditures.

**IV. School Timing, Fees & others :-**

- Duration of the school timings would be 03 hrs per day on a five-day week basis and the actual timings would be decided by the respective Vidyalayas.
- Vacation and breaks shall be as per the existing schedule.
- No uniform has been prescribed for the Balvatika classes.
- Fee structure shall be similar to existing Class I as per this office letter dated 31.03.2013. It will be collected through UBI portal only.
- Curriculum and resources prescribed by NCERT would be used for Balvatika-3. Academic resources for Balvatika classes have been shared by this office letter dated 24.11.2022.

**The earlier letter dated 29.06.2023 is treated as withdrawn.**

Yours sincerely,



(N R MURALI)

Joint Commissioner (Acad)

- Encl: 1. List of selected 450 KVs for Balvatika -3  
2. Admission Schedule for Balvatika -3

Copy to:

1. PS to the Commissioner, KVS (HQs), New Delhi for information.
2. The Joint Commissioner (Admn-I/ Admn/Trg/Pers/Fin), KVS(HQs), New Delhi for information
3. The Deputy Commissioner (Finance), KVS (HQs) with the request to take up the matter with Union Bank of India to open link for Balvatika-3 for collection of fees through online.
- ✓ 4. The Deputy Commissioner, (Acad& EDP) with the request to upload this letter & Admission Schedule for Balvatika -3 on KVS (HQs) website.
5. The Director, KVS ZIETs for information.





SPEED POST / FAX / CONFIDENTIAL

केन्द्रीय विद्यालय संगठन

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग  
नई दिल्ली -110016

011-26858570 FAX: 26514179

Website: <http://kvsangathan.nic.in>

**Kendriya Vidyalaya Sangathan**

18, Institutional Area, Shaheed Jeet Singh Marg  
New Delhi -110016

F.No. 11331/2022/KVS/(HQ)/Acad/

Date: 27/09/2022

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Sub:-Introduction of Balvatika Classes on a Pilot basis in select KVs: - reg

Madam/Sir,

In consonance with NEP-2020, it has been decided to introduce **Balvatika** classes in 50 identified KVs on pilot mode. In this regard, the following guidelines may be noted and necessary directions may be issued to the Principals concerned to take immediate necessary action at their end.

**I. Admission in Balvatika Classes :-**

- Fresh Admission to these Balvatika classes shall be done as per the priority and reservations given in the revised KVS Admission Guidelines 2022 – 23 as per the following age groups:

Class	Age (as on 31 <sup>st</sup> March 2022)
Balvatika I	Attained 3 years but not completed 4 years
Balvatika II	Attained 4 years but not completed 5 years
Balvatika III	Attained 5 years but not completed 6 years

- Reservation under the Provisions of RTE Act – 2009 shall be applicable at the entry level only, viz., Balvatika I.
- Provision for admission for Single Girl Child category shall **not** be applicable to these classes.
- Local advertisement shall be issued by the respective KVs and each of them would ensure wide publicity in their locality.

**II. Engagement of Teachers & Caregivers** - Following modalities shall be followed for the engagement of teachers and caregivers for Balvatika classes:

- A total of 06 ECCE trained Balvatika Teachers shall be engaged on contractual basis by each of the KVs (at the rate of two teachers for each of the Balvatika classes).

- The engagement of such teachers on contractual basis shall be made as per the instructions contained in this office letter dated 08.10.2013 and their remuneration shall be paid as per this office letter dated 21.03.2013 (similar to that of Primary teachers).
- Qualification for Balvatika Teachers shall be as prescribed by NCTE.
  - (i) **Senior Secondary class (Class XII or its equivalent) from a recognized board with at least 50% marks**
  - &
  - (ii) **Diploma in Nursery Teacher Education/ Pre-school Education / Early childhood Education Programme (D.E.C.Ed) of duration of not less than two years or B.Ed(Nursery) from NCTE recognized Institution.**
- Three caregivers (or helpers) shall be engaged by each of the KVs at the rate of one per Balvatika class.
- Caregivers (or helpers) shall be engaged through the process of outsourcing.
- Qualification for care giver or helper shall be as prescribed by NCERT /NCPCR.
  - (i) **Secondary class (Class X or its equivalent) from a recognized board, minimum 18 years of age and should have induction training in pre school Education. Or Any person possessing skill training /adequate training as prescribed by NIPCCD, NSDC or any other institution recognized by the Central Government/ appropriate Government/Recognized University/Board.**
  - (ii) **Salary for helpers shall be as per the rates applicable for semi-skilled persons .**

### **III. Class rooms, furniture and other resources:**

- The identified class rooms shall be made as attractive and colourful spaces, for the young children.
- Age appropriate furniture shall be procured by the respective KVs. The KVs may either opt to have hexagonal tables and chairs or any other suitable design as deemed fit. However, it should be ensured that these are safe for the usage by young children.
- Further, smart class facilities including good audio systems, other Teaching Aids, Storage Facilities etc. shall also be made available in each of these classes.
- A sum of Rs.7,50,000/- (Rupees Seven lakh and fifty thousand only) at the rate of Rs.2,50,000/- per class, shall be made available as initial grant from the School Fund A/c towards these expenditure.

### **IV. School Timing , Fees & others**

- Duration of the school timings would be 03 hrs per day on a five day week basis and the actual timings would be decided by the respective Vidyalayas.
- Vacation and breaks shall be as per the existing schedule.
- Uniforms are not prescribed for these classes.
- Fee structure shall be similar to existing Class I as per this office letter dated 31.03.2013. It will be collected through UBI portal

Other details regarding curriculum, orientation / training and monitoring mechanism shall be communicated separately soon.

You are hereby requested to disseminate the contents of this letter among selected 50 KVs and direct the Principals concerned to act immediately and

1. arrange for the procurement of requisite furniture by following GFR-2017 and other instructions issued by KVS from time to time;
2. issue notifications calling for registrations and start the process of registration from 28<sup>th</sup> September to 10<sup>th</sup> October 2022;
3. issue notification for engagement of contractual teachers and finalize the selection before the commencement of admissions; and
4. arrange for hiring or caregivers (or helpers) in the outsourcing mode.

Yours faithfully,



(N R MURALI)  
Joint Commissioner (Acad.)

Encl : List of 50 Selected KVs for introduction of Balvatika classes

Copy to:

1. PS to the Commissioner, KVS (HQs) for information
2. The Joint Commissioners, KVS (HQs) for information
3. The Deputy Commissioners, (Acad.), KVS (HQs)
4. The Director, All ZIETs



Joint Commissioner (Acad.)





## केन्द्रीय विद्यालय संगठन

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली

### **KENDRIYA VIDYALAYA SANGATHAN**

An Autonomous Body Under Ministry of Education, Govt. of India

मुख्यालय, नई दिल्ली /Head Quarters, New Delhi

18, Institutional Area, S.J. Marg, New Delhi-110016.



F.No / 2022-23/KVS(HQ)/Acad/Balvatika /

Date: 24.11.2022

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Sub: Academic Resource Materials for Balvatika Classes - reg.

Madam/Sir,

In continuation to this office letter dated 27.09.2022 it is to inform that NCERT has shared links for academic resource materials developed for Balvatika Classes. These resource materials are to be used for teaching learning process in Balvatika Classes. Necessary directions and handholding support to KVs be provided from your end for making Balvatika classes play based, joyful and motivating for small children.

Link for the resources:-

[https://ncert.nic.in/dee/pdf/Combined Pre school curriculumEng.pdf](https://ncert.nic.in/dee/pdf/Combined%20Pre%20school%20curriculumEng.pdf)

<https://ncert.nic.in/dee/pdf/guidelines-for-preschool.pdf>(Guidelines for Preschool Education)

<https://ncert.nic.in/pdf/vidyapravesh.pdf> (Vidya Pravesh)

<https://ncert.nic.in/dee/pdf/readinessactivitiesvol1.pdf> (Activity Books Vol 1)

<https://ncert.nic.in/dee/pdf/readinessactvol2.pdf> (Activity BooksVol 2)

<https://ncert.nic.in/dee/pdf/Earlychildhood.pdf> (ECCE Programme)

[https://ncert.nic.in/dee/pdf/bridge course/Navarambh Star-1 Bhag-1.pdf](https://ncert.nic.in/dee/pdf/bridge_course/Navarambh%20Star-1%20Bhag-1.pdf)(Navarambh 1)

[https://ncert.nic.in/dee/pdf/bridge course/Navarambh Star-1 Bhag-2.pdf](https://ncert.nic.in/dee/pdf/bridge_course/Navarambh%20Star-1%20Bhag-2.pdf)(Navarambh 2)

Yours sincerely,

(N.R.Murali)

Joint Commissioner (Acad.)



**केन्द्रीय विद्यालय संगठन(मुख्य०)**

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.SMarg, New Delhi-110016.

Tel.:011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No. 11029/2023/KVS/(HQ)/Acad/ 3459-83

Date 21.08.2023

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: New textbooks for Class I and II published by NCERT - reg

Madam/Sir,

As you are aware, NCERT has recently published new text books for Classes I and II as per National Curriculum Framework for Foundational Stage-2022. It has been decided that the new text books will be followed from the current Academic Session 2023-24 as the same are made available in market by NCERT. Soft copies are available on NCERT website. Hence, following directions may be given to Principals of KVs:

1. To inform students, parents, teachers about the availability of text books for Classes I and II published by NCERT and its introduction in KVs.
2. To conduct PTMs of Classes I and II and convey this decision.
3. To conduct Training and workshops at school / regional level for Primary Teachers and Headmasters on the usage of new text books as per need.
4. To facilitate to all parents to get the new text books. In case of new text books are not available in any place, the same be brought to the notice of this office, so that this office can take it up with NCERT.

Yours sincerely

(N R Murali)

Joint Commissioner (Acad)



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN  
(Min. of HRD, Deptt. of Education, Govt. of India)  
18-संस्थागत क्षेत्र / 18-Institutional Area  
शहीद जीत सिंह मार्ग / Shaheed Jeet Singh Marg  
नई दिल्ली - 110016 / New Delhi - 110016  
Te I: 26856498, Fax N o. 011-26514179  
[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F. No. 11-DAC10CBSE/2/2020-EDP Section (Computer No. 8453) Dated: 16.06.2020

The Dy. Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices  
&  
Principal  
Kendriya Vidyalaya  
Kathmandu, Moscow & Tehran

Subject: **Implementation of Artificial Intelligence skill course in all the Kendriya Vidyalayas from session 2020-21 onwards.**

Madam/Sir,

Please find enclosed herewith a copy of circular No Acad-25/2020 dated 07.04.2020 received from **Dr. Biswajit Saha**, Director (Training and Skill Education) relating to Introduction of Skill courses from classes VI to XI from the session 2020-21. This is for your information please.

- (1) Kendriya Vidyalaya Sangathan (KVS) has decided to introduce Artificial Intelligence, Skill Course in Class VIII from session 2020-21. You are, therefore requested to instruct the Principals of all Kendriya Vidyalaya to enroll their Vidyalaya with CBSE **before 30<sup>th</sup> June ,2020** for introducing Artificial Intelligence in class VIII by using the link: **<https://forms.gle/RLZgmswjbYbYbmBXvLRA>**. All concerned are requested to take prompt action .
- (2) **Registration fee:** No fee will be charged by CBSE for registration and affiliation of this course in class VIII.
- (3) **Time Table:** 12 hours duration in time table is to be provisioned in whole session.
- (4) **Training of Teachers:** Initially 100 Kendriya Vidyalayas were chosen for introducing Artificial Intelligence and 02 teachers from each Kendriya Vidyalaya were trained at ZIETs alongwith Training Associates under the guidance and supervision of Director ZIETs . The training was conducted by INTEI. and CBSE. Now these Training Associates of ZIET, 198 trained teacher (Phase I), Intel representatives will conduct further online training of teachers teaching class VIII.



The Principal, Kendriya Vidyalaya are requested to take following action, once the Vidyalaya is registered with CBSE for introducing Artificial Intelligence, skill course in class VIII.

- (i) Prepare the list of teachers who have been assigned class VIII in time table of the session 2020-21.
- (ii) Kindly send this list of teachers to the concerned Deputy Commissioner, Regional Office with copy endorsed to KVS (HQ) on e-mail i.d. [dcacad01kvshq@gmail.com](mailto:dcacad01kvshq@gmail.com).
- (iii) The feeder Regional Office as per Office Order dated 14.11.2018 ( copy enclosed) will send the consolidated list of teachers to the concerned Director ZIET for further conduct of online training of teachers in consultation with Joint Commissioner (Trg/Fin) , KVS(HQ) , INTEL and CBSE.
- (iv) The training of teachers may be conducted in parallel /phases in consultation with INTEL representatives/CBSE. The training module is available with Training Associates of ZIET and teachers already trained and also on website of CBSE.
- (v) The Principal of Kendriya Vidyalaya Tehran, Kathmandu and Moscow are requested to forward the name of the teachers to the Director, ZIETs Chandigarh for providing them online training.

It is imperative to skill the future workforce on new-age skills to ensure next generation ready for future, led by emerging technologies such as Artificial Intelligence. Your enthusiastic contribution in motivating the Principals to register with CBSE before 30<sup>th</sup> June 2020 and further cooperation for conduct of online trainings to embark the beginning of skill course in Kendriya Vidyalayas.

This issues with the approval of Competent Authority, KVS.

Yours faithfully,

  
(Indu Kaushik)

Deputy Commissioner (Acad)

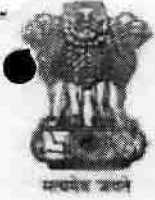
Encl:

- i) CBSE Circular No Acad-25/2020 dated 07.04.2020.
- ii) Office Order dated 14.11.2018

Copy to

1. Dr. Biswajit Saha, Director (Training and Skill Education), 'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002 w.r.t. your circular no CBSE/Dir/Sk. Ed./2020 Dated 07/04/2020 for information and necessary action.
2. Director, ZIET Chandigarh, Bhubaneswar, Mumbai, Mysore & Gwalior for information and necessary action. If required, please contact Mr. Shivam, INTEL representative on e-mail id [ai4cbse@gmail.com](mailto:ai4cbse@gmail.com) /mobile number **9140929120**.
3. Ms Saloni Singhal, Ms INTEL representative, [saloni.edz@gmail.com](mailto:saloni.edz@gmail.com) for information and necessary action.
4. PS to the Commissioner, KVS (HQ) New Delhi for Information.
5. PS to the Add. Commissioner (Acad), KVS (HQ) New Delhi for Information.
6. PA to the Joint Commissioner (Acad)/(Trg/Fin),KVS (HQ) New Delhi for Information.

48867/2020



**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



CBSE/Dir/Sk. Ed./2020

Date: 07.04.2020

Circular No.: Acad-25/2020

To  
The Heads of all Institutions  
Affiliated to CBSE

Subject: Introduction of Skill courses from classes VI to XI from the session 2020-21

Greeting from CBSE!

1. As you are aware the draft New Education Policy 2019 has clearly stated that there should be "no hard separation" between curricular, co-curricular and extra-curricular or academic and vocational/physical education/art, etc. The updating of the NCF in the near future will make it possible for the Board to remove such separations. However, for the present, it is felt that mainstreaming all forms of learning and skills will integrate not just the hands-on skilling component but also the theoretical knowledge, attitudes and mindsets, and soft skills that are required for particular occupations, through a broad-based education that is necessary for students to be able to take on and thrive in a fast-changing world. This will contribute to the economic goals of individuals and the nation in multiple ways, developing the capacities and dispositions of individuals for economic independence, including employment and entrepreneurship.
2. To make the new generation more creative, innovative and physically fit, and to keep pace with the global developments and requirements at workplace, CBSE is introducing three new subjects namely 'Design-thinking', 'Physical Activity Trainer' and 'Artificial Intelligence' at Class XI from the Session 2020-2021. While Thinking is a skill that all humans possess, the 21<sup>st</sup> century requirement is of Critical Thinking and Problem Solving. Design Thinking is a systematic process of thinking that opens up the horizons of creativity and enables even the most conditioned thinkers to bring about new and innovative solutions to the problem/s at hand. Artificial Intelligence is also a simulation by machines of the unlimited thinking capacity of humans. Physical Activity is a must if the body and mind are to be kept healthy. With this view in mind, the course on Physical Activity Trainer has been prepared. It will not only help in developing the skill of a trainer, but will also become a life skill as it will imbibe the idea of keeping fit for life.
3. Beside these new programmes, Board is already offering 17 Skill subjects at Secondary level and 38 Skill Subjects at Senior Secondary level to upgrade the skills and proficiency of the young generation and also to provide them awareness to explore various career options. The list of Skill subjects may be seen at *Annexure-II & III*. More than 8 lakhs students are presently studying skill subjects at secondary and senior secondary level in 8543 CBSE schools.



शिक्षा सदन, 17, राऊज़ एवेन्यू इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002





**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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4. At Secondary Level, a Skill subject may be offered as additional sixth subject along with the existing five compulsory subjects. As per existing CBSE policy, if any student fails in any one of the three elective subjects (i.e. Science, Mathematics and Social Science), then it will be replaced by the Skill subject (offered as a 6<sup>th</sup> subject) and result of Class X will be computed based on best five subjects. However, if a candidate desires to reappear in the failed subject, he/she may appear along with the compartment examination.
5. Similarly, at Senior Secondary level, Board would appreciate, if your esteemed school offers at least one or more Skill Based subject out of the 38 subjects on offer as elective subject. This can position the students to explore new avenues and acquire pre-professional skill to face the challenges of life in future.
6. Therefore, schools are requested to consider choosing any one or more Skill courses for the students of Classes IX & XI from the enclosed list (refer *Annexure II & III*) and start offering the same from the academic session 2020-21 onwards. The scheme of studies for secondary and senior secondary level is enclosed at *Annexure-IV & V*, respectively.
7. To keep pace with the objective of “no hard separation” mentioned in para 1 above, CBSE has decided to offer students the flexibility of making a vocational choice of a short duration module, of 12 hours for each module, at a stage in their early academic career (either at Class VI, VII or VIII). In this way they will be able to spend relevant time period pursuing this choice as per convenience of school, while benefitting from access to courses that are broader based (detailed at Annexure-I). This would give them the necessary orientation early on, so that they are able to make a choice at a later stage to pursue Skill courses at Secondary and Senior secondary level, or choose a higher vocational degree. In essence this flexibility will keep multiple career possibilities open for each student, instead of the current situation of rigidity once the first choice is made.
8. At Middle level (Classes VI to VIII), one Skill Module of 12 hours duration could be offered as an option to the students for single academic session as per convenience of Schools. Schools/students are free to opt Skill Module either at class VI or class VII or class VIII. Therefore, schools are requested to consider choosing any one or more Skill courses for the students of Classes VI to VIII from the enclosed list (refer *Annexure I*) and start offering the same from the academic session 2020-21 onwards. The Board will provide necessary support and guidance towards training and capacity building of teachers and other aspects for the successful implementation of all Skill subjects from time to time.
9. This year the applications for willingness are being taken online as follows:
  - a) For starting Skill courses at Middle level i.e. in classes VI to VIII, the schools may apply using the link: <https://forms.gle/RLZgmwjbYbmBXvLRA>
  - b) For starting Skill courses at Secondary level i.e. in classes IX & X, the schools may apply using the link: <https://forms.gle/Ty3Ed8cj3NdriLYR7>



‘शिक्षा सदन’, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
‘Shiksha Sadan’, 17, Rouse Avenue, Institutional Area, New Delhi – 110002







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



c) For starting Skill courses at Senior Secondary level i.e. in class XI, the schools may apply using the Application Form at *Annexure-VI*

10. The applications of willingness for the session 2020-21 along with the relevant annexures, using the link, along with demand draft of requisite fee (only for Senior secondary level) in favour of 'Secretary, CBSE' payable at Delhi should be sent to the office of undersigned by 31<sup>st</sup> May 2020.
11. Similarly, if school desires to offer the Skill course from the session 2021-22 at Senior Secondary level, the schools must apply online through affiliation portal ([http://cbseaff.nic.in/cbse\\_aff/welcome.aspx](http://cbseaff.nic.in/cbse_aff/welcome.aspx)) as per the schedule of the Board.
12. For any further query, the school may contact Joint Secretary, Department of Skill Education, CBSE, 'Shiksha Sadan', 17 Rouse Avenue, New Delhi-110002 through email at [skilleducation.cbse@gmail.com](mailto:skilleducation.cbse@gmail.com), or [jsse.cbse@gmail.com](mailto:jsse.cbse@gmail.com).

*Biswajit Saha*  
(Dr. Biswajit Saha)

Director (Training and Skill Education)

- Encl:**
- (i) Annexure-I: List of Skill Courses at Middle Level – Classes VI/VII/VIII
  - (ii) Annexure-II: List of Skill Courses at Secondary level – Classes IX – X
  - (iii) Annexure-III: List of Skill Courses at Sr. Secondary level – Classes XI – XII
  - (iv) Annexure-IV: Scheme of Studies at Secondary level – Classes IX – X
  - (v) Annexure-V: Scheme of Studies at Sr. Secondary level – Classes XI – XII
  - (vi) Annexure-V: Application Form to offer Skill Courses in Class XI

**Copy for information to the respective Heads of Organizations / Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Additional Chief Secretary/Principal Secretary/Secretary (School Education), Government of Arunachal Pradesh, Itanagar – 791111
4. The Additional Chief Secretary/ Principal Secretary (School Education), Government of Sikkim, Gangtok, Sikkim –737101
5. The Principal Secretary/Secretary (School Education), Government of NCT of Delhi, Old Secretariat, Delhi - 54.



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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6. The Principal Secretary(School Education), Union Territory Secretariat, Sec- 9, Chandigarh
7. The Principal Secretary/Secretary (School Education), Govt. of A&N Islands, Port Blair
8. The Principal Secretary/Secretary (School Education), Govt. of Odisha
9. The Principal Secretary/Secretary (School Education), Govt. of Chhattisgarh
10. The Principal Secretary/Secretary (School Education), Govt. of Tripura
11. The Principal Secretary/Secretary (School Education), Govt. of Haryana
12. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi - 54
13. The Director of Public Instructions (Schools), Union Territory Secretariat, Sec- 9, Chandigarh-160 017
14. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101
15. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar -791 111
16. The Director of Education, Govt. of A&N Islands, Port Blair - 744101
17. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sec-3, Rohini
18. The Under Secretary (EE-I), MHRD, Govt. of India, Department of SE&L, Shastri Bhawan, New Delhi-01
19. The Additional Director General of Army Education, A - Wing, Sena Bhawan, DHQ, PO, New Delhi-01
20. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
21. The Director, NCERT for information.
22. The Director General, National Testing Agency for information.
23. The Chairman, NIOS, Noida for information.
24. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
25. All Heads of COEs of CBSE
26. All Joint Secretaries/ Deputy Secretaries/ Assistant Secretaries, CBSE
27. In charge IT Unit with the request to put this circular on the CBSE Academic website
28. The Head (Public Relations), CBSE
29. SPS to Secretary, Director (Information Technology), Director (Academics), Controller of Examinations, Director (Skill Education & Training), Director (Professional Exams), CBSE

**Director (Training and Skill Education)**



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002





**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
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**Annexure – I**

**LIST OF SKILL COURSES OFFERED AT MIDDLE LEVEL (FOR CLASSES VI / VII / VIII)**

S. No.	COURSE NAME	Duration	MARKS DISTRIBUTION	
			Theory	Practical
1	Artificial Intelligence	12 hours	15	35
2	Beauty & Wellness	12 hours	15	35
3	Design Thinking	12 hours	15	35
4	Financial Literacy	12 hours	15	35
5	Handicrafts	12 hours	15	35
6	Information Technology	12 hours	15	35
7	Marketing/ Commercial Application	12 hours	15	35
8	Mass Media	12 hours	15	35
9	Travel & Tourism	12 hours	15	35

Please note that **NO FEE** is to be paid by the school to the Board for starting Skill courses at Middle level i.e. in classes VI/ VII/ VIII.



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002







**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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**Annexure- II**

**LIST OF SKILL COURSES OFFERED AT SECONDARY LEVEL (FOR IX & X)**

S. No.	SUB CODE	COURSE NAME	JOB ROLES	MARKS DISTRIBUTION	
				Theory	Practical
1	401	Retail	Store Operations Assistant	50	50
2	402	Information Technology	Domestic IT Executive/ Operator	50	50
3	403	Security	Unarmed Security Guard	50	50
4	404	Automotive	Automotive Service Technician	50	50
5	405	Introduction To Financial Markets	Business Correspondent	50	50
6	406	Introduction To Tourism	Assistant Tour Guide	50	50
7	407	Beauty & Wellness	Assistant Beauty Therapist	50	50
8	408	Agriculture	Solanaceous Crop Cultivator	50	50
9	409	Food Production	Assistant Chef (reg.)	50	50
10	410	Front Office Operations	Front Office Executive	50	50
11	411	Banking & Insurance	Field Executive	50	50
12	412	Marketing & Sales	Marketing Assistant	50	50
13	413	Health Care	General Duty Assistant	50	50
14	414	Apparel	Hand Embroider	50	50
15	415	Multi Media	Texture Artist	50	50
16	416	Multi Skill Foundation course	Multi Skill Assistant	50	50
17	417	Artificial Intelligence		50	50
18	418	Physical Activity Trainer (New)		50	50

Please note that **NO FEE** is to be paid by the school to the Board for starting Skill courses at Secondary level i.e. in classes IX & X.



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



### Annexure- III

#### LIST OF SKILL ELECTIVES OFFERED AT SENIOR SECONDARY LEVEL (FOR XI & XII)

S. No.	SUB. CODE	NAME	JOB ROLES	MARKS DISTRIBUTION	
				Theory	Practical
1.	801	Retail	Sales Associate	60	40
2.	802	Information Technology	IT Helpdesk Assistant	60	40
3.	803	Web Application	Web Developer	60	40
4.	804	Automotive	Automotive Service Technician	60	40
5.	805	Financial Markets Management	Equity Dealer/Mutual Fund Agent	60	40
6.	806	Tourism	Tour Guide	60	40
7.	807	Beauty & Wellness	Beauty Therapist	60	40
8.	808	Agriculture	Agriculture Extension Worker	70	30
9.	809	Food Production	Trainee Commie	60	40
10.	810	Front Office Operations	Counter Sales Executive	60	40
11.	811	Banking	Sales Executive (Banking product)	60	40
12.	812	Marketing	Marketing Executive	60	40
13.	813	Health Care	General Duty Assistant	60	40
14.	814	Insurance	Sales Executive (Insurance)	60	40
15.	816	Horticulture	Floriculturist (protected)/Entrepreneur	60	40
16.	817	Typography & Computer Application	Executive Assistant	60	40
17.	818	Geospatial Technology	GIS Operator	60	40
18.	819	Electrical Technology	Field Technician-other home	60	40
19.	820	Electronic Technology	Installation Technician	60	40
20.	821	Multi-Media	Animator	50	50
21.	822	Taxation	Assistant Tax Consultant / GST Accounts Assistant	60	40
22.	823	Cost Accounting	Jr. Accountant	60	40
23.	824	Office Procedures & Practices	Executive Assistant	60	40
24.	825	Shorthand (English)	Stenographer	60	40
25.	826	Shorthand (Hindi)	Stenographer	60	40
26.	827	Air-conditioning & Refrigeration	Service Technician	60	40



शिक्षा सदन, 17, राऊज़ एवेन्यू इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002





**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
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S. No.	SUB. CODE	NAME	JOB ROLES	MARKS DISTRIBUTION	
				Theory	Practical
27.	828	Medical Diagnostics	Medical Lab Technician	60	40
28.	829	Textile Design	Design Assistant (Apparel / Textile)	60	40
29.	830	Design	Assistant Designer	50	50
30.	831	Salesmanship	Sales Executive	60	40
31.	833	Business Administration	Business Executive	70	30
32.	834	Food Nutrition & Dietetics	Assistant Dietician	70	30
33.	835	Mass Media Studies	Media Assistant	70	30
34.	836	Library & Information Science	Library Assistant	70	30
35.	837	Fashion Studies	Assistant Fashion Designer	70	30
36.	841	Yoga	Yoga Instructor	50	50
37.	842	Early Childhood Care & Education	Early Childhood Educator	50	50
38.	843	Artificial Intelligence (New)		50	50

**NOTE:**

- **Applied Mathematics (840)** cannot be offered as skill Elective at Class XI from the session 2020-21 as this subject will be offered as an Academic subject with modified syllabus with different subject code from the session 2020-21.
- Also, Skill Electives viz. **X-Ray Technician (Code no. 815)**, **Music Production (Code no. 832)**, **Applied Physics (Code no. 838)** and **Applied Chemistry (Code no. 839)** have been discontinued w.e.f. session 2020-2021.
- However, candidates who had opted for these Skill Electives in session 2019-2020 in class XI or candidates due to appear for Compartment Examination in 2021 in these Electives shall appear in the Board Examinations-2021 accordingly.

**FEE: Details of the fee for approval/ affiliation fees for offering skill courses at senior secondary level i.e. in classes XI & XII are as follows:**

DESCRIPTION	FOR SESSION 2020 – 2021
• Govt./ Aided schools / KVs / JNVs located in India	<b>Rs. 2,000/- per subject</b>
• Govt./ Aided schools / KVs located overseas	<b>Rs. 5,000/- per subject</b>
• Independent schools located in India	<b>Rs. 5,000/- per subject</b>
• Independent schools located overseas	<b>Rs. 20,000/- per subject</b>



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
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Annexure - IV

SCHEME OF STUDIES

1. SCHEME OF STUDIES AT SECONDARY LEVEL (CLASS IX/X):

	NAME OF THE SUBJECT	MARKS
SUBJECT 1	Language 1	100
SUBJECT 2	Language 2	100
SUBJECT 3	Science	100
SUBJECT 4	Mathematics	100
SUBJECT 5	Social Science	100
SUBJECT 6 (ADDITIONAL)	Skill Subject *	100

**NOTE:**

- \*If any student fails in any one of the three elective subjects (i.e. Science, Mathematics and Social Science), then it will be replaced by the Skill subject (offered as a 6<sup>th</sup> additional subject) and result of Class X Board Examination will be computed accordingly.
- Under Co- Scholastic activities student opting Skill subject shall be exempted from work education or pre-Skill activities.
- Further, if desired, Student may also opt language-3 as 7<sup>th</sup> optional subject along with Skill subject as 6<sup>th</sup> additional subject.
- Children With Special Needs (CWSN) may opt one language and any four subjects including skill subject .



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई ददल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002







**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
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**Annexure - V**

**SCHEME OF STUDIES**

**2. SCHEME OF STUDIES AT SENIOR SECONDARY LEVEL (CLASS XI/XII):**

SUBJECT	DESCRIPTION	MARKS
SUBJECT I	Language I: English or Hindi	100
SUBJECT II	Language II: Language other than Language I OR An Academic Elective in lieu of Language II	100
SUBJECT III, IV & V	Two Academic Electives and one Skill Electives OR One Academic Elective and Two Skill Electives OR Three Skill Electives OR Three Academic Electives	100
SUBJECT VI Additional Subject (optional)	One language at elective level OR One subject from Academic Electives OR Any One subject from Skill Electives	100
SUBJECT VII & VIII (Subjects of Internal Assessment)	501 – General Foundation Course 502 – Physical and Health Education	

**NOTE:**

- Out of the languages, one shall be English or Hindi, both English and Hindi can also be offered simultaneously.
- The same language can be offered only at one level i.e. Core/ Elective.
- The List of Skill Electives available is attached. Subjects as prescribed under Skill Courses are to be opted. However, Scheme of Studies may be referred.
- Informatics Practice (065) cannot be taken with Information Technology (802), Typography & Computer Application (817) and Web Application (803).
- Business Studies (054) and Business Administrations (833) cannot be taken together.



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)  
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**Annexure - VI**

APPLICATION FORM TO OFFER SKILL SUBJECT(S) IN CLASS XI FOR SESSION 2020-21

**A. DETAILS OF THE SKILL SUBJECT(S) APPLIED**

SUBJECT CODE	NAME OF THE SKILL SUBJECT

**B. DETAILS OF THE SCHOOL**

NAME OF THE SCHOOL		
ADDRESS OF THE SCHOOL		CITY:
	STATE:	PIN CODE:
AFFILIATION NO.		YEAR UPTO WHICH AFFILIATED:
SCHOOL NO.		CBSE REGIONAL OFFICE:
NAME OF THE PRINCIPAL		
PHONE NO.	SCHOOL:	MOBILE NO.:
EMAIL ID.		
SCHOOL WEBSITE		

**C. DETAILS OF THE TEACHER(S) FOR THE SKILL SUBJECT(S) APPLIED**

NAME(S)	MOBILE NO. & EMAIL ID	QUALIFICATIONS

**D. DETAILS OF FEE:** (Please note that the Fee is only payable through a Demand Draft made in favour of Secretary, CBSE and payable at Delhi. Also mention details of your school on the back of the Demand Draft.)

DD. NO.:	DATE:	ISSUING BANK:
AMOUNT (in figures and words):		

Date

Signature of the Principal and Seal of the School

The above application form duly completed in all respects must be sent by post to: **The Director (Skill Education & Training), CBSE, 'Shiksha Sadan', 17, Rouse Avenue, New Delhi - 110002.**



शिक्षा सदन, 17, राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002



F. No. 11-DAC/10 CBSE/2/2020-EDP Section

Dated: 5-3-2021

To,  
The Deputy Commissioner/Director,  
Kendriya Vidyalaya Sangathan  
All Regional Offices/ZIETs.

Subject:- Implementation of Artificial Intelligence(AI) as a Skill Subject in Class IX in  
Kendriya Vidyalayas from Session 2021-22 reg.

Madam/Sir,

As you are aware that during the Session 2020-21 Kendriya Vidyalaya Sangathan has introduced Artificial Intelligence as a skill subject in Class VIII as **"Inspire Module"** in all the Kendriya Vidyalayas. Now the same is to be implemented in Class IX from Session 2021-22 as a consequential growth. The Competent Authority, KVS has accorded approval for implementation of AI as a Skill Subject in Class IX. The decisions taken in this regard are appended below. You are requested to disseminate these directions in all Kendriya Vidyalayas under your jurisdiction.

1. It will be an optional subject- Additional 6<sup>th</sup> Subject.
2. Create awareness among parents and students on scope and opportunities in AI to encourage students to opt this subject so that the target of developing Vocational Skill amongst students can be achieved. Its **impact on promotion** as per CBSE Circular No 14/2019 dated 09.03.2021  
**"AI is a scoring subject as it has 50 marks of theory and 50 marks of practicals. At Secondary Level, if AI is opted as additional sixth (Skill) subject along with the existing five compulsory subjects and student fails in any one of the three elective subject( i.e Science, Mathematics and Social Science), then it will be replaced by the skill subject (offered as 6th subject) and result of Class X will be computed based on best five subjects."** is to be highlighted amongst parents/students.
3. **Teacher In-Charge :-** The PGT(CS) of the Vidyalaya will be the overall In-Charge for the AI Subject in the vidyalaya.
4. **Teaching of Subject:-** The Master Trainers and teachers trained for Class VIII will continue to take AI subject in Class VIII. The Computer Instructor having AI Skill based proficiency is to be hired in Vidyalayas for Class IX. The eligibility criteria(as per CBSE) for appointment of Computer Instructor is attached herewith.
5. **Allocation of periods in Time-Table:-** The class time -table need to be adjusted for the classes of AI(Class IX) 148 periods in a year. Being an optional subject the periods will be as follows for AI.

- **Work Experience/Artificial Intelligence (2 periods of Work Education)**
- **ICT/Artificial Intelligence (2 periods of ICT)**

So , in total of 4 periods in a week will be given for a class in the weeks time-table of 48 periods.

6. **Tests and Examinations :-** The tests and Examinations for the subject will be taken care by the appointed contractual Computer Instructor.
7. **Practical Periods /Availability of lab:-** From the academic session 2021-22 the existing Secondary/ Sr.Secondary Computer Labs will also be used for practicals of Artificial Intelligence in the defined ICT periods. The availability of computer lab for the AI should be taken care by the Principal concerned of the school.
8. **Training of Teachers:-** Training of Computer Instructors/ Teacher-In Charges will be done by INTEL in the March/April to get the overview of AI Syllabus in Class IX and its transaction.

You are requested to instruct the Kendriya Vidyalayas under your jurisdiction to do the needful for implementation of AI as a Skill Subject in Class IX from the new academic session.

Yours faithfully,

  
(Indu Kaushik)

Deputy. Commissioner (Acad)

Enclosed :-

1. CBSE Circular No 14/2019 dated 09.03.2021
2. Qualification for contractual Computer Instructor for AI as per CBSE.

Copy to:-

1. Dr. Biswajit Saha, Director , CBSE under M.O.E , Govt of India
2. PS to the Commissioner, KVS (HQ), New Delhi for information.
3. PS to Additional Commissioner(Acad) KVS (HQ), New Delhi for information.
4. PA to the Joint Commissioner (Acad), KVS (HQ), New Delhi for information & necessary action.
5. Ms. Saloni, Program Manager, INTEL for information and necessary action.





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/SE/JS/YUVAi/2022

18.10.2022

## NOTIFICATION

### Responsible AI for Youth Program 2022

The **Responsible AI for Youth program** was initiated in 2020 by the National e-Governance Division (NeGD), Ministry of Electronics and Information Technology, Government of India, in collaboration with Intel India and with support from the Department of School Education and Literacy.

With the aim to achieve the broader objective of building AI readiness in the next generation, the **Responsible AI for Youth Program 2022** was launched on July 30, 2022. Taking this success further, the 2022 iteration of the program - **YUVAi - Youth for Unnati and Vikas with AI** (<https://innovateindia.mygov.in/yuvai/>) aims to scale its reach to **1 Million students**, from 8<sup>th</sup> to 12<sup>th</sup> Grade, across the country, to participate in the Program.

Along with students, teachers will also be on-boarded for the program through self-nomination and will be oriented to provide an overview of the program and their roles and responsibilities. The session details will be shared in advance.

The last date of registration is **30<sup>th</sup> October 2022**. Please visit the website (<https://innovateindia.mygov.in/yuvai/>) for registration links for teachers and students.

Brief details about the program are also enclosed at Annexure I. More details and FAQs about the programme are also available on the above website.

All CBSE affiliated schools are requested to encourage their teachers and students to participate in the program and maximize the potential impact of this program in building an AI-ready India and digitally empowering young innovators.

For any queries, you may contact MeitY at [ceo@digitalindia.gov.in](mailto:ceo@digitalindia.gov.in) and/or 011-24301913.

*Biswajit Saha*

(Dr. Biswajit Saha)

Director (Skill Education)

Encl.: Brief details about Responsible AI for Youth Program 2022



'शिक्षा सदन' ,17 राऊज़ एवेन्यू ,इंस्टीटूशनल एरिया, नई दिल्ली-110002  
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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi - 110016.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida - 201309.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi - 110054
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh -160017
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim - 737101
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar - 791 111
7. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair - 744101
8. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini
9. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, New Delhi-110001
10. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi – 110001
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDR Building No. 202, Shankar Vihar (Near APS), Delhi Cantt – 110010
12. The Secretary Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
13. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
14. The Deputy Secretary to Chairperson, CBSE - for kind information of the Chairperson, CBSE
15. All the Heads of Department of the Board
16. All the Regional Directors/Regional Officers/Head-COEs, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance
17. Head (Media & Public Relations), CBSE
18. Assistant Secretary (IT), CBSE, Rouse Avenue with the request to upload this notification on the CBSE Academic website
19. Incharge, Hindi Cell, CBSE HQ – for Hindi Translation of this notification

**Director (Skill Education)**



‘शिक्षा सदन’ ,17 राऊज़ एवेन्यू ,इंस्टीटूशनल एरिया, नई दिल्ली-110002  
‘Shiksha Sadan’, 17, Rouse Avenue, Institutional Area, New Delhi – 110002



### **Responsible AI for Youth Program, 2020**

The Responsible AI for Youth Program, 2020, reached out to **52,000+** students from Government schools in **5000+** cities of **35 States and Union Territories**, providing an introduction and basic training in Artificial Intelligence ("AI"). Students were then encouraged to submit ideas around how AI may be leveraged to solve critical problems identified by them across common social themes. Subsequently, 100 project ideas were selected, and the students were provided extensive training and mentorship by Intel coaches. In the final phase, the top 60 projects were selected for a national showcase, with the top 20 projects being selected as winners.

Hon'ble Prime Minister Shri Narendra Modi recently interacted with six girl students who showcased their projects during the Digital India Week 2022 in Gandhinagar, Gujarat. The top 20 projects, by 27 students, were also felicitated by Shri Ashwini Vaishnaw, Hon'ble Minister for Electronics & Information Technology, Railways and Communications, as part of the celebrations marking Azadi Ka Amrit Mahotsav.

### **You.th for Unnati and Vikas with AI, 2022 (YUVAi)**

YUVAi 2022 is open for school students from classes 8<sup>th</sup> to 12<sup>th</sup> across pan-India.

#### **PHASE I**

1. Teachers will be on-boarded for the program through self-nomination.
2. Teachers will be oriented to provide an overview of the program and their roles and responsibilities. The session details will be shared in advance.
3. Each nominated teacher will identify students from their respective schools and share their details ([link](#)). Additionally, students can self-register ([link](#)).
4. Online orientation sessions will be conducted for registered students around core AI concepts by experts to facilitate understanding of the ideation process.
5. Students will be encouraged to submit ideas (individually or in teams of 2) through a 120-second video explaining a proposed AI-enabled solution for any of the eight core themes.
6. Top AI-based solutions from among the proposed ones will be evaluated by an independent committee of experts for the next phase.

#### **PHASE II**

1. Shortlisted students will attend online deep dive AI training
2. Three days of face-to-face boot camp will be organized to provide adequate mentorship and guidance by AI For Youth coaches.
3. After the mentorship camps, students will use this newly gained knowledge to develop AI-enabled innovations/projects on any of the eight core themes and submit final entries.
4. Top projects will be shortlisted post evaluation by an expert jury.

#### **PHASE III**

1. Students will be provided with apprenticeship and guidance opportunities on IPR
2. The most innovative AI-based solutions will be announced and invited to a national showcase and felicitation ceremony
3. Students will be awarded exclusive awards in the following categories:
  - Most inclusive project award
  - Most futuristic project award
  - Most sustainable project award



## केन्द्रीय विद्यालय संगठन(मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No. 11-DAC10Misc/3/2020-DC ( Acad-1)

Date: 26 .07.2022

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Sub:- Implementation of Pilot Study Holistic Progress Card (HPC) in selected  
Schools-reg.

Ref. letter:-KVS (HQ) letter F.No. 11-DAC10Misc/3/2020-DC (Acad-1) dated 19.04.2022.

Madam/Sir,


Please find enclosed herewith a copy of letter No. CBSE/DIR (Acad)/2022 dated 25<sup>th</sup> July, 2022 received from Director (Academics) CBSE, New Delhi on the subject cited above.

It is therefore, requested to issue necessary directions to the Principal of identified KVs (as list enclosed) of your region for implementation of HPC on pilot mode for completion of the task along with compliance of followings instructions :-

1. Register the school, teacher and the students of the nominated sections on the HPC digital Portal.
2. Implement the HPC in the nominated sections of class I to III based on the training and resource material received.
3. The roles and tasks to be done by the Teachers and Principals are given in the enclosed letter and the same need to be followed strictly for the effective implementation of HPC.

This is for information and further necessary action at your end.

Yours faithfully,

  
(B.K. Behera) 26/07  
Deputy Commissioner (Acad) 2022

Encl.:- As stated above.

Copy to:-

1. PA to Dr. Joseph Emmanuel, Director(Academics), CBSE for information.
2. PA to the Joint Commissioner (Trg/Acad), KVS (HQ) for information.





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/Dir(Acad)/2022/

25<sup>th</sup> July, 2022

Sh. Binod Kumar Behera,  
Deputy Commissioner (Acad),  
Kendriya Vidyalaya Sangathan,  
18, Institutional Area, Shaheed Jeet Singh Marg,  
New Delhi - 110016

**SUBJECT: IMPLEMENTATION OF PILOT STUDY OF HOLISTIC PROGRESS CARD (HPC) IN SELECTED SCHOOLS**

Dear Sir

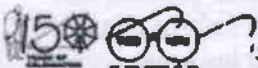
As part of Transforming Assessment for Student Development, the para 4.35 of the National Education Policy (NEP) 2020 recommends preparation of Holistic Progress Card (HPC) to provide a 360 degree, multidimensional report of progress, that reflects in detail the progress as well as the uniqueness of each learner in the cognitive, affective, socio-emotional, and psychomotor domains. It will include self-assessment and peer assessment, and progress of the child in project-based and inquiry-based learning, quizzes, role plays, group work, portfolios, etc., along with teacher assessment.

In compliance with the NEP 2020 recommendations, CBSE has prepared a prototype of HPC and initiated the pilot study on it. The pilot study is being conducted with 74 CBSE affiliated schools across the country, identified on a stratified random sampling basis. Schools have to arrange at least 01 section each from the classes 1 to 3 for the Pilot study of HPC and the complete list is attached at **Annexure-01**.

The **phase 1** of the pilot study included a 2-day Capacity Building Training of Principals and Teachers, sharing of pre-training resource materials and orientation of Principals to HPC. The training commenced on May 31 2022 and was completed in the month of June 2022. Principals and Teachers of the respective classes have attended the trainings.

The **phase 2** of the pilot study includes the implementation of HPC in classrooms, observations via school visits, and Ongoing Support through Community of Practice (CoP) and online support through CBSE HPC portal. The link of the HPC portal has been shared with all schools / principals through their registered e-mail IDs. The **schools** need to:

- Register the school, teacher and the students of the nominated sections on the HPC digital portal.
- Implement the HPC in the nominated sections based on the training and resource material received.



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'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002

फोन/Telephone: 011-23212603 वेबसाइट/Website : <http://www.cbseacademic.nic.in> ई-मेल/e-mail: [mailto:directoracad.cbse@nic.in](mailto:mailto:directoracad.cbse@nic.in)





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**Following are the roles and tasks to be done by the Teachers and Principals of all schools which are participating in the pilot study of HPC:**

## Teachers:

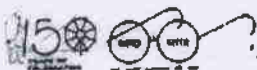
**Teachers** will be the prime role players in the implementation of HPC. For the effective implementation of HPC, the teachers' need to:

- Refer to resources on the HPC portal. Link has already been shared with all Principal.
- Decide on topic/themes that the teachers plan to cover in their class for the next 2 months (term 1 and term 2)
- Plan a detailed lesson plan for next 2 weeks wherein:
  - Decide on tasks/activities (individual/large group/small group)
  - Decide on developmental goals that can be achieved through the tasks/activities planned.
  - Decide on the competencies and LOs that can be achieved through the task/activity planned.
- Implement the above task/activity in the class.
- Meet with principals or fellow teachers to discuss the observations made, challenges faced or any success stories.
- Modify the lesson plan based on experience and plan for next months.
- Document the observations made in online or offline format.
- Conduct PTM with parents for orientation on HPC and the scope of HPC. Parents should be made aware of the current learning levels of their child. Parents and teachers can jointly assess (qualitatively) the learning trajectory of a child to set a benchmark for comparing future improvements in learning outcomes. Parents should be advised to attend Parent-Teacher Meetings (PTMs) frequently at school level and interact with teachers to understand personalised and easily understandable progress cards to learn of the child's progress.
- Provide the progress card to the parents for all terms.

The given roles need to be performed both for term 1 and term 2 for each child and observations need to be recorded for all the sections of the prototype which will act as a baseline (also for term 3, if applicable). It is recommended that the observations are recorded thrice in a year which will then act as a baseline, midline and endline for the pilot study.

## Principal:

The Principal will play a pivotal role in engaging and advocating the importance of the HPC to the school management. This buy-in will be crucial for a "Whole School" approach towards HPC with understanding of the importance, and need and urgency for competency-based assessment. It is important that School Management and all the stakeholders (Principals, Teachers including HoDs, Administrators and Coordinators, and parents) are made aware about HPC and competency based assessment as key education reform aims to strengthen the capacity of schools to deliver high-quality competency-based learning. Some of the essential points to be considered by principals are:



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीटूशनल एरिया, नई दिल्ली-110002

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002

फ़ोन/Telephone: 011-23212603 वेबसाइट/Website: <http://www.cbseacademic.nic.in> ई-मेल/e-mail: [mailto:directoracad.cbse@nic.in](mailto:mailto:directoracad.cbse@nic.in)







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



- To provide all support (logistic, administrative and academic) to teachers, as per the details above, for the implementation of HPC online or offline.
- To provide mentoring and guidance to teachers for the implementation of HPC.
- To ensure parent's orientation on HPC.
- To identify strategies for parents to learn and participate in their child's overall development.
- To maintain HPC for each child and to make it easily accessible for parents.
- The Principal shall use data to track progress toward achievement of the goal, giving particular attention to improvements that will support the school's most vulnerable students.
- In case, the schools already have an ERP system, they can select one complete class for the implementation of HPC, if so desired.

For your reference, the implementation guide and a list of FAQs is attached with the letter which has further details on the implementation of the HPC.

We request you to please support and guide the institutions participating in the Pilot study so that all above roles are performed by the person(s) concerned in the school for smooth implementation of all aspects of the pilot study including sharing of feedback.

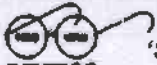
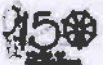
From CBSE, Dr. Praggya M. Singh, Joint Secretary, and the HPC team will be extending all the support to the schools and they can be contacted at: Phone Numbers: +91 9968313254, +91 9968653256 Email: [hpc@cbseashiksha.in](mailto:hpc@cbseashiksha.in).

Regards

Dr. Joseph Emmanuel  
Director (Academics)

## Annexures:

1. List of Schools
2. Guidelines and FAQs
3. Implementation guide



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002

फोन/Telephone: 011-23212603 वेबसाइट/Website: <http://www.cbseacademic.nic.in> ई-मेल/e-mail: [mailto:directoracad.cbse@nic.in](mailto:mailto:directoracad.cbse@nic.in)





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा विभाग, भारत सरकार के अधीन एक स्वायत्त संस्थान)

**CENTRAL BOARD OF SECONDARY EDUCATION**

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## Annexure-01

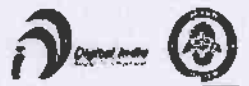
S.No	School Name	Principal's Email-id
1	Kendriya Vidyalaya, AFS, Arjangerh	Madhusingh38@gmail.com
2	Kendriya Vidyalaya, No. 2 CRPF, Bhubaneswar	Khatuakvtv.acs2015@gmail.com
3	Kendriya Vidyalaya, K Area, Zirakpur	Deepssandhu1971@gmail.com
4	Kendriya Vidyalaya No.2, AFS, Jalahalli East	Sunil2kv@gmail.com
5	Kendriya Vidyalaya, Rishikesh	Kvrishikesh.ppl@gmail.com
6	Kendriya Vidyalaya, Pragati Vihar	Seemachoprakrishna@gmail.com
7	Kendriya Vidyalaya, Anna Nagar	S.vallabhanselvi@yahoo.co.in
8	Kendriya Vidyalaya No. 2, Bhopal	Suryakant870@gmail.com
9	Kendriya Vidyalaya, SAP, Peroorkada	Jyothimohannv@gmail.com
10	Kendriya Vidyalaya, No.1, AFS, Hindan	Kvlhindan@gmail.com
11	Kendriya Vidyalaya, SAC Vastrapur, Ahmedabad	Jamie.k.james@gmail.com
12	Dr Rajendra Prasad Kendriya Vidyalaya	Principal.2397@kvsrodelhi.in
13	Kendriya Vidyalaya, Jawahar Nagar	Agrawalnareshbabu@gmail.com
14	Kendriya Vidyalaya, Cossipore	Kkd12503@yahoo.co.in
15	Kendriya Vidyalaya, IIT Guwahati	Daskvkp@gmail.com
16	Kendriya Vidyalaya, Gomtinagar	Kvglko@rediffmail.com
17	Kendriya Vidyalaya, No 1 AFS, Gurugram	Jpsinghkvs88@gmail.com
18	Kendriya Vidyalaya, Picket	Principalkvpicket1521@gmail.com
19	Kendriya Vidyalaya, Itarana, Alwar	Probable.manoj@gmail.com
20	Kendriya Vidyalaya, Silchar	Amitbaidya123@gmail.com
21	Kendriya Vidyalaya, No.2, Raipur	Raipur2kv@gmail.com
22	Kendriya Vidyalaya, Hazaribagh	Mandal.purnendu2@gmail.com
23	Kendriya Vidyalaya, Bhandup	Shinygkv@gmail.com
24	Kendriya Vidyalaya, Imphal No.2(CRPF) Langjing	Kakhumba@gmail.com
25	Kendriya Vidyalaya, 39 GTC, Varanasi	Pandeybarrister@gmail.com



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीटूशनल एरिया, नई दिल्ली-110002

'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi - 110002

फोन/Telephone: 011-23212603 वेबसाइट/Website :<http://www.cbseacademic.nic.in> ई-मेल/e-mail: <mailto:directoracad.cbse@nic.in>







## केन्द्रीय विद्यालय संगठन(मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.SMarg, New Delhi-110016.

Tel.:011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No. 11029/2023/KVS/(HQ)/Acad/

Date :31.07.2023

The Deputy Commissioner

Kendriya Vidyalaya Sangathan

Regional Office - Ahmedabad, Bhopal, Bhubaneswar, Chandigarh, Chennai, Dehradun, Guwahati, Hyderabad, Jaipur and Varanasi.

Sub:- Soil Testing through schools- Pilot Project regarding :-

Madam/Sir,

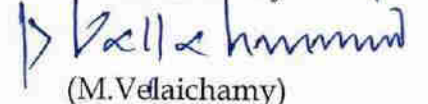
In continuation to this office letter dated 17.07.2023 on the subject cited above, please find enclosed a letter dated 27<sup>th</sup> July 2023 received from the Under Secretary, Ministry of Education.

In this regard, as per the decision taken in the VC held on 26.07.2023 that the Principal of the selected Kendriya Vidyalaya with the support and guidance of ATMA network will facilitate the students and teachers concerned to identify the nearby village /location, collect soil samples, test the soil samples in the laboratories of the respective Vidyalaya and generate Soil Health Card through mobile application. The entire procedure will be documented.

Further, it may be ensured that soil sampling to be completed latest by 20<sup>th</sup> August 2023 followed by testing the soil sample by the end of the August 2023. Further, the awareness generation of farmers through school students will be done latest by 15<sup>th</sup> September 2023.

It is, therefore requested to disseminate the information to the concerned KV under the Region with the direction to the Principal to complete the entire process as scheduled in the letter. A brief report in this regard will be forwarded to this office by 17<sup>th</sup> September 2023

Yours sincerely



(M.Vellaichamy)

Assistant Commissioner (Acad)

Encl :- As above



केन्द्रीय विद्यालय संगठन(मु0)  
18 सांस्थागतक्षेत्र, शहीदजीत सिंह मार्ग, नई दिल्ली-110602  
**KENDRIYA VIDYALAYA SANGATHAN (HQ)**  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11029/39/2011/ KVS (HQ)/Acad

Date : 08/10/13

To

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Madam/Sir,

**Subject - Engaging teachers on contractual basis in KVs – reg.**

Of late a number of doubts are being raised from the field regarding contractual teachers appointment. Hence this is being sent for ready reference and proper implementation:

❖ **General Instructions –**

Principals are authorized to fill the posts of PRTs, TGTs, PGTs, on part time Contractual basis in case any vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

The following must be ensured, while making contractual appointment

- The teacher should possess the required educational qualifications prescribed for direct recruitment to the post.
- Minimum and maximum age limit shall be 18 and 65 years respectively.
- She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- Candidature of a contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- The teachers engaged should be addressed by the Principal in Kendriya Vidyalayas and their formal acceptance to terms and conditions, attached to the offer, will be obtained ( as per formats in Annexure I & II)

❖ **Selection Procedure –**

- The Principal of KV will assess the requirement of teachers to be appointed on contract basis before the start of the academic session and get the approval of Chairman, VMC.  
  
Requirement may be given wide publicity through local Newspaper and also put on the notice board of the Vidyalaya.
- The Selection Committee should be constituted with the approval of Chairman, VMC. The selection should be strictly merit based on interview and practical classroom observation.
- The selection Committee should consist of Chairman/Chairman Nominee, Principal, an eminent Educationist of the area and subject expert for TGTs/PGTs.



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❖ **Execution of agreement** –An agreement needs to be signed by the selected candidate and KVS. The agreement should be in duplicate on non judicial stamp paper of appropriate value. On behalf of KVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

❖ **Duties & Responsibilities of Contractual teachers –**

- i) Teachers appointed on contractual basis will discharge following duties
  - a) Regular classroom activity/Copy checking.
  - b) Invigilation duty/Evaluation work.
  - c) Helping students and colleagues in preparation and organization of different curricular /Co curricular activities in the Vidyalaya.
  - d) All other works assigned by the principal.

❖ **Engagement of Spoken English Teacher** – Developing proficiency of spoken English, Spoken English teacher should be engaged on contract for classes VI to X. For primary section periods for developing proficiency in spoken English should be carved out from the periods allotted for the respective language.

**Requisite Qualification –**

1. Graduate with English as one of the subject.
2. A certificate of Degree/Diploma in spoken English covering course program of not less than six months duration.

❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor  
Duties : To teach computer from Classes III to X

**Essential Qualification –**

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)  
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

❖ **Norms to engage Vocational Instructors** - In order to improve the standard of sports, Games, Arts & Crafts reputed sports persons, coaches, artists and crafts man shall be engaged for both during and after school hours as per need of the Vidyalaya on contractual basis. For engaging vocational instructors to train the students in the area of Craft, Dance, Music, Arts and sports etc. following norms should be followed by KVs.-

- ii) In case of single section school only one vocational instructor in any of these areas should be engaged.
- ii) In case of schools with 02 section school, 02 vocational instructors (not more than 02) from different areas should be engaged.
- iii) In case of schools with three (03) or more sections, 03 vocational instructors (not more than 03) in different areas should be engaged.

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(However, Principal is empowered to take a decision for four (04) such activities as per needs of the Vidyalaya and students. The number of vocational instructors to be engaged above this ceiling may be decided with the approval of concerned Deputy Commissioner of the region. (Approved by 91<sup>st</sup> Meeting of BOG held on 19.01.2012.)

- iv) In order to utilize services of existing teacher, (TGT- PHE/Yoga /WET/Art, PRT-Music) optimally, each KV should ensure that the vocational instructors with specialization in areas/fields other than these teachers should only be engaged

❖ **Payment of remuneration to contractual teacher-**

**Part – A**

Consolidated payment on monthly basis shall be made to the contractual teacher as per Office Order circulated vide letter no. F.No.11029/39/2011/KVS (HQ)/Acad dated 21/03/13. If regular incumbent joins before contractual teacher has completed one month then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

**Part – B**

Fund – The payment to all categories i.e. PRT/TGT/PGT engaged against the regular vacancy will be met out of School Fund and if engaged against leave vacancy, payment will be met out of VVN.

- ❖ **Service Condition** – Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.
- I) Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.
- II) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- III) Working hours shall be same as regular teacher.

❖ **Special provision –**

- i) **Relaxation of B.Ed. qualification.**- In the absence of suitable candidates with B.Ed. Degrees in Hard /Very Hard station and in remote areas of North –East and J& K, candidates with following qualifications may be considered in different categories without B. Ed qualification–
- a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available. .
- b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.
- c) Graduates may be considered for the post of Primary Teacher if candidates with Senior Secondary/Plus 2/ Inter with J.B.T. qualification are not available.
- ❖ **Relaxation in CTET** – In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

You are requested to circulate the same to all principals under your jurisdiction and ensure its strict compliance.

This is for your information and necessary action.

Yours faithfully,  
*Vijayalakshmi*  
8/10/13  
(Dr. V. Vijayalakshmi)  
Joint. Commissioner (Acad)





केन्द्रीय विद्यालय संगठन



**केन्द्रीय विद्यालय संगठन(मुख्य०)**

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

An Autonomous Body under Ministry of Education, Govt. of India

18, Institutional Area, S.J.SMarg, New Delhi-110016.

Tel.:011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

Date 21.11.2022

**MOST URGENT**

F.No.11029/Misc/3/2022-DC(Acad-1)

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Sub: - To engage Special Educators on Contractual Basis in KVs -reg

Madam/Sir,

In continuation to this office letter dated 03.06.2016 and 04.07.2018 on the subject cited above, I am to reiterate that all KVs need to mandatorily engage special educator on contractual basis till regular post is sanctioned by KVS.

It is observed that some KVs have already engaged special educators on contractual basis but many KVs are yet to engage special educator on contractual basis. As this matter is subjudice before the Hon'ble High Court latest position of availability of special educator is required to be submitted before the Hon'ble High Court as on 30.11.2022 and hence, it is informed that special educator are to be engaged through contractual basis till the sanction of post of special educators by KVS .

Therefore, it is requested to direct all the Principals under the Region to engage special educator in all KVs immediately if not engaged earlier. Qualification as prescribed by Rehabilitation Council of India (RCI) for special educator is to be followed for engaging special educator on contractual basis.

In case small KVs having shortage of funds for engaging special educators they may approach to Regional Office with justification for funds and also in case of shortage of funds at the Regional Level, the case may be referred to KVS(HQ) for further action at this end. Letter dated 08.10.2013 and 21.03.2013 of this office may be referred to for modalities and remuneration for engaging teachers on contractual basis.

Action taken report on this matter may be forwarded to this office on or before 30.11.2022 at [kvssoacad@gmail.com](mailto:kvssoacad@gmail.com) for further action at this end.

Yours sincerely,

(N.R. Murali )

Joint Commissioner (Acad)

Encl: As above

Copy to: The Joint Commissioner, (Finance), KVS HQs for information.



केन्द्रीय विद्यालय संगठन(मु0)

18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602

KENDRIYA VIDYALAYA SANGATHAN (HQ)

18, Institutional Area, S.J. Marg, New Delhi-110016.

Tel.: 26858570 Fax 26514179

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.11011/1/2016/KVS (HQ)/DC(Acad)/ 973-97

Dated 03-06-2016

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices.

Subject: - "Mandatory appointment of a special educator in all the schools affiliated to CBSE".

Madam/Sir,

Kindly find enclosed a letter No. CBSE/ACAD/JS & IC (A & T)/2015 dated 25.06.2015 received from Joint Secretary & IC (Academic & Training) (copy enclosed). You are requested to comply the instructions of the letter. The CBSE has earlier circulated such letters on the subject. It is mandatory to appoint special educators in all schools to ensure effective and meaningful inclusion of children with disabilities in schools.

The action taken report on the subject may be furnished to JC Acad KVS (HQ) as early as possible.

Yours faithfully,

  
(P.V. Sai Ranga Rao)

Deputy Commissioner (Acad)

Encl: As above.

Copy to:

1. PS to Additional Commissioner (Acad)
2. Joint Commissioner (Acad)





केन्द्रीय विद्यालय संगठन/KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थागत क्षेत्र/18-Institutional Area

शहीद जीत सिंह मार्ग /ShaheedJeet Singh Marg

नई दिल्ली-110016 /NEW DELHI - 110016

Tel: 26858566-211, Fax No.26514179

[WWW.KVSANGATHAN.NIC.IN](http://WWW.KVSANGATHAN.NIC.IN)

F.11029/16/2018/KVS(HQ)/Acad/Misc. | २५/८-५५२

Dated: 04 .07.18

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regional Offices

Subject: Appointment of Special Educator in Kendriya Vidyalayas


Madam/Sir,

With reference to above mentioned subject, it is mandatory to appoint Special Educators in all Kendriya Vidyalayas to ensure quality education for all children including children with special needs as per section 3, 8(c) and 9 (c) of the Right to Education Act, 2009 and as per the provisions of the Right of Persons with Disabilities Act to facilitate effective and meaningful inclusion of children with disabilities in schools. The same has been intimated vide letter No. F.11011/1/2016/KVS(HQ)/DC(Acad)/973-97 dated 03.06.16

You are requested to furnish details of children with special needs and Special Educators appointed in Kendriya Vidyalayas under your jurisdiction in the given proforma (in excel sheet only).

The above information should reach this office on email [tajuddin.shaik30@gov.in](mailto:tajuddin.shaik30@gov.in) by 4 P.M. today itself.

yours faithfully,

  
(P.V. Sai Ranga Rao) 4-7-18  
Deputy Commissioner (Acad.)



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resources Development, Govt. of India)  
"Shiksha Sadan", 17 Institutional Area, Rouse Avenue, New Delhi-110002.

CBSE/ACAD/JS & IC (A & T)/2015  
2015

Dated: 25<sup>th</sup> June,

Circular No.Acad-31/2015

**All Heads of Schools  
Affiliated to the Board**

**Subject: "Mandatory appointment of a special educator in all the schools affiliated to CBSE"**

Dear Principal,

The Central Board of Secondary Education in its continued effort to ensure quality education for all children, including children with special needs covered under section 3, 8 (c) and 9 (c) of the Right to Education (2009) Act, providing guidelines to its affiliated schools periodically about exemptions and support services essential for inclusion of children with special needs.

**This is in continuation to our Circular No.45 dated 29.10.2008, Circular no. 65 dated 24.12.2009, Circular no.25 dated 12.04.2012, Circular no.20/2014 and affiliation byelaws rule no.23(18), rule no.13.11 and rule no. 11 regarding inclusive practices in CBSE schools.**

A special educator is specifically required in schools to work with children and young adults who require additional support in order to complete their learning successfully. These teachers may work with children with physical disabilities, sensory impairments, developmental disabilities such as **Autism, Mental Retardation, Cerebral Palsy and Specific Learning Disabilities**, as they are emotionally vulnerable and have behavioral difficulties. A special educator can also work with gifted and talented children. The qualifications of a special educator are enclosed at Annexure 'A'.

Therefore, in pursuance of the recommendations and approval of curriculum committee held on 02.08.2014 and subsequently ratified by governing body meeting held on 06.08.14, it is made mandatory to appoint special educators in all schools to ensure effective and meaningful inclusion of children with disabilities in schools.

The Board will appreciate the cooperation of the schools in implementation of the above.

Yours sincerely,

Sd/-

(D.T. Sudharsan Rao)  
Joint Secretary & IC (Academic & Training)



**Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, N D-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair - 744101.
8. The Director of Education, S.I.E., CBSE Cell, VIP Road, Jungle Ghat, P.O. 744103, A&N Island
9. The Secretary, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini
10. The Additional Director General of Army Education, A –Wing , Sena Bhawan, DHQ, PO, New Delhi-110001.
11. The Secretary AWES, Integrated Headquarters of MoD(Army),FDRC Building No. 202,Shankar Vihar (Near APS),Delhi Cantt-110010
12. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
13. All Associate Professor & Additional Directors/Advisors/Consultants
14. All Additional Director/Joint Director/Deputy Director/Assistant Director, Vocational Cell, CBSE
15. Incharge IT Unit with the request to put this circular on the CBSE Academic website.
16. All Assistant Professor & Joint Directors, CBSE
17. All Assistant Professor & Deputy Directors, CBSE
18. The Deputy Director (Examination & Reforms), CBSE
19. The Assistant Librarian, CBSE
20. The Public Relations Officer, CBSE
21. The Hindi Officer, CBSE
22. PS to Chairman, CBSE
23. PS to Secretary, CBSE
24. SO to Controller of Examinations, CBSE
25. PA to Director (Special Exams and CTET), CBSE
26. PA to JS & IC (A & T)
27. PA to Director (Information Technology)

Sd/-  
(Joint Secretary and Incharge (Academics and Training))



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

No/CBSE/AFF/ Circular 13/2017

Date: 13 .06.2017

**SUB: MANDATORY APPOINTMENT OF SPECIAL EDUCATOR IN ALL SCHOOLS - REG**  
(Ref- Circular No. CBSE/ACAD/JS&IC(A&T)/2015 dated 25.06.2015)

This is in continuation to CBSE circular No. CBSE/ACAD/JS&IC (A&T)/2015 dated 25.06.2015. As per Rule No.13.11 of Affiliation Bye-Laws of Board in which direction was issued to all the affiliated schools to mandatory appoint **SPECIAL EDUCATORS** to ensure quality education for all children including children with special needs as per Section 3, 8(c) and 9 (c) of the **Right to Education Act, 2009** to facilitate effective and meaningful inclusion of children with disabilities in schools.

However, it has been observed that many schools affiliated with CBSE are not adhering to the provision concerning appointment of Special Educators. In this connection, your attention is invited to Rule 13(11) of Affiliation Byelaws which provides to promote inclusion of students with disabilities/special needs in the normal school as per provisions of the "**Persons with disabilities Act 1995**" and in conformity with National Policy of Education.

In view of above, the Management and the Head of the CBSE affiliated schools are hereby directed to strictly follow the above provisions and make arrangement immediately to appoint special educators in their respective school(s).The above provision may be brought to the knowledge of School Managing Committee for strict compliance.

(Jaiprakash Chaturvedi)  
Deputy Secretary (Affiliation)

**Copy for information and compliance:**

- All the Principals of the Schools Affiliated to the CBSE.
- All the Managers of the Private unaided Schools Affiliated to the CBSE.

(1)



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

- iii. The Director of Education, Delhi, Chandigarh, Arunachal Pradesh, Sikkim, Port Blair.
- iv. The Director, Secondary Education Department of all States.
- v. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi – 110016.
- vi. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
- vii. The Director, Central Tibetan School Administration, Ess Ess Plaza, Community Centre, Sector-3, Rohini-85.
- viii. EO to Chairman, CBSE
- ix. All HODs of CBSE.
- x. The Director (IT), CBSE, Delhi – for uploading the Circular on CBSE Website.
- xi. The Joint Secretary (A&L), CBSE, Preet Vihar, Delhi.
- xii. The Joint Secretary (Co-ordination), CBSE, Delhi.
- xiii. All Regional Officers of CBSE- for dissemination of the circular and guidelines through bulk mail to all affiliated schools in their respective region.
- xiv. The PRO, CBSE, Delhi for appropriate dissemination and publicity.
- xv. The Research Officer (Technology), Affiliation, CBSE – for further circulation to all stakeholders.
- xvi. Guard File.

*Jaiprakash Chaturvedi*

(Jaiprakash Chaturvedi)  
Deputy Secretary (Affiliation)





## केन्द्रीय विद्यालय संगठन(मु0)

18 संस्थागतक्षेत्र, शहीदजीत सिंह मार्ग,  
नई दिल्ली-110016

KENDRIYA VIDYALAYA SANGATHAN (HQ)

18, Institutional Area, Shaheed Jeet Singh Marg,  
New Delhi-110016.

Tel.: 26858570 Fax 26514179

Website:www.kvsangathan.nic.in

No. F. F.11029/2016/KVS (HQ)/DC (Acad.)/Misc

/2089-15

Dated : 19.09.2016

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices.

**Sub: Complaint against teachers involved in private tuition.**

**Madam/Sir,**

This office has been receiving many complaints from parents regarding cases of private tuition business in Kendriya Vidyalayas. This is a very serious issue which requires immediate systemic action to prevent illegal tuition business by some of our teachers.

Article 59 of Education Code for Kendriya Vidyalayas stipulates that "No teacher shall undertake private tuition or private employment or otherwise engage himself in any business". Lack of integrity and unethical behavior on the part of teachers is inconsistent with one of the main purposes of education; that is, to produce 'good citizens'. The private tuition business disturbs the whole learning process. The problematic side includes distortion of the mainstream curricula, pressure on young pupils and providing undue benefits like supply of question papers to his/her own tuition students before exams, high marking in practical/internal exams to preferred students, etc. It badly affects the trust which parents repose on education system. Needless to say, complaints related to tuitions need to be probed thoroughly in a discreet manner and dealt with desired strictness at your level.

Some of the action points at the Principal level are enumerated below.

1. The Principal and Vice Principal should regularly interact with the students by taking classes. This not only ensures effective academic leadership but also establishes good connectivity of the Principal with the students. The Principal may take classes IX to XII and the Vice Principal may take classes VI to X.
2. The parents should be sensitized about the ill effects of tuitions during the parent-teacher meetings. They should be discouraged from entering into this unhealthy practice.
3. Teachers should also be educated and cautioned to stay away from tuitions.

Contd..

4. Any complaint received from parent or student regarding tuitions by teachers needs to be taken seriously and immediate action must be promptly initiated against the erring teachers.
5. All the students may be encouraged to participate actively in the co scholastic activities alongside scholastic activities so as to promote holistic development. This would facilitate equal focus of the students and parents on both scholastic and co scholastic realms and thereby reduce the craze for extra coaching and extra scoring.
6. The very purpose of Formative/Internal Assessment is to see the effectiveness of teacher's teaching tools & techniques, while the Summative Assessment is to evaluate student learning.. Principal should monitor at random whether the marking of students is genuine or any bias exists in evaluation.
7. The question paper must be set in a way that can measure the change in the level of knowledge of the students in the relevant subject. Therefore good amount of care and caution is necessary in setting of question papers and maintaining their sanctity and confidentiality.
8. The services of counselors in the schools may be utilized judiciously in providing the students good study techniques, handling stress and proper career guidance.

Needless to say that mastery on knowledge, attainment of learning and ability be always preferred over obtaining marks. This will be possible only when:

- i. The Principal/ Teacher should supervise classes on regular basis as well as on surprise visit.
- ii. Home work/ Class work should be separately monitored randomly and any instances of carelessness on the part of students or teachers must be dealt with accordingly.
- iii. Stress should be given on more practice to enhance speed of learning and improve handwriting. For this purpose, remedial classes may be arranged beyond school hours/ during holidays/ breaks etc. as and when required.

Kendriya Vidyalaya Sangathan is a pace setting educational organization and complaints of tuitions against our teachers erode the reputation of the organization built painstakingly over five decades. Hence, you are directed to immediately communicate the above to all the schools under your jurisdiction for strict compliance and also monitor the same at your level.

Yours faithfully,



(U.N. Khaware)

Additional Commissioner (Acad.)

Copy to:

1. Sh. D.K.D. Rao, Deputy Secretary (UT), MHRD, Shastri Bhawan, New Delhi.
2. PS to Commissioner, KVS.
3. Joint Commissioner (Pers), KVS (HQ).



केन्द्रीय विद्यालय संगठन (मुख्यालय)  
Kendriya Vidyalaya Sangathan (HQ)  
18, संस्थागत क्षेत्र, शहीद जीतसिंह मार्ग,  
18. Institutional Area, SaheedJeet Singh Marg,  
नई दिल्ली/New Delhi-110016  
फोन न./Phone no.26858570, फैक्स/FAX 26524580  
वेबसाइट/Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)  
ईमेल/Email: [kvshindisection@gmail.com](mailto:kvshindisection@gmail.com)

फा.11029/2016/केविसं(मु.)/उपायुक्त (शै0)/विविध/2121152 दिनांक: 19.09.2016

उपायुक्त,  
केन्द्रीय विद्यालय संगठन,  
समस्त क्षेत्रीय कार्यालय।

विषय :- प्राइवेट ट्यूशन में लिस शिक्षकों के विरुद्ध शिकायत।

महोदय/महोदया.

उपर्युक्त विषय पर इस कार्यालय को अभिभावकों से कई शिकायतें मिली हैं कि केन्द्रीय विद्यालयों के शिक्षकों द्वारा प्राइवेट ट्यूशन कक्षाएँ चलाई जा रही हैं। यह एक गंभीर मामला है और हमारे कुछ अध्यापकों द्वारा किए जा रहे अनाधिकृत ट्यूशन करने के व्यवसाय को रोकने के लिए तत्काल योजनबद्ध तरीके से कार्रवाई की जानी है।

केन्द्रीय विद्यालयों के शिक्षा संहिता के अनुच्छेद 59 में अनुबंधित है कि "कोई भी अध्यापक प्राइवेट ट्यूशन अथवा प्राइवेट रोजगार अथवा इस प्रकार के किसी अन्य व्यवसाय में लिस नहीं होगा। एक अच्छे नागरिक बनाने के लिए अध्यापकों की सत्यनिष्ठता की कमी और उनके द्वारा किए जा रहे इस प्रकार अनैतिक व्यवहार से शिक्षा के मुख्य उद्देश्य को प्राप्त करने में अड़चने पैदा होती है। प्राइवेट ट्यूशन से सम्पूर्ण शिक्षण प्रक्रिया में बाधा आती है। ऐसे संदिग्ध पहलुओं में पाठ्यचर्या की मुख्य धारा में भ्रान्तियां, युवा छात्र-छात्राओं में दबाव और ट्यूशन पढ़ाने वाले शिक्षकों द्वारा परीक्षा से पूर्व अपने ट्यूशन के छात्रों को प्रश्न-पत्र इत्यादि देने संबंधी अनुचित लाभ जैसी समस्या होती है तथा ऐसे मामलों में उन छात्रों को प्रायोगिक/आंतरिक परीक्षाओं इत्यादि में अधिक अंक भी दिए जाते हैं। इससे उन अभिभावकों के आत्मविश्वास पर बुरा प्रभाव पड़ता है जो शिक्षा-प्रणाली पर विश्वास रखते हैं। संक्षेप में यह कहना है कि ट्यूशन से संबंधित मामलों की शिकायतों को सतर्क होकर उनकी जांच करनी आवश्यक है और अपने स्तर पर इष्टतम तरीके से कड़ाई से इनका निपटान करना आवश्यक है।



(8) विद्यालयों में काउन्सेलरर्स की सेवाओं का न्यायपूर्वक उपयोग विद्यार्थियों को अच्छे अध्ययन करने की तकनीक, मानसिक दबाव को दूर करने और अच्छे भविष्य के लिए उपयुक्त मार्गदर्शन देने के लिए किया जाए।

निःसंदेह, ज्ञान अर्जन में उत्कृष्टता, सीखने तथा योग्यता प्राप्त करने की ललक हमेशा अच्छे अंक प्राप्त करने में लाभकारी होते हैं। यह तभी संभव है जब

- I. प्राचार्य/ शिक्षक कक्षाओं का नियमित तथा औचक पर्यवेक्षण करें।
- II. गृह कार्य/ कक्षा कार्य की मॉनिटरिंग रैंडम ढंग से किया जाए और विद्यार्थियों अथवा शिक्षकों की ओर से हो रही लापरवाही को तदनुसार निपटाया जाए।
- III. सीखने की कला को गति प्रदान करने तथा लिखावट को सुन्दर बनाने को आम व्यवहार में लाने पर जोर दिया जाए। इस उद्देश्य के लिए, निदानात्मक कक्षाएं विद्यालय समय के बाद/ अवकाश के दौरान / छुट्टियों इत्यादि में जब भी आवश्यकता हो, आयोजित की जाए।

केंद्रीय विद्यालय संगठन शिक्षा के क्षेत्र में गति निर्धारण का कार्य करता है और जब हमारे शिक्षकों के विरुद्ध ट्यूशन की शिकायतें आती हैं, तो हमारे संगठन के सम्मान को क्षति पहुँचती है जो सम्मान विगत पाँच दशकों में कठिन मेहनत के बाद हमने प्राप्त किया है। अतः आपको निर्देशित किया जाता है कि आप अपने अधीन सभी विद्यालयों को उक्त निर्देशों की जानकारी तत्काल दें तथा इसका कड़ाई से अनुपालन करवाएँ तथा अपने स्तर पर ऐसी घटनाओं पर कड़ी निगरानी रखें।

भवदीय

(यू.एन.खवाड़े)

अपर आयुक्त (शैक्षिक)

प्रतिलिपि

1. श्री डी.के.डी. राव, उप-सचिव (यूटी) मा.सं.वि.मं. शास्त्री भवन, नई दिल्ली।
2. आयुक्त के निजी सचिव, केविसं, नई दिल्ली।
3. संयुक्त आयुक्त (कार्मिक), केविसं (मु.), नई दिल्ली।
4. उपायुक्त (ईडीपी), केविसं (मु०) नई दिल्ली।



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN  
(Min. of HRD, Deptt. of Education, Govt. of India)  
18-संस्थागत क्षेत्र / 18-Institutional Area  
शाहीद जेत सिंह मार्ग / Shaheed Jeet Singh Marg  
नई दिल्ली - 110016 / New Delhi - 110016  
Te l: 011-26856498, Fax N O. 011-26514179  
[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F. No. 1-12/2017-ADC(Acad)/KVS

Dated: 26.04.2017

To,

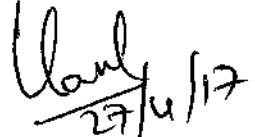
Deputy Commissioner  
Kendriya Vidyalaya Sangathan,  
All Regions .

Subject:- Partnership with government schools.

Madam/Sir,

In pursuance of the decision taken during 106<sup>th</sup> Board of Governors meeting held on 15.11.2016, KVS needs to provide a platform to government schools not only to share the best practices but also to exchange the best resources for ensuring excellence in pursuit of scholastic and co-scholastic activities in school system. In the said scheme it has been decided that KVS shall take an initiative to extend a handholding support to such government schools that are facing resource crunch in terms of infrastructure and are in close vicinity to KVs to play an effective role as a pace setting organization in the field of school education. In this regard, a meeting of Central Core Committee was held on 23.02.2017 at KVS (Hqrs) to develop the modalities (enclosed) for implementation of the said scheme in Kendriya Vidyalayas from the academic session 2017-18 which were duly approved by the competent authority. You are requested to go through the modalities of the scheme and design future action plan for successful implementation of the scheme.

Yours faithfully,

  
(Dr (Smt) V. Vijayalakshmi)  
Joint Commissioner (Acad.)

Encl: As stated above.

## **Scheme- Partnership with Govt. Schools**

### **RATIONALE:**

Kendriya Vidyalayas are opened under 04 sectors viz. Civil, Defence, Project and Institutes of Higher Learning across the country and are equipped with good infrastructure e.g Playgrounds, ICT resources, Library, Computer Labs, Junior Science Labs, Resource rooms, Physics/ Chemistry/ Biology Labs etc. and above all highly qualified teachers who are updated in terms of curriculum design, its objectives and content transaction skills through regular workshops and in-service training programmes.

**Kendriya Vidyalayas can play a very vital role in extending its expertise in the field of school education by providing handholding support to the government schools that are located in its nearby surroundings and are not so well equipped in terms resources. In order to play an effective role of a pace setting institution and to set the pace in the field of school education, Kendriya Vidyalaya Sangathan can provide a platform to government schools not only to share the best practices but also to exchange the best resources for ensuring excellence in pursuit of scholastic and co-scholastic activities in school system. Besides this, Kendriya Vidyalayas and government schools can collaborate in community service initiatives undertaken by the government**

### **OBJECTIVES:**

- (i) To update and enhance the professional competence of nearby government school teachers by allowing participation of their teachers in short duration workshops and seminars organized in Kendriya Vidyalayas especially on pedagogy, evaluation and assessment, planning for academic excellence, ICT intervention in classroom teaching, etc.
- (ii) To collaborate with government schools in outreach initiatives of Social Service / Community service projects of sensitization on Literacy, Swachhata Abhiyan, Environmental issues, Democratic and citizenship values, Life skills, value education, etc.
- (iii) To share the best practices of Kendriya Vidyalayas with the teachers of government schools in vicinity of KVs for promotion of academic excellence.
- (iv) To give exposure to the students of government schools, especially those struggling with resource crunch, to visit and witness the Social Science Exhibition- cum- National Integration Camps, Jawaharlal Nehru Science Exhibition and other events organized at KV/Cluster/Regional/National level so that they not only witness a wide range of school activities but also develop a deep sense of appreciation for rich and diverse cultural heritage of the country
- (v) To help the children of government schools, especially those not adequately equipped with resources, to undertake the experiments and perform practicals in participatory mode with KV students under the supervision of KV teachers in mobile labs having the facility of major gadgets of Physics/ Chemistry/Bio Labs/ Computers/Library etc.



- (vi) To promote healthy competition, collaboration and participation of government school children with KV children, for which a platform of inter -school activities and competitions in the field of Public Speaking, Exhibitions, Games & sports and theme based projects on Science & Technology may be created
- (vii) To develop the spirit of national integration and create a sense of "Indianness" among students of government schools by integrating them with KV children of varied socio -cultural background
- (viii) To help the government school children of Primary classes especially on Saturdays to visit neighbouring KV and to interact with KV teachers and to use computer lab , Library and Resource Room and undergo hobby classes under the supervision of KV computer instructors/ coaches of art/craft/ music/dance etc.

To provide a platform to the students and teachers of Kendriya Vidyalayas to reach out to the children and teachers working in different set up to understand and emulate their best practices and value system.

#### **Action Plan**

1. Each KV running in permanent building will identify one Primary Upper Primary/ Secondary/ Senior Secondary government school in the neighborhood ( after preliminary discussion with the Headmaster/ Principal of concerned government school) as per feasibility to provide handholding support and a proposal to this effect will be submitted by KV Principal to the Deputy Commissioner of the Region who in turn in consultation with the District Education authorities of the concerned state will approve the proposal of linking the school with KV for handholding support.
2. An 11 member Central Core Committee at KVS Headquarters level will be constituted comprising two Principals , two HMs, one Assistant Education Officer, two Assistant Commissioners, one Joint Commissioner (Acad)/Trg., under the Chairmanship of Additional Commissioner (Acad) with Deputy Commissioner (Acad) as Member Secretary and Deputy Commissioner (Finance) as Treasurer to supervise, monitor and control the working of the scheme and to develop detailed guidelines and operative instructions for its implementation. The Commissioner, KVS will exercise full powers in formulation and implementation of policies and programmes of the scheme.
3. A 21 member Regional Level co-ordination committee comprising of three Principals, three Headmasters and three teachers from any of the linked government schools and similarly 9 members from any of the linked KVs will be formed under the Chairmanship of Deputy Commissioner of the respective KVS Regional Office with one Asstt. Commissioner as Member Secretary and Finance Officer of the Regional Office as Treasurer to draw the calendar of common activities for conduct of various events co-ordinate for achievement of the laid down objectives under the Framework and to monitor and control finances.

4. In order to identify one government Primary/upper Primary /Secondary/Sr. Secondary school (State /Municipal/Local bodies) running in vicinity of KV (having permanent building) the Principal will have discussion with Headmasters/ Principals of such schools and will share with them the objectives and modalities of the scheme with emphasis on sharing of the resources and best practices with each other.
5. After arranging a preliminary discussion with these HMs/ Principals, KV Principal will identify one neighbouring school having resource crunch in terms of infrastructure/ teachers and will constitute a 'Joint Action Committee' at school level comprising Principals, HMs/ VPs and two/three competent and willing teachers of both the schools for implementation of scheme. The Committee will be headed by KV Principal.
6. The Principal of the KV, in consultation with the Joint Action Committee will list out the areas where the resource sharing may be done. These areas will be limited to two Scholastic and one Co-Scholastic area for the particular academic session and it may be reviewed on year to year basis as per requirement. The list of activities under Scholastic and Co-scholastic areas given below is suggestive only and the Joint Action Committee may identify some other areas as well suiting to the local requirement and infrastructure:

#### SOME SUGGESTED SCHOLASTIC AREAS (ANY TWO)

- (i) Developing competency in Reading/Numeracy skills of children at Primary/Upper Primary level.
- (ii) Sharing best classroom teaching practices/ pedagogy etc.
- (iii) Participation in short duration Workshops/ Training programmes/Seminars etc.
- (iv) Exchange of creative pursuits like Art & Craft/Dance/Music.
- (v) Sharing of Library, Science Labs, E- class rooms, Resource Room facilities etc.
- (vi) Training in use of ICT in teaching /learning.
- (vii) Communication skills / language proficiency
- (viii) Strategies of Evaluation & Assessment
- (ix) Any other relevant area.

#### SOME SUGGESTED CO - SCHOLASTIC AREAS (ANYONE)

- (i) Training in life skills / soft skills
- (ii) Inter School Tournaments: Games & sports.
- (iii) Participation in CCA activities of the vidyalaya.
- (iv) Witnessing/participation in Exhibition: National Integration Camp, Jawaharlal Nehru Science Exhibition, National Children Science Congress, Youth Parliament, any other activity suiting to local requirement .
- (v) Annual Day/Sports Day: 10-20% activities may be jointly performed by the two schools.
- (vi) Witnessing/ Participation in Morning Assembly.
- (vii) Yoga Camps /Physical fitness activities.
- (viii) Scout & Guides / Swachhta Abhiyan/ Environmental issues /Community Outreach Services etc.

- (ix) Any other relevant area.
7. The Joint Action Team will prepare an action plan of activities to be conducted during the session -2017-18 focusing on two scholastic and one co- scholastic area and will submit the action plan for approval to the Deputy Commissioner of the Region.
  8. The Deputy Commissioners will also constitute the Regional Level Co-ordination Committee as approved by the BOG for smooth working and monitoring of the scheme in the Region.
  9. The Deputy Commissioners will examine the action plan / proposal and give his/her approval with modification / suggestion if any.
  10. All efforts will be made to ensure that the normal teaching learning process in linked schools is not jeopardized in the name of handholding support and the co-ordination committee will monitor the activities undertaken in linked schools.

The Deputy Commissioner will communicate the approved action plan of the Vidyalayas to the District Education Authority for information and follow up.

**Calendar for implementation of scheme in the academic session 2017-18 onwards is given below:**

<b>S.No.</b>	<b>Programme/Activity</b>	<b>Timelines</b>
1.	Identification of school for collaboration and constitution of Joint Action committee	31 <sup>st</sup> May,2017
2.	Preparation of Joint Action Plan for submission & approval of the Deputy Commissioner of the Region.	30 <sup>th</sup> June,2017
3.	Communication of the Action Plan to District Education Authorities of the State by Deputy Commissioner	15 <sup>th</sup> July,2017
4.	Implementation of the activities under the scheme at Vidyalaya level	1 <sup>st</sup> August,2017 onwards
5.	Submission of Periodical Report	5 <sup>th</sup> October,2017 5 <sup>th</sup> December,2017
6.	Completion of all activities under the programme	31 <sup>st</sup> Jan ,2018
7.	Submission of Final Report of the programme for the academic session	15 <sup>th</sup> Feb,2018

Kendriya Vidyalaya Principals should be sensitized by the DCs/ACs about the spirit of the scheme and the approach should be such that each partner school is going to share and benefit from each other so that the proposed scheme functions in the model of mutual respect and partnership and not in Mentor Mentee model.

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केन्द्रीयविद्यालयसंगठन/KENDRIYA VIDYALAYA SANGATHAN  
(Min. of HRD, Deptt. of Education, Govt. of India)  
18-संस्थागतक्षेत्र/18-Institutional Area  
शहीदजीतसिंहमार्ग /ShaheedJeet Singh Marg  
नईदिल्ली-110016 /NEW DELHI – 110016  
Tel: 26858566-211, Fax No.26514179  
[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.11029/16/2017/KVS(HQ)/Acad/CSIR lab 1014-1051

Date: 16/03/18

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

**Subject: Implementation of Project JIGYASA – reg.**

Madam/Sir,

Kendriya Vidyalaya Sangathan in collaboration with Council of Scientific and Industrial Research (CSIR) is implementing project JIGYASA wherein students of Kendriya Vidyalayas are connected with 37 CSIR Labs located across the country. The main objective of the programme is to develop Scientific Temper, trigger curiosity, spirit of research, and appreciation of science among the students and to empower teachers.

The following collaborative activities have been enlisted in MoU signed between KVS and CSIR (a copy of MoU is enclosed).

- Foundation Day Celebration of the Labs
- Sponsored programmes for KVS by CSIR
- Labs specific activities for the students at the Labs
- Visits of Scientist to schools – lectures/demonstrations by them on topics mapped with the curriculam
- School apprenticeship programme for selected students at the labs
- Helping the students in activities such as Science Exhibitions, Science Congress etc.
- Conduct of teachers workshop
- Scientist as Teachers and Teachers as Scientist Programme.
- Special Summer vacation programmes for students

The students and teachers of Kendriya Vidyalaya are to be engaged in the above activities to achieve objectives of the programme.

You are requested to appoint an Assistant Commissioner as a Nodal Officer to facilitate/monitor this programme. The Nodal Officer from KVS should be in touch with Nodal

Officer of CSIR lab concerned. You are requested to submit the details of Nodal Officer appointed at your region in the following proforma to the undersigned on email id: [acacadkvs@gmail.com](mailto:acacadkvs@gmail.com) by **20/03/18**.

Sl.NO	Name of the Region	Name of the Nodal Officer	Mobile No.	Email id:

A List of Nodal Officers of different CSIR Labs enclosed for your reference.

You are requested to co-ordinate with the Nodal Officers at CSIR lab and plan the following activities :-

- a) Summer Science Camp for Students appeared in Class X examinations under **Tarunautsav Programme**. This programme should be completed in the month of **April and May 2018**.
- b) Calender of activities (as mentioned above) for the year 2018-19. The Calender of activities should be submitted to the undersigned by **31<sup>st</sup> March, 2018**.
- c) Involving Scientists for demonstration in Atal Tinkering Labs wherever available for the programme.
- d) Involving Scientists/Research Scholars to teach specific topic/area of subjects taught in Class XI & XII.

The expenditure with reference to TA/DA of students and teachers will be borne by Vidyalaya concerned as per KVS rules.

Further you are requested to provide detailed report of each programme along with good quality of photographs and videos.

Yours faithfully,

(S. Vijaya Kumar)  
16/3/18  
Joint Commissioner (Acad.)

Copy to:

1. Dr. A Chakraborty, Chief Scientist and Head, Director General Technical Cell (DGTC & International S&T Affairs Directorate (ISTAD), Council of Scientific and Industrial Research, New Delhi.
2. PS to Commissioner, KVS, New Delhi.
3. PS to Additional Commissioner, KVS, New Delhi.



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थान क्षेत्र / 18-Institutional Area

शाहीद जीत सिंह मार्ग / Shaheed Jeet Singh Marg

नई दिल्ली - 110016 / New Delhi - 110016

Te l: 011-26856498, Fax N o. 011-26514179

[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No. 110362/02/2017-KVS (HQ)/CBSE

Dated: 14.08.2018

उपायुक्त

केन्द्रीय विद्यालय संगठन

समस्त क्षेत्रीय कार्यालय।

विषय:- विद्यालयों हेतु आवश्यक निर्देश के संबंध में।

अक्सर यह पाया गया है कि कुछ प्राचार्य विद्यालय प्रारम्भ होने से पूर्व विद्यालय में उपस्थित नहीं होते हैं एवं सुबह की प्रार्थना सभा में भी उपस्थित नहीं होते हैं, जिससे कि छात्रों एवं शिक्षकों में एक गलत संदेश जाता है। अतः समस्त प्राचार्यों को निर्देशित किया जाता है कि वे विद्यालय प्रारम्भ होने से पहले विद्यालय में उपस्थित हों एवं सुबह की प्रार्थना सभा में आवश्यक रूप से उपस्थित हों।

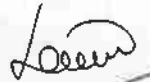
2. यह भी ज्ञात हुआ है कि कुछ प्राचार्य बिना सूचना विद्यालय प्रांगण से बाहर चले जाते हैं। विद्यालय के बेसिक फोन, प्राचार्य के मोबाइल एवं **Whatsapp** पर संपर्क करने पर किसी भी प्रकार का उत्तर नहीं दिया जाता है। अतः आप सभी को सख्त निर्देशित किया जाता है कि प्राचार्य कोशिश करें कि विद्यालय के समय के दौरान विद्यालय में उपस्थित हों और यदि विद्यालय से बाहर जाना आवश्यक हो तो विद्यालय के वरिष्ठतम शिक्षक/अधिकारी को लिखित आदेश देकर कर जायें। बेसिक फोन, प्राचार्य के मोबाइल एवं **Whatsapp** पर संपर्क करने पर उत्तर की अपेक्षा की जाती है।
3. प्रत्येक प्राचार्य हर समय अपना मोबाइल फोन को ऑन (on) रखेंगे ताकि आवश्यकता पड़ने पर संपर्क किया जा सके।
4. प्रत्येक विद्यालय **Bio Metric** का मशीन तुरंत लगवायें एवं प्रत्येक कर्मचारी/प्राचार्य को मिलाकर सभी की उपस्थिति **Bio Metric** के माध्यम से ली जाए।
5. अक्सर यह पाया गया है कि कुछ विद्यालयों में देर रात तक ऑफिस खुले रहते हैं। अतः आपको निर्देशित किया जाता है कि प्रत्येक विद्यालय, विद्यालय के **Working hours** की समय-सीमा तय करें एवं आवश्यकता पड़ने पर ही समय-सीमा के रूपर विद्यालय को खोला जाए।

लगातार...



6. प्रत्येक विद्यालय में अभिभावकों से मिलने का समय निश्चित किया जाए एवं प्राचार्य उस समय के दौरान विद्यालय में उपस्थित हों (केवल on duty / leave को छोड़कर) एवं अभिभावकों की समस्याओं का तुरंत निवारण करने का प्रयास करें।
7. जब तक अतिआवश्यक न हो शिक्षकों को विद्यालय समय के उपरांत विद्यालय में न रोका जाए। यदि अतिरिक्त कक्षाओं का आयोजन किया जा रहा है तो संबंधित शिक्षक एवं छात्रों को पूर्व में सूचित करें एवं नियोजित तरीके से आयोजन करें।
8. शिक्षकों की शिकायतों का निपटारा विद्यालय स्तर पर विद्यालय के समय किया जाए।
9. इस कार्यालय के संज्ञान में आया है कि कुछ प्राचार्य शिक्षकों को काफी देर तक अपने कक्ष के बाहर खड़ा रखते हैं जैसा कि आकस्मिक/अर्जित अवकाश की अनुमति हेतु। अतः आपको निर्देशित किया जाता है कि शिक्षकों को अधिक देर तक कक्ष के बाहर खड़ा करना उचित नहीं है। आवेदन पर निर्णय लेने में अनावश्यक बिलंब नहीं होना चाहिए।
10. प्रत्येक विद्यालय यह सुनिश्चित करें कि प्रत्येक स्टाफ रूम, पुस्तकालय, कम्प्यूटर लेब, कार्यालय आदि में उपलब्ध कम्प्यूटरों में नेट की सुविधा हो।
11. विद्यालय में इंटरनेट की सुविधा आवश्यक है। प्राचार्य emergency हेतु Dongle कय करें ताकि इंटरनेट की सुविधा हर समय विद्यालय में उपलब्ध रहे।
12. केविसं के आदेशानुसार प्रत्येक प्राचार्य प्रतिदिन कम से कम तीन कक्षाओं (जिनमें से एक प्राथमिक कक्षा हो) का observation अवश्य करें एवं Observation Diary तैयार करें।

भवदीय



(यू.एन. खवाड़े) 18

अपर आयुक्त (शैक्षिक)

प्रतिलिपि:-

1. आयुक्त, केविसं के निजी सचिव को सूचनार्थ।



CBSE/Acad/2019

9<sup>th</sup> March, 2019

Circular No. Acad-15/2019

**Subject: Principals as Pedagogical Leaders of their Schools and Preparation of Annual Pedagogical Plans by all schools**

The academic session for 19-20 shall be commencing in most schools affiliated to the Board in April, 2019. In this context, it is imperative that the Board lays down the areas to be focused upon in the coming academic session, by the schools affiliated to the Board. **In this context your attention is invited to the following recent circulars issued by the Board:**

1. **Circular No Acad-05 dated 18.01.2019** with regard to the mandatory adoption of Learning Outcomes based teaching and learning in all the schools affiliated of the Board. In the said circular it has also been directed that the Principals of all schools are to assume pedagogical leadership of their respective schools and prepare annual pedagogical plans with the help of their teachers for all classes and all subjects being taught.
2. **Circular no Acad-12/2019 dated 08.03.2019** issued by the Academic unit, where the Board has mandated that all schools affiliated to the Board to focus on art integrated education, aside from art education being a compulsory part of the curriculum in classes 1 to 10.
3. **Circular No. 13 dated 09.03.2019** regarding in-service Trainings of Principals and Teachers with respect to Chapter 16 of the Affiliation Bye-Laws 2018, wherein it is stated that the Board has now decided to focus on classroom transactions to ensure delivery of quality education and all-around development of each student
4. **The Board has decided that henceforth the Principals of all schools affiliated to the Board shall be the Pedagogical leaders of their schools.** Pedagogical leadership encompasses many roles and functions in learning organizations. Pedagogical leaders are responsible to support teaching and learning in their schools. It includes instructional leadership to support classroom teachers in their key role of implementing curriculum, and transforming teaching and learning by establishing organizational norms of continuous quality improvement. Pedagogical leaders continuously evaluate the effectiveness of the learning program, to meet standards established to optimize learning environments.

Contd.2/

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092

"Shiksha Kendra" 2, Community Centre, Preet Vihar, Delhi - 110092

Telephone: +91-11-23220154, +91-11-22467263 / Fax : +91-11-22515826 / E-mail : chmn-cbse@nic.in

Website: www.cbse.nic.in

5. **All Principals of all affiliated schools of CBSE shall therefore now have a crucial role to play in the evolution of the teaching-learning ecosystem as the Head and pedagogical leader of their schools.** In the role of school pedagogical leader, the Principal is expected to undertake the following:
- a. **Lead, Guide and Support the teaching and learning processes** in the school by focusing on classroom specific requirements for transacting the curriculum, so that both teachers and students perform at their optimal best.
  - b. **Direct the entire focus of all school activities towards the students' learning** and acquiring of necessary competencies. Every activity taken up by the school therefore should be mapped for the academic competencies, and for life skills, values, etc., being acquired by the student.
  - c. **Prepare annual pedagogical plan** of the school by designing and developing annual plan for the school by giving equal importance to scholastic and co-scholastic areas.
  - d. **Promote innovative pedagogy**, with special focus on integrating art, sport and ICT (Information and Communication Technology) with education, and use active and experiential learning methods in the classrooms.
  - e. **Ensure joyful learning at all levels** through use of such innovative pedagogy.
  - f. **Develop school specific resources** for teaching and learning, in the form of lesson plans, e-content, use of mathematics and science kits developed by NCERT, etc.
  - g. **Ensure proper in-house training of teachers** in the school to enable them to unleash their own unique capabilities and creativity in their classrooms.
  - h. **To be up to date with all new ideas and tools**, etc. being used in education at the global level and constantly innovate the pedagogy of the school.
  - i. **To make efforts to learn from the best practices of other schools**, by arranging for discussions with Principals of such schools, or through observation visits of teachers to other schools.
6. The Board has not laid down the structure or format of the **annual pedagogical plan** as the Board respects academic autonomy of every school and expects each school to prepare its own unique and innovative annual plan. This plan must be an **implementable one with timelines that should include administrative inputs and detailed pedagogical aspects.**
7. This exercise has to be undertaken every year commencing from the academic session 2019-20 onwards. **The board may ask for uploading a copy of the annual pedagogical plan at the time of registration for Board exams.**

8. **A suggestive list of activities is given below only with the purpose of initiating schools to take up the exercise of annual pedagogical planning.** The schools are free to finalize their own set of components for annual pedagogical plan as per institutional requirements, available resources and future goals of the institution. It is reiterated that the list below is only indicative (and not mandatory) and can be **considered** for inclusion by the schools in their annual pedagogical plans:

- Basic information about the school
- Vision, mission and Focus of the School
- Details of stakeholders
- Consultations and discussions held for preparing the annual plan.
- Goals to be achieved- annual and long term
- Culture of the school
- Economic and Academic Resources available
- Number of Grades, Grade wise number of subjects, Subject wise number of instructional modules
- Time tables
- Pedagogical solutions (i.e. how curriculum shall be transacted in each grade for each subject/module and specific teaching learning techniques)
- Assessment tools and rubrics for each class and each subject.
- Assessment of aptitude and learning needs of each child and ensuring availability of need based instructional facility
- Assessment training needs of Teachers and staff at all level
- In-service teacher training topics and schedule
- Coordination with parents/community/Board
- Pupil's well-being (which includes health care in school, group and individual counseling, personal hygiene).
- Supporting activities (which includes co-curricular activities, activities after school, transportation, etc.)
- How to take care of diversity in class
- Requirement of remedial classes
- Annual themes/celebrations/events/collaboration with other schools
- Community outreach
- Special events to be organized in the year
- Number of meetings to be held for implementation of plan
- Annexure such as details of timetable, remedial classes, peer learning, subjects and languages taught, guidelines for child safety, etc.

9. **To implement Pedagogical plan Principals of all affiliated schools of the Board are required to do the following:**

- Prepare their own structure for the annual pedagogical plan and implementation calendar as suggested above.
- Ensure grade wise, subject wise and unit wise detailing of the innovative pedagogy to be used through preparation of structured lesson plans.

Contd.4/



- Develop content related to art, sport and ICT with education, with the help of concerned teachers as well as Art, Sports and ICT teachers.
- Ensure dissemination of plan to all teachers and all concerned by June every year.
- Ensure proper implementation of this plan.
- Monitor the progress at least on a monthly basis.
- Reach out to the Board for any training needs.
- Maintain records of the preparation of the plan, and the progress in the implementation.
- **The schools are required to produce these records for extension and up-gradation of affiliation of the school from this academic year itself.**

10. Schools may share their annual pedagogical plans with the Board as soon as they are ready. Selected few plans will be circulated to all the affiliated schools as exemplar or best practice. The plans may be sent to the Director Academics CBSE on email ID: [cbseacad.app@gmail.com](mailto:cbseacad.app@gmail.com).

Needless to mention that Principals as Pedagogical leaders influence what happens in the classroom by fostering an organizational climate where teachers and other staff members optimize learning opportunities for children and strive to improve their own practice. Pedagogy is the art and science of teaching with an emphasis on the dispositions and behaviors of teachers and their interactions with children. Pedagogical leadership can apply to all levels of classrooms from pre-primary to Senior Secondary. Principals as Pedagogical leaders may keep the collective focus of the teachers and families of students on holistic child development and ensure its achievement through active pedagogical plans by leading and guiding the schools throughout the academic year.

Wishing you all a joyful, productive and successful Academic Year 2019-2020.

With Best Wishes



(Anita Karwal)

**To**

**All the Principals & Managers of Affiliated Schools of CBSE**

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-54
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-17
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar –791 111
7. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
8. The Director of Education, S.I.E., CBSE Cell, VIP Road, Junglee Ghat, P.O. 744103, A&N Island

9. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini, Delhi.
10. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi-01
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
12. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board and their School management, in their respective regions.
14. In charge IT Unit with the request to put this circular on the CBSE Academic website
15. The Senior Public Relations Officer, CBSE
16. PPS to Chairperson, CBSE
17. SPS to Secretary, CBSE
18. SPS to Controller of Exams CBSE
18. SPS to Director (Edusat, Research & Development) CBSE
19. SPS to Director (Information Technology) CBSE
20. SPS to Director (Academics) CBSE
21. SPS to Director (SE&T) CBSE
22. SPS to Director (Special Exams and CTET), CBSE



CBSE/ACAD/2019

Date :5<sup>th</sup> September, 2019  
Circular No. Acad-49/2019

To All Pedagogical Leaders of CBSE Affiliated Schools

Dear Pedagogical Leaders,

A teacher once described the meaning of being a teacher: "My expectations and commitments from myself have increased every year. I've learned and realized that as long as you support and motivate them, there is really nothing our students can't do." We are where we are because of a teacher who sacrificed his/her present to build our future. I am sure that the same feelings have had been echoing for the teachers in your school. On the occasion of Teachers Day, CBSE acknowledges the untiring sincere efforts, dedication and the learner inside all teachers of its affiliated schools and you, the Pedagogical Leaders, who have actively and whole-heartedly supported them.

### 1. Principals as Pedagogical Leaders:

CBSE has been known for its dynamism and adaptiveness to the needs of learners. With the release of the circular No. Acad-15/2019 dated 9th March, 2019, the role of a CBSE Principal has taken a wider perspective as, for CBSE, Principals have begun to be the Pedagogical Leaders.

**1.1. Responsibilities of a Pedagogical Leader:** The term 'Pedagogical Leaders' has assumed vital significance in the present decade with the focus on nurturing and developing the 21<sup>st</sup> century skills among students. The Principals have to take up the role of a leader of learning who must seek out the best of the knowledge they can find for their students and develop a team delivering effective instruction.

Hence, a Pedagogical Leader must shape a vision of success for all students by ensuring positivity among everyone in school, making the school environment conducive for education, cultivating leadership in others, improving instructional practices and managing data and administrative processes to foster qualitative improvement.

### 2. CBSE Affiliation Bye-Laws and Pedagogical Leadership:

The clauses 9.2.2, 9.2.3 and 9.2.11 to 9.2.18 of CBSE Affiliation Bye-Laws 2018 delineate the role of Principals as pedagogical leaders. Para. 5 of the CBSE circular on Pedagogical Leaders lists out the expectations of CBSE from its Principals. An annual pedagogical plan is to be prepared by all Principals. A suggestive checklist has already been given in the para. 8 of the circular cited above.

...../-  
"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092

"Shiksha Kendra" 2, Community Centre, Preet Vihar, Delhi - 110092

Telephone: +91-11-23220154, +91-11-22467263 / Fax : +91-11-22515826 / E-mail : chmn-cbse@nic.in

Website: www.cbse.nic.in



### 3. Suggestive Guidelines for Annual Pedagogical Plan:

For the convenience of all, a suggestive guideline regarding the preparation of Annual Pedagogical plan is given as follows:

- 3.1. **Pedagogical plans are VISION to ACTION plans.** For the teachers, a Pedagogical Plan means converting his/her vision of the teaching-learning process in his/ her classroom to action.
- 3.2. Pedagogical Plans imbibe all thinking, preparation and steps of execution involved in making each stage of curriculum transaction (setting learning objectives, preparing lesson plans, transaction, assessment, identifying outcomes of learning of each student through assessment) meaningful and comprehensible for students.
- 3.3. These plans are the systematic plans prepared by a teacher for fruitfully engaging students in the classroom and outside the classroom for scholastic and co-scholastic areas of the curriculum.
- 3.4. It can be in the form of a weekly flow, monthly flow chart or annual flow chart.
- 3.5. Each teacher must have the capacity to make her/his own lesson plan for each lesson to be taught by her. These lesson plans must be innovative, based on experiential learning and preferably integrate art in the pedagogy.
- 3.6. Single lesson plans can then be combined into an annual pedagogical plan of the teacher.
- 3.7. The Principal will combine all annual pedagogical plans of all teachers of all grades and subjects of the school into an Annual Pedagogical Plan of the school.
- 3.8. This plan must give equal importance to the scholastic and co-scholastic areas.

### 4. Suggestive Guidelines for Transacting One Competency:

The Board has mandated Learning Outcome-based teaching-learning process for all its schools vide circular no. Acad. 05-2019 dated 18<sup>th</sup> January 2019. With the thrust on innovative and Learning Outcome based pedagogy by the Board, a pedagogical sub-plan for transacting one competency would briefly include the following aspects:

- 4.1 Competency to be focused on
- 4.2 Identifying how this competency relates to other disciplines and to real life
- 4.3 Resources required
- 4.4 Challenges to be addressed
- 4.5 Lesson Plan with Innovative Pedagogy to meet the goal

It is expected that all pedagogical leaders will upload their annual pedagogical plans for the current academic session 2019-20 at [cbseapp1920@gmail.com](mailto:cbseapp1920@gmail.com) by 30<sup>th</sup> September 2019.

With Best Wishes!

*Anita Karwal*  
(Anita Karwal) 5/9/19.





केन्द्रीय विद्यालय संगठन /KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थागत क्षेत्र/18-Institutional Area

शहीद जीत सिंह मार्ग /ShaheedJeet Singh Marg

नई दिल्ली- 110016 /NEW DELHI - 110016

Tel: 26858566-211, Fax No.26514179

WWW.KVSANGATHAN.NIC.IN

F.11-ACAD-029/(Misc.)/52/2020/K.V.S(HQ)/Academic/1968-93

Dated: 02/03/2021

Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regional Offices.

Sub.: Facilities to be extended to PwD students in Kendriya Vidyalayas - regarding.

Madam/Sir,

With reference to providing facilities to PwD students (with benchmark disabilities) of Kendriya Vidyalayas. The following may be ensured in all Kendriya Vidyalayas of the Region: -

1. Engaging the services of Special Educators on part time contractual basis in Kendriya Vidyalayas to facilitate the teaching-learning process among children with disability.
2. Need based procurement of assistive augmented devices and learning material to be taken up in Vidyalaya out of VVN. In case of paucity of funds at Vidyalaya level then fund available at RO/HQ may be utilized for the purpose.
3. Exemptions from payment of VVN and Tution Fee for PwD students with benchmark disability.
4. The facility of Compensation of time in examination, Seating arrangement on the ground floor and providing facility of scribe/writer in all examinations for all students with bench mark disability studying in different classes will be extended as per CBSE guidelines.

This is for your kind information and necessary action please.

Yours faithfully,

  
5/3/21

(PIYA THAKUR)

Joint Commissioner (Acad.)

8/3/21



केन्द्रीय विद्यालय संगठन

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
An Autonomous Body Under Ministry of Education, Govt. of India  
Address:- 18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26856498 Fax 26514179



E-mail: [dcacad02kvshq@gmail.com](mailto:dcacad02kvshq@gmail.com)  
[akamkvshq@gmail.com](mailto:akamkvshq@gmail.com)

F.1129/64-1/2020/KVS(HQ)/Acad/NDMA

Date:- 22.12.2021

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

29  
Speed Post

Subject:- Guidelines on School Safety and Security – reg

Madam/Sir,

With reference to letter received from Shri Santosh Kumar Yadav, Joint Secretary, (DoSEL), Ministry of Education, New Delhi vide D.O letter No F.17-1/2020-IS-11 dated 01.10.2021, regarding the subject cited above, it is to inform that DoSEL, Ministry of Education, has developed Guidelines on School Safety and Security 2021 for fixing the accountability of the School management in the matter of Safety and Security of Children studying in Government, Government –aided and Private Schools, in pursuance of the order of Hon'ble Supreme Court in Writ Petition (Criminal) No 136 of 2017 and Writ Petition (Civil) No 874 of 2017, and in line with the provisions contained in the National Education Policy, 2020.

Hence it is requested, to circulate this guidelines to all the Kendriya Vidyalayas under your jurisdiction for strict compliance. Further it is also requested to conduct specially VC with Principals of the Region on various safety & Security points given in the guidelines to sensitize all stakeholders. Action Taken Report is to be sent to this office by 15.01.2022 on [kvssocad@gmail.com](mailto:kvssocad@gmail.com) positively.

Yours faithfully

(Piya Thakur)  
Joint Commissioner (Acad)

Encl:- As above

Copy to :

1. PS to Joint Secretary, (IS-II), DoSEL, Ministry of Education, New Delhi for information.
2. PS to Commissioner, KVS (HQ), New Delhi for information.
3. The Deputy Commissioner, (EDP), KVS (HQ), New Delhi with a request to upload the Guidelines on school safety and security on KVS (HQ) Website.
4. The Deputy Commissioner (Acad/EDP) with a request to incorporate a slot on School Safety & Security for teachers during ongoing in-service courses immediately.

# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षामंत्रालय, भारतसरकारकेअधीनएकस्वायत्तसंगठन)

CENTRAL BOARD OF SECONDARY EDUCATION  
(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

CBSE/Dir/SE/2023

6th April 2023

Circular No.: Skill-48/2023

The Heads of all Institutions  
Affiliated to CBSE

Subject: **Introduction of Skill Modules for Middle School students under NEP-2020**

Greetings from the CBSE!

As you are aware that the National Education Policy-2020 has given lots of emphasis on promoting Skill education in schools.

*This policy aims to overcome the social status hierarchy associated with vocational education and requires integration of vocational education programmes into mainstream education in all education institutions in a phased manner. Beginning with vocational exposure at early ages in middle and secondary school, quality vocational education will be integrated smoothly into higher education. It will ensure that every child learns at least one vocation and is exposed to several more. This would lead to emphasizing the dignity of labour and importance of various vocations involving /Indian arts and artisanship.*

In compliance of this, CBSE has introduced following Skill Modules (each of 12-15 hours duration) for students of classes VI-VIII, which are aligned to the Skill subjects being offered in Secondary and Senior Secondary classes:

- |   |                                |
|---|--------------------------------|
| (1) Artificial Intelligence                                 | (17) Humanity & Covid-19       |
| (2) Beauty & Wellness                                       | (18) Blue Pottery              |
| (3) Design Thinking & Innovation                            | (19) Pottery                   |
| (4) Financial Literacy                                      | (20) Block Printing            |
| (5) Handicrafts   | (21) Food                      |
| (6) Information Technology                                  | (22) Food Preservation         |
| (7) Marketing/ Commercial Application                       | (23) Baking                    |
| (8) Mass Media – Being Media Literate                       | (24) Herbal Heritage           |
| (9) Travel & Tourism  | (25) Khadi                     |
| (10) Coding   | (26) Mask making               |
| (11) Data Science (Class VIII only)                         | (27) Mass Media                |
| (12) Augmented Reality / Virtual Reality                    | (28) Making of a Graphic Novel |
| (13) Digital Citizenship                                    | (29) Kashmiri Embroidery       |
| (14) Life Cycle of Medicine & Vaccine                       | (30) Embroidery                |
| (15) Things You should know about keeping Medicines at home | (31) Rockets                   |
| (16) What to do when Doctor is not around                   | (32) Satellites                |
|   | (33) Application of Satellites |

**The following maybe noted with regard to the introduction of Skill Modules in the school:**

- The Skill Modules are of 12-15 hours duration.
- 70% of the time duration must be devoted to hands-on activities and 30% for theory.



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

-2-

- The schools can use the 'Bagless Days' or the vacation time (Winter break, Autumn break, Summer break) or Summer Camps or Activity Periods, etc. to teach the Skill Modules.
  - Schools can also explore to have a regular period for selective Skill Modules to encourage more students to opt from this academic session.
  - Schools/ students are free to opt any Skill Module(s) in class VI/ VII/ VIII.
  - Irrespective of the class, students opting for any Skill Module shall have to start with the first module of a topic and move on to subsequent modules.
  - The students are free to opt for more than one Skill Module in a class/ Academic session. But may not be encouraged to do more than one Skill Module simultaneously.
  - Students can take up the next Skill Module of the same topic or can take up the Skill Module of another topic after completing the previous Skill Module.
  - The school may hire teachers/trainers for teaching these Skill Modules. However, the existing teachers can also be deputed for teaching of these modules. A suggestive list of existing subject teachers who can be engaged to teach the Skill Modules is being shared for reference (Ann. A).
  - The assessment of Skill Modules is to be done by the school as per the guidelines/ criteria/ modalities for assessment which shall be provided by CBSE shortly.
  - The Skill Modules can also be offered by the school through the respective Hobby Clubs/ Innovation clubs/ Skill Clubs, etc. (if available).
  - School can offer Skill Modules even through Hubs of Learning or under the Skill Hub initiative.
  - No fee is to be paid by the affiliated schools to CBSE for introducing any Skill Module.
  - **Schools who wish to introduce the Skill Modules from classes VI-VIII, should provide information/ details to CBSE.**
- Go to CBSE Main Website ([www.cbse.nic.in](http://www.cbse.nic.in)) or Academic Website ([www.cbseacademic.nic.in](http://www.cbseacademic.nic.in)). Click on tile of School As Knowledge & Skill Hub (SAKSH), then click Skill Education (Class VI, VII, VIII) or use link <https://cbseit.in/cbse/2023/spe/applogin.aspx>**
- The study material of all the Skill Modules being offered by CBSE is available on CBSE academic website (<https://cbseacademic.nic.in>) on the 'Skill Education' webpage under the books section (for Middle school). (<https://cbseacademic.nic.in/skill-education-books.html>)
  - The study material for the Skill Modules has been prepared in collaboration with the respective Sector Skills Councils/ Industry representatives/ Organizations (list annexed at Ann. B). The study material has been prepared in simple language and is primarily activity based.

Therefore, all Schools affiliated to CBSE are requested to select few Skill Modules, which can be conveniently offered from the Academic session 2023-24 with existing infrastructure and manpower available in schools and also suit the demand of students.

For any further queries/ feedback please contact Joint Secretary, Department of Skill Education, CBSE through email at [rpsingh@cbse.shiksha.in](mailto:rpsingh@cbse.shiksha.in)

*Biswajit Saha*

(Dr. Biswajit Saha)

Director (Skill Education)



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षामंत्रालय, भारतसरकारकेअधीनएकस्वायत्तसंगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

- Encl: **Annexure A** – Suggested mapping to existing teachers who can be engaged to teach various Skill Modules  
**Annexure B** – List of collaborating Organizations/ Institutes/ Sector Skills Councils/ NGO/ Agencies/ Industries for preparation of Skill Modules.

**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi - 110016
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida – 201309
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi - 54
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sec. 9, Chandigarh – 160017
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791111
7. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair – 744101
8. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sec. 3, Rohini
9. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, New Delhi – 110001
10. The Additional Director General of Army Education, A-Wing, Sena Bhawan, DHQ, PO, New Delhi – 01
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt – 110010
12. The Secretary Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India
13. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005
14. The Deputy Secretary to Chairperson, CBSE - for kind information of the Chairperson, CBSE
15. All the Heads of Department of the Board
16. All the Regional Directors/Regional Officers/Head-COEs, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance
17. Head (Media & Public Relations), CBSE
18. Assistant Secretary (IT), CBSE, Rouse Avenue with the request to upload this notification on the CBSE Academic website
19. Incharge, Hindi Cell, CBSE HQ – for Hindi Translation of this notification
20. Director (Skill Education)

**SUGGESTIVE LIST OF SUBJECT TEACHERS WHO CAN BE ENGAGED  
TO TEACH VARIOUS SKILL MODULES**

S. No.	CODE	SKILL MODULES	SUGGESTED SUBJECT TEACHERS WHO CAN BE ENGAGED TO TEACH THE SKILL MODULES
1	901	<b>Artificial Intelligence</b>	Computer Science/ Computers/ Computer Applications/ ICT/ Information Technology/ Artificial Intelligence
2	902	<b>Beauty &amp; Wellness</b>	Social Studies/ English/ Beauty & Wellness/ Home Science/ Yoga/ Sports/ Physical Education
3	903	<b>Design Thinking &amp; Innovation</b>	Languages/ Mathematics/ Science/ Social Science/ Fine Arts/ Painting/ Arts & Crafts/ Any teacher with Innovative bent of mind/ School Innovation Ambassador
4	904	<b>Financial Literacy</b>	Social Science/ Mathematics/ Commerce/ Accountancy
5	905	<b>Handicrafts</b>	Arts & Crafts/ Fine Arts/ Painting/ Apparel/ Fashion Studies/ Home Science/ Textile Design
6	906	<b>Information Technology</b>	Computer Science/ Computers/ Information Technology/ Artificial Intelligence
7	907	<b>Marketing/ Commercial Application</b>	Social Science/ Commerce/ Languages
8	908	<b>Mass Media - Being Media Literate</b>	Languages/ Social Science/ Mass Media
9	909	<b>Travel &amp; Tourism</b>	Languages/ Social Science/ Mass Media/ Information Technology
10	910	<b>Coding</b>	Computer Science/ Computers/ Information Technology/ Artificial Intelligence
11	911	<b>Data Science (Class VIII only)</b>	Computer Science/ Computers/ Mathematics/ Information Technology/ Artificial Intelligence
12	912	<b>Augmented Reality / Virtual Reality</b>	Computer Science/ Computers/ Information Technology/ Artificial Intelligence
13	913	<b>Digital Citizenship</b>	Computer Science/ Computers/ Social Science/ Information Technology/ Artificial Intelligence
14	914	<b>Life Cycle of Medicine &amp; Vaccine</b>	Science/ Biology/ Medical Diagnostics
15	915	<b>Things you should know about keeping Medicines at home</b>	Science/ Biology/ Medical Diagnostics
16	916	<b>What to do when Doctor is not around</b>	Science/ Biology/ Medical Diagnostics

S. No.	CODE	SKILL MODULES	SUGGESTED SUBJECT TEACHERS WHO CAN BE ENGAGED TO TEACH THE SKILL MODULES
17	917	<b>Humanity &amp; Covid-19</b>	Science/ Biology/ Medical Diagnostics
18	918	<b>Blue Pottery</b>	Arts & Crafts/ Painting/ Fine Arts/ Home Science/ Textile Design
19	919	<b>Pottery</b>	Arts & Crafts/ Painting/ Fine Arts/ Home Science/ Textile Design
20	920	<b>Block Printing</b>	Arts & Crafts/ Fine Arts/ Painting/ Apparel/ Fashion Studies/ Home Science/ Textile Design
21	921	<b>Food</b>	Home Science/ Science/ Social Science/ Biology/ Food Production/ Food, Nutrition & Dietetics
22	922	<b>Food Preservation</b>	Home Science/ Science/ Social Science/ Biology/ Food Production/ Food, Nutrition & Dietetics
23	923	<b>Baking</b>	Home Science/ Food Production/ Food Processing/ Food, Nutrition & Dietetics
24	924	<b>Herbal Heritage</b>	Science/ Social Science/ Biology/ Home Science
25	925	<b>Khadi</b>	Arts & Crafts/ Fine Arts/ Painting/ Apparel/ Fashion Studies/ Home Science/ Textile Design
26	926	<b>Mask making</b>	Arts & Crafts/ Painting/ Fine Arts/ Apparel/ Fashion Studies/ Home Science/ Textile Design
27	927	<b>Mass Media</b>	Languages/ Social Science/ Mass Media
28	928	<b>How to make a Graphic Novel</b>	Languages/ Arts & Crafts/ Fine Arts/ Information Technology
29	929	<b>Kashmiri Embroidery</b>	Arts & Crafts/ Fine Arts/ Painting/ Apparel/ Fashion Studies/ Home Science/ Textile Design
30	930	<b>Embroidery</b>	Arts & Crafts/ Fine Arts/ Painting/ Apparel/ Fashion Studies/ Home Science/ Textile Design
31	931	<b>Rockets</b>	Science/ Physics/ Languages/ Geospatial Technology
32	932	<b>Satellites</b>	Science/ Physics/ Languages/ Geospatial Technology
33	933	<b>Application of Satellites</b>	Science/ Physics/ Languages/ Geospatial Technology



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



CBSE/DIR.(SE&T)/SHI/2022

09.03.2022

Circular No. Acad-38/2022

### All Heads of institutions affiliated to CBSE

**Subject: Setting up of 'Skill Hubs' in CBSE affiliated schools under the Skill Hub Initiative under PMKVY 3.0 scheme**

As you are aware that the National Education Policy (NEP)-2020 entails towards a more holistic and multidisciplinary education to develop all capacities of human beings – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner. The Skill Hub initiative is one such innovative approach implemented as per the guidelines under Pradhan Mantri Kaushal Vikas Yojana 3.0.

The scheme envisages to give leverage to existing infrastructure of the school after school hours as 'Skill Hub' focusing on the introduction of skill training program in the education ecosystem to actualize the intent of NEP 2020 which mentions at least 50% of learners shall have the exposure to Skill Education by 2025. The Skill Hubs shall primarily be nodal skill centers identified to provide skill development and vocational training opportunities to target population segments from in-school students of class 9<sup>th</sup> to 12<sup>th</sup>, school dropouts and out-of-education candidates.

Under this scheme, the school infrastructure, in general and Skill Education infrastructure, in particular can be used optimally after the school hours, on weekends, holidays, summer vacations, etc. This initiative will give school recognition in the neighborhood.

Independent schools affiliated to CBSE can start Skill Centre / Skill Hub in the school premises on a fee-based model. Detailed guidelines for operationalizing the 'Skill Hub Initiative' under PMKVY 3.0 are enclosed.

CBSE will support in terms of providing curriculum and soft copies of resource material, organizing training, conducting assessments and certifying the successful trainees.

All the independent schools affiliated with CBSE, especially the schools, which are offering Skill subjects in their schools are encouraged to start Skill Hub in their premises and register themselves on the Skill India Portal (<https://www.skillindia.gov.in>).

The schools desirous of participating in this novel initiative may provide the details using the link <https://bit.ly/CBSE-SHI> (Please note that this Google form can only be filled using the [cbse.shiksha.in](mailto:cbse.shiksha.in) email id). The schools that are already participating in the pilot phase of this initiative need not apply again.

For further details, schools can write to [cbse.skillhub@gmail.com](mailto:cbse.skillhub@gmail.com).

  
(Dr. Biswajit Saha)

Director (Skill Education and Training)

**Encl:** Guidelines for operationalizing the 'Skill Hub Initiative' under PMKVY 3.0



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीटूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



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5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim - 737101
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar - 791111
7. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair - 744101
8. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini.
9. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, New Delhi-110001
10. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi – 110001
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt – 110010
12. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India
13. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005
14. The Deputy Secretary to Chairman, CBSE - for kind information of the Chairman, CBSE
15. All the Heads of Department of the Board
16. All the Regional Directors/Regional Officers/Head-COEs, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance
17. Head (Media & Public Relations), CBSE
18. Assistant Secretary (IT), CBSE, Rouse Avenue with the request to upload this notification on the CBSE Academic website
19. Incharge, Hindi Cell, CBSE HQ – for Hindi Translation of this notification

**Director (Skill Education and Training)**



‘शिक्षा सदन’ ,17 राऊज़ एवेन्यू ,इंस्टीटूशनल एरिया, नई दिल्ली-110002  
‘Shiksha Sadan’, 17, Rouse Avenue, Institutional Area, New Delhi – 110002



**F. No 10-12 /2020-Sch.4 (pt.2)**  
Government of India  
Ministry of Education  
(Department of School Education & Literacy)  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated the 09<sup>th</sup> June, 2022

To

The Secretary School Education of all the States/Union Territories

**Subject: Advisory -'Manodarpan'-reg.**

Sir/Madam,

I am directed to refer to this Ministry's letter of even number dated 27<sup>th</sup> July, 2020 (copy enclosed) regarding "Manodarpan" an Initiative for Psychosocial support of students, teachers and families for mental health and emotional well-being and to say that schools have now reopened after Covid and the students are returning to physical classes from online mode. In order to provide smooth transition from online to offline learning, an 'Advisory' has been prepared. The objective of the Advisory is to provide support to parents, teachers and students in order to facilitate the changing of this phase of transition. It offers suggestions and practical tips for parents and families such for being supportive and helping students to enhance their physical and mental health, creating a healthy learning environment at home, etc.

2. The document also offers suggestions and practical tips for principals and teachers for creating a supportive and caring classroom and school environment where students can express their fears, anxieties, trauma, grief, etc. It also suggests to help students to set manageable goals as they prepare for offline classes and examination.

3. A copy of the 'Advisory' is enclosed herewith with the request to widely disseminate the same amongst all concerned in your State/Union Territory, so that interested students/teachers/parents could make full use this 'Advisory'. The 'Advisory' may also be prominently displayed on the website and other medium for wide publicity.

Yours faithfully,

  
(Khamngahlun)

Under Secretary to the Govt. of India  
Tele: 23381434

Copy, for similar action, to:

1. The Chairman, CBSE, "Shiksha Sadan" 17, Rouse Avenue, New Delhi-110002
2. The Commissioner, KVS, 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi - 16.
3. The Commissioner, NVS, B-15, Sector-62, Institutional Area, Noida-201309(UP).

Most Immediate

F. No 10-12 /2020-Sch.4  
Government of India  
Ministry of Human Resource Development  
(Department of School Education & Literacy)  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated the 27<sup>th</sup> July, 2020

To,

The Secretaries School Education/Higher Education of all the States/Union Territories

Subject: MANODARPAN - An Initiative of the Ministry of Human Resource Development for Psychosocial Support of Students, Teachers and Families for Mental Health and Emotional Well-being

Sir/Madam,

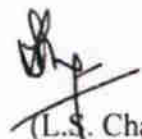
In the wake of the outbreak of COVID-19 pandemic, the Ministry of Human Resource Development has launched an initiative called 'MANODARPAN' to provide psychosocial support to students, teachers and families for mental health and emotional well-being during the COVID outbreak and beyond. The initiative was inaugurated by the Union Minister for Human Resource Development on the 21<sup>st</sup> July, 2020. A web-page has been created on the web-site of this Ministry. The Web-page contains advisory, practical tips, posters, videos, do's and don'ts, FAQs, online query system and other resources for psychosocial support. It can be accessed at the following url:

**<http://manodarpan.mhrd.gov.in>**

2. The Hon'ble Minister for Human Resource Development also launched the National Toll-free Helpline (8448440632) set up for a country-wide outreach to students from schools, colleges and universities to provide them tele-counselling to address their mental health and psychosocial issues. This unique helpline is managed by a pool of experienced counselors/psychologists and other mental health professionals and will continue beyond the COVID-19 situation.

3. It is requested that the aforesaid initiatives taken by this Ministry may be widely disseminated amongst all concerned in your State/Union Territory so that interested students/teachers/parents could make full use of these services. A link for the web-page may also be given on the official web-site of your Department/State/Union Territory. The National Toll-free Helpline No. 8448440632 may also be prominently displayed on the website and other medium for wide publicity.

Yours faithfully,



(L.S. Changsan)

Joint Secretary to the Government of India

Tel. No. 23070584

Email: [lschangsan@nic.in](mailto:lschangsan@nic.in)

Copy, for similar action, to:

1. Chairman, University Grants Commission
2. Director, NCERT
3. Chairman, AICTE
4. Chairman, CBSE
5. Chairman, NIOS
6. Commissioner, KVS
7. Commissioner, NVS
8. Director, CTSA
9. Additional Secretary (TE), D/HE
10. Joint Secretary (SS-II), D/SE&L
11. Joint Secretary (SS-I), D/SE&L
12. Joint Secretary (MDM), D/SE&L
13. Joint Secretary (AE & Coord), D/SE&L
14. Joint Secretary (HE), D/HE
15. Joint Secretary (CU), D/HE
16. Joint Secretary (IISER), D/HE
17. Joint Secretary (Mgt.), D/HE
18. Joint Secretary (ICC & Policy), D/HE
19. ADG(Stats), D/HE
20. National Project Coordinator, RUSA
21. Director (Digital Education), D/SE&L
22. Joint Secretary (Admn), D/HE

Copy, for information, to:

1. PS to HRM/PS to MoS (HRD)
2. PPS to Secretary (HE)/ PPS to Secretary (SE&L)





केन्द्रीय विद्यालय संगठन(मुख्य०)  
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**  
An Autonomous Body under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.  
Tel.: 011-26521841

F.No. 11350/2021-22/KVS (HQ)/Acad

Date: 23.09.2022

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: - PM SHRI (PM ScHools for Rising India) schools-reg

Madam/Sir,

Please find enclosed herewith a copy of letter D.O.No.1-3/2022-IS-19 dated 15<sup>th</sup> September 2022 received from Secretary, Ministry of Education, Department of School Education & Literacy, Govt. of India on PM SHRI (PM ScHools for Rising India) to showcase the implementation of all aspects of NEP-2020.

PM SHRI (PM ScHools for Rising India) is a Centrally Sponsored Scheme under which existing School will be converted into PM SHRI School through Challenge Method. These schools will be learning spaces in which every student feels welcomed and cared for, where a safe and stimulating learning environment exists. Under the scheme, the Elementary /Secondary/ Sr Secondary Schools managed by KVS /NVS/ State Govt/UTs having UDISE+ code would be considered for selection.


PM SHRI portal will be kept open from **October 1, 2022 onwards**. Schools which are identified to participate in the selection process would be required to self-apply on the Online Challenge portal. Schools managed by Central Govt/State/UT/ including Non-Project Kendriya Vidyalayas running from permanent buildings will be benefitted from this Scheme to showcase and implement the ideals of NEP-2020.

It is, therefore, requested, **KVs having permanent building functioning under civil and defence sector to participate in the selection process to be PM SHRI (PM ScHools for Rising India) schools**. Concept Note for PM SHRI Schools received from Ministry of Education is enclosed along with this letter for further necessary action at your end.

Other pertinent details like fund flow and other modalities to participate in the selection process etc. will be intimated in due course of time after the receipt of the same from Ministry.

This is for information and necessary action at your end please.

Yours faithfully,

  
(B K Behera) 23/09  
Deputy Commissioner (Acad.)  
2022

Encl.:- As stated above.

Copy to:-

1. PS to Secretary, DoSE&L, MoE, Govt. of India for information.
2. PS to the Commissioner, KVS (HQ) for information.

अनीता करवल, भा.प्र.से  
सचिव

Anita Karwal, IAS  
Secretary



स्कूल शिक्षा और साक्षरता विभाग  
शिक्षा मंत्रालय  
भारत सरकार  
Department of School Education & Literacy  
Ministry of Education  
Government of India  
Dated, the 15<sup>th</sup> September, 2022

D.O. No.1-3/2022-IS-19

*Dear School Education Secretary,*

As you aware that the cabinet has approved a new centrally sponsored scheme of **PM SHRI (PM ScHools for Rising India)** scheme on 07<sup>th</sup> Sep 2022. The total cost of the project will be Rs 27360 crore spread over a period of 5 years which includes central share of Rs 18128 crore & state share of Rs 9232 crore. The funding pattern of the scheme and financial procedure would be as per the prevalent pattern of centrally sponsored scheme announced by Government of India from time to time.

2. This initiative is intended to prepare selected existing schools as **PM SHRI schools** which will showcase the implementation of all the aspects of the NEP 2020 and emerge as exemplar schools over a period of time. These schools will be learning spaces in which every student feels welcomed and cared for, where a safe and stimulating learning environment exists, wide range of learning experiences are offered, good physical infrastructure and appropriate resources conducive to learning are available to all students. These schools will be developed as vibrant schools focusing on all round development of children. Under the scheme, over 14,500 PM SHRI Schools will be established all across the country by providing them with dedicated, targeted and all-inclusive interventions to ensure holistic transformation at all levels, including access, quality, equity and inclusion (Concept note of the scheme is enclosed for reference)

3. Under the scheme, the Elementary schools (Class 1-5/1-8) & the Secondary/ Sr. Secondary Schools (Class 1-10/1-12/6-10/6-12) managed by Centre/States/UTs/Urban local bodies/KVS/NVS having UDISE+ code would be considered for selection under the Scheme. Selection of PM SHRI schools will be done through Challenge Mode wherein Schools would be required to self-apply on the Online Challenge portal. Online Challenge portal to be opened four times a year, once every quarter, for first two years of the implementation of the scheme. Maximum two schools (one Elementary & one Secondary/Senior Secondary) would be selected per block/Urban Local Bodies.

4. Selection would be done through a three-stage process:-

**Stage-1:** States/UTs/KVS/NVS would sign MoU with DoSE&L, Ministry of Education, Government of India, laying down the commitments to implement NEP 2020 and for supporting these schools for achieving specified quality assurance as PM SHRI schools.

**Stage-2:** In this stage, a pool of schools that are eligible to be selected as PM SHRI Schools would be identified based on prescribed minimum benchmark through UDISE+ data.

**Stage-3:** This stage is based on the challenge method for fulfilling certain criteria. Only the schools from the above eligible pool of schools would compete to fulfil the challenge conditions. Fulfilment of conditions would be certified by States/UTs/KVS/JNV through

124 'सी' विंग, शास्त्री भवन, नई दिल्ली-110001

124 'C' Wing, Shastri Bhawan, New Delhi-110001

Telephone: +91-11-23382587, +91-11-23381104 Fax : +91-11-23387589

E-mail: secy.sel@nic.in



physical inspection. As the schools would be selected through challenge method, there would not be any predefined state/UT-wise target of schools

5. In this regard, states/UTs are required to take following steps to initiate the process of implementation of PM SHRI Scheme.

A. A standard MoU will be sent shortly to all States/UTs/KVS/NVS for signature of the competent authority from States/UTs. All States/UTs are expected to complete the signing of MoU by 10<sup>th</sup> Oct 2022

B. All States/UTs are requested to designate a separate Single Nodal Agency (SNA) for funding of the PM SHRI Scheme.

C. All States/UTs to nominate a Nodal officer at States/UTs level (NOSUL) for effective implementation of the Scheme. Details of nodal officer with designation and contact details to be conveyed to this office by 23<sup>rd</sup> Sep 2022.

D. Constitution of State level monitoring committee under Secretary, School Education for effective implementation should be done by all States/UTs.

E. In the districts where schools are selected to be developed as PM SHRI schools, the States/UTs to ensure constitution of District level committee under District Collector to monitor the implementation of the PM SHRI interventions and ensure convergence with other departments and schemes.

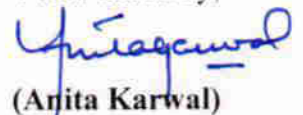
F. Provision of allocation of funds by States/UTs should be made in their respective budget for state funding of PM SHRI scheme for entire period of implementation starting from 2023-24.

G. The PM SHRI Selection portal will be opened from 1<sup>st</sup> Oct 2022 to 30<sup>th</sup> November 2022. As soon as the process of signing of MoU with particular states/UTs will be completed, the schools of that states/UTs will be allowed to participate in the selection process. Details of selection procedure would be conveyed separately.

6. Success of PM SHRI scheme will depend upon the co-operation and co-ordination of all the States/UTs. I sincerely believe that the effective implementation of this scheme will enable to showcase the all components of NEP 2020, ensure quality education to our students and make PM SHRI schools as brand for quality education in the country. It is therefore, requested to initiate the above-said steps on priority to implement the PM SHRI scheme.

*Best wishes.*

Yours sincerely,

  
(Anita Karwal)

**Encl: As above**

To,

Education Secretaries (All States/UTs)  
Commissioner, KVS  
Commissioner, NVS



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**CBSE/ACAD/DS(RD)/2022**

**December 07, 2022**

**Circular No. Acad-154/2022**

**All the Heads of Schools affiliated to CBSE**

**Subject: Operational Guidelines for development of 'Swachhata Action Plan' in each school under Samagra Shiksha – reg.**

Dear Principals

Global evidence suggests that Water, Sanitation and Hygiene (WASH) in schools has positive impact on learning environment, health & educational outcome for children and recent COVID-19 period has further exaggerated the significance of 'Resilient basic functional WASH Services in schools'.

As envisaged under Samagra Shiksha, 'Swachhata Action Plan (SAP)' provides a ready opportunity to plan, implement and converge action towards sustained improvement of the WASH facilities, provisions and hygiene behaviours in schools. Robust SAP is the first step towards improved WASH services in schools. To achieve the vision of a clean school, SAP, Samagra Shiksha, has the following specific integrated features/requirements:

- SAP should be based on credible analysis of existing situation, gap assessment
- Convergence with the key departments/schemes/stakeholders at the local level
- 10% of the annual composite school grant under Samagra Shiksha has to be spent on SAP priorities
- SAP needs to be integrated in the Annual Implementation plan for education
- Progress against SAP be tracked.

In view of above, School Heads are requested to prepare 'Swachhata Action Plan' (SAP) towards achieving dream of a 'Clean School'. Detailed guidance notes for the development of school level 'Swachhata Action Plan' and SAP template are available at Annexure A.

**Dr. Joseph Emmanuel**  
**Director (Academics)**

**Encl.:** As stated above

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

- 1 The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India, Shastri Bhawan, A - Wing, Dr. Rajendra Prasad Road, New Delhi, 110001



'शिक्षा सदन' ,17 राऊज़ एवेन्यू ,इंस्टीटूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

- 2 The Joint Secretary (BR/CER/Sainik Schools), Sainik Schools Society, Room No. 108 (I), South Block, New Delhi-110001.
- 3 The Chairman, Odisha Adarsha Vidyalaya Sangathan (OAVS), N-1/9, Near Doodarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odhisha-751005.
- 4 The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
- 5 The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
- 6 The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054
- 7 The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
- 8 The Director (Exam. & Scholarship), HRDD Department, Gangtok, Govt. of Sikkim, Sikkim –737101
- 9 The Director of Secondary Education, Department of Education, Govt. of Arunachal Pradesh, Itanagar – 791111. Mob: 08794812121
- 10 The Director (Education), Directorate of Education VIP Road, Port Blair, A&N Island – 744103
- 11 The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector -3, Rohini, Delhi
- 12 The Additional Director General of Army Education, A –Wing, Sena Bhawan, DHQ, PO, New Delhi-110001
- 13 The Director AWES, Integrated Headquarters of MoD (Army), FDRS Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
- 14 All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective Regions
- 15 All Joint Secretary/ Deputy Secretary/ Assistant Secretary/SPS / Analyst, CBSE
- 16 All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
- 17 In charge IT Unit with the request to put this Circular on the CBSE Academic Website
- 18 In-Charge, Library
- 19 The Head (Media & Public Relations), CBSE
- 20 DS to Chairman, CBSE
- 21 SPS to Secretary, CBSE
- 22 SPS to Director (Academics), CBSE
- 23 SPS to Director (Information Technology), CBSE
- 24 SPS to Controller of Examinations, CBSE



'शिक्षा सदन' ,17 राऊज़ एवेन्यू ,इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

- 25 SPS to Director (Training and Skill Education), CBSE
- 26 SPS to Director (Professional Examinations), CBSE
- 27 SPS to Director (CTET), CBSE
- 28 SPS to Director (EDUSAT), CBSE
- 29 Record File

Director (Academics)



'शिक्षा सदन' ,17 राऊज़ एवेन्यू ,इंस्टीटूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





केन्द्रीय विद्यालय संगठन



केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन (मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

*An Autonomous Body under Ministry of Education, Govt. of India*

18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No 11350/2022-23/KVS (HQ)/ Acad/ATL

Date: 29.03.2023

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan,  
All Regional Offices.

Subject: Utilization of grants in aid released by NITI Aayog for establishment and other modalities of Atal Tinkering Labs (ATL) in KVs-reg.

Madam/Sir,

In continuation to this office letter dated 02.03.2023 it is to inform that Audit Team of Director General of Audit (Central Expenditure) [DGA(CR)], New Delhi has taken a serious note regarding the unutilized funds in all different KVs having Atal Tinkering Labs. As per report furnished by Regions, 340 KVs as on 28.02.2023 have ATLs but more than 9 crore rupees have been unutilized by KVs. Audit Team has made following observations:

1. From 2017-18 to 2022-23, an amount of Rs. 9.90 core is still available with the KVs unutilized;
2. The interest earned on grants is also included in the unspent balances lying with schools. As per GFR 230 (8), the interest earned on grants should be remitted back to Consolidated Fund of India after finalization of accounts. However, the KVs have not done the compliance of the rule.
3. Out of 340 KVs, No KV has availed total amount of Rs. 20.00 Lakh for ATL as per provision.

Therefore, it is requested to direct Principal of KV concerned to take following actions immediately at their end:

1. To procure materials, equipment for ATL as per Memorandum of Agreement (MoA) through GeM immediately;
2. To utilize the grant in aid released by NITI Aayog for various activities and programmes under ATLs.
3. As per rule 230(8) of the General Financial Rules, 2017, any interest earned on bank deposit of the grant or other earnings against the grant need to be mandatorily remitted to the Consolidated Fund of India (CFI) after finalization of the accounts as per terms & conditions given in the guidelines. F. No. 12012/01/2017-AIM (Part File-II), dated:24<sup>th</sup> Aug. 2022 (Copy enclosed).

Further, it is requested to take following necessary action at your end for effective monitoring of utilization of funds and effective use of ATLS:

1. Verification/monitoring of proper utilization of grant in aid released by NITI Aayog to Vidyalayas for under ATLS as per Memorandum of Agreement (MoA) and as per above mentioned guidelines dated: 24<sup>th</sup> August. 2022 by NITI Aayog.
2. Inspection of various activities and programmes under ATLS performed by KVs during Annual/Surprise Supervision of the Vidyalaya by officials of RO.

It is further requested to furnish the action taken report to this office latest by 15.04.2023 up to 2:00 pm at the mail Id: [acacadkvs@gmail.com](mailto:acacadkvs@gmail.com) for further submission to DGA(CR), New Delhi.

Yours sincerely,



(N R Murali )

Joint Commissioner (Acad.)

Encl: As above

Copy to: The Assistant Audit Officer, Director General of Audit (Central Expenditure),  
DGACR Building, IP ESTATE, New Delhi -110002 w.r.t.. Observation reference  
dated 24.03.2023.





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**CBSE/ACAD/DS(MS)/2023**

**Date: 06.04.2023**

**Circular No: Acad-47/2023**

**All the Heads of Schools affiliated to CBSE**

**Subject: Vidyanjali Program – reg.**

Dear Principal

As you are aware, the National Education Policy (NEP), 2020 envisages transformative change across all levels of education in India, through active involvement of community as well as private sector in the attainment of its goals and objectives. The *Vidyanjali* initiative is launched with an aim to strengthen the schools through community, Corporate Social Responsibility (CSR) and private sector involvement across the country.

*Vidyanjali* is implemented through the portal (<https://vidyanjali.education.gov.in>) hosted by Department of School Education & Literacy, Ministry of Education, Govt. of India, where any citizen of India/ PIO/ Organization registered in India, can directly connect with Government and Government-aided schools, and contribute in the form of Services/ Activities/ Assets/ Material/ Equipment etc. The aim of *Vidyanjali* is to act as facilitator by connecting contributors directly to the school. The effort is to bridge knowledge/ skill/ human resources gap in the schools by tapping the potential available outside the Government.

Further, the Department of School Education & Literacy has introduced a mentor/ mentee initiative also known as twining of school under *Vidyanjali*. This initiative enables the schools to be a mentor or mentee (based on school's choice) of other schools by contributing through hand holding in academic and assets/ material/ equipment-related activities. Since the initiative is based on activities, therefore, engagement of school under the initiative can be short or long-term. The date and timing of the activity may be agreed upon between the participating schools, as it is purely voluntary in nature.

The information brochure of *Vidyanjali* Program is available at:  
<https://vidyanjali.education.gov.in/assets/pdf/VidyanjaliBrochure.pdf>

The detailed guidelines are available at:  
[https://vidyanjali.education.gov.in/assets/pdf/Final\\_Guidelines\\_Vidyanjali\\_%20December.pdf](https://vidyanjali.education.gov.in/assets/pdf/Final_Guidelines_Vidyanjali_%20December.pdf)

The schools are requested to participate in *Vidyanjali* Program, so as to reap maximum benefits of this scheme and also to mentor atleast 1 or 2 schools in the nearby area. Further, stakeholders may also be encouraged to volunteer to contribute in the *Vidyanjali* Program.

With Best Wishes

**Dr. Joseph Emmanuel**  
Director (Academics)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली – 110002  
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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001
5. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005
6. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054
7. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
8. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
9. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar –791 111
10. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
11. The Director of Education, S.I.E., CBSE Cell, VIP Road, Junglee Ghat, P.O. 744103, A&N Island
12. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector -3, Rohini, Delhi
13. The Additional Director General of Army Education, A –Wing, Sena Bhawan, DHQ, PO, New Delhi-110001
14. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
15. All Regional Directors/ Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
16. All Joint Secretary/ Deputy Secretary/ Assistant Secretary/ SPS / Analyst, CBSE
17. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
18. In charge IT Unit with the request to put this Circular on the CBSE Academic Website
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27. SPS to Director (Training), CBSE
28. SPS to Director (CTET), CBSE
29. SPS to Director (EDUSAT), CBSE
30. PA to Director (Media & Public Relations), CBSE
31. Record File

**Director (Academics)**



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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under Ministry of Education, Govt. of India)

No.CBSE/Academic/JS(PMS)/2023



भारत सरकार

Date: 25.04.2023

Circular No: Acad-54/2023

## All the Heads of Schools affiliated to CBSE

Subject: Art-Integrated Projects from classes I to X with Pairing of States/ Union Territories

### A. Background:

#### I. Recommendations of NEP 2020:

Para 4.7 of the National Education Policy 2020 recommends that:

*“Art-integration is a cross-curricular pedagogical approach that utilizes various aspects and forms of art and culture as the basis for learning of concepts across subjects. As a part of the thrust on experiential learning, art-integrated education will be embedded in classroom transactions not only for creating joyful classrooms, but also for imbibing the Indian ethos through integration of Indian art and culture in the teaching and learning process at every level. This art-integrated approach will strengthen the linkages between education and culture.”*

#### II. Recommendations of NCFES 2022

The National Curriculum Framework for Foundational Stage 2022 recommends in the para 1.4.3 that:

“Children express themselves, imagine, and create without any inhibition through the arts. The open-endedness and playful qualities of the arts encourage self-expression, intuition, reasoning, imagination, and communication. Children need to be supported with ideas and opportunities to draw, paint, print, create collages, construct structures with blocks. Children also love moving, dancing, exploring, and improvising with their bodies and playing musical instruments states.”

### B. Implementation:

I. As a pedagogical initiative, CBSE has introduced Art- Integrated Learning in all its affiliated schools vide Circular No. Acad-12/2019 dated 8<sup>th</sup> March 2019. The Board has also issued *Guidelines on Art-Integrated Learning* vide Circular No. Acad-22/2019 dated 18.04.2019 with an aim to facilitate teachers and principals for implementing Art Integrated Learning as a pedagogical tool for experiential and joyful learning in classroom situation as well as building a joyful learning environment in the school. The Art-Integration guidelines of the Board enlists various suggestive activities, projects, assignments and lesson plans and are available at

[http://cbseacademic.nic.in/web\\_material/Manuals/Art\\_Integration.pdf](http://cbseacademic.nic.in/web_material/Manuals/Art_Integration.pdf)



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II. Vide Circular no. Acad 33/2020 dated 14<sup>th</sup> May 2020, CBSE has introduced mandatory Art- Integrated Project work for classes I to X, as part of Subject-Enrichment activities under Internal Assessment.

### III. Guidelines for the Art-Integrated Project Work:

- i. Projects taken up by students should be age-appropriate and enable them to be developed as independent thinkers and learners.
- ii. At least one Art-Integrated Project in each subject shall be taken up by all students of classes IX and X. For classes IX and X, the *art integrated project work will be assessed as part of the subject enrichment activity in all the subjects for internal assessment.*
- iii. Students of classes I to VIII will also be encouraged to take at least one age-appropriate Art-Integrated Project (inter-disciplinary project) in a given academic year. The project work can include more than one subject and this can be considered for Internal Assessment in the subjects concerned.
- iv. Projects for the students of classes 1 to 2 shall be in compliance with NCFSS 2020, as per the following recommendations given in the section 5.3.1 of NCFSS:  
*Projects, for this Stage, can be short and simple to be within the grasp of young children...By nature, projects are interdisciplinary, involving as many subjects as language arts, social studies, math, science, art, drama, dance, and health-along with any number of real-life experiences.*
- v. **Students will take up integration with any form of Indian Art - visual or performing**, as it will be helpful to students to easily understand the project that is culturally connected to them. Teachers need to facilitate learning of the chosen Indian art form and ensure that the students are able to creatively integrate the art form(s) being used in the project.
- vi. In **minimum one project work** of students from classes I –X, it is mandatory to integrate any art form of the paired State/UT, as defined under **Ek Bharat Shrestha Bharat Programme**. Since during the last 3 years' students are doing project work involving the same pair of States and UTs, the Board has prepared pairing of States and UTs for academic purpose as given in the **Annexure-I** for Art-Integrated Project work of students in the session 2023-24. This will give an opportunity to the students of CBSE Schools to familiarize with culture, tradition and geography of more States and UTs as envisaged in the Ek Bharat Shrestha Bharat Programme (EBSB).
- vii. Subject teachers along with Arts teachers must plan and discuss the projects in advance at the beginning of the academic session so that students can be given proper guidance to undertake various projects.
- viii. The focus should be given on research of new topics that are not yet taken up in the classroom. Teachers must facilitate exploration of research on the topics to give students hands-on experience.



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# केन्द्रीय माध्यमिक शिक्षा बोर्ड

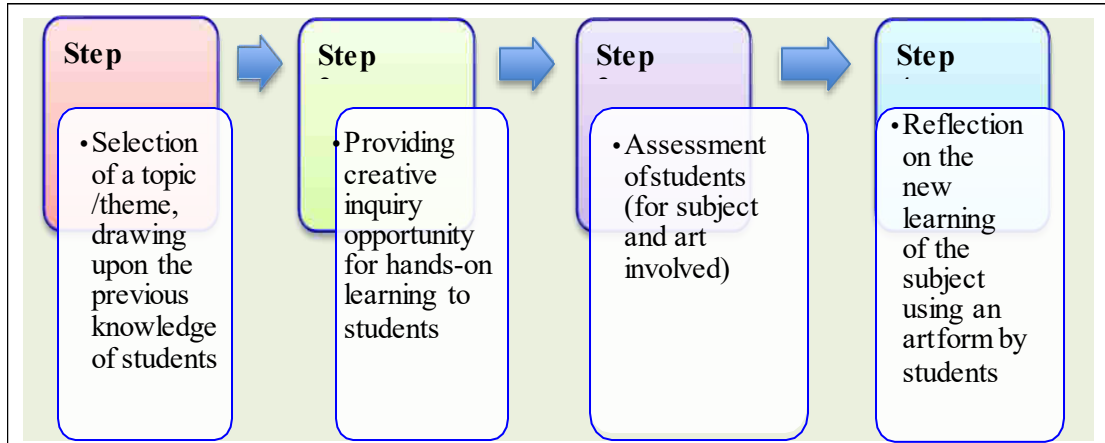
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- ix. The project should be taken up in an eco-friendly manner, using readily available local resources without any financial burden on parents or guardians.
- x. The teachers may follow the following process of embedding arts with other subjects for carrying out the project work:



- xi. The Project should be done by students in groups with up to 4-5 students in each group.
- xii. While creating projects, it may also be seen that it should not be so pro-art that it becomes difficult for the subject teacher to take it forward and guide the students. The projects should be simple and doable for the subject teachers and students without the assistance of art teachers/artists or others.
- xiii. Assessment techniques should be relevant and age appropriate. Criteria along with rubrics for assessment can be devised collectively by teachers and students while planning the projects. Students must be informed about the criteria decided for assessment along with maximum marks before commencement of work on the project.
- xiv. Schools and teachers may prepare their calendar by assigning dates and months for the execution of project work by the students and the records of assessment of these project works should be maintained at the schools.
- xv. The Art integrated project work shall also be an integral part of assessing the student's participation in art related activities and attainment of learning outcomes for the subject/s.
- xvi. The marks awarded for these projects, as part of subject-enrichment activities of class X, will be collected by the Board at the time of uploading of marks of internal assessment

## C. Art-Integrated Learning (AIL) as a Pedagogical Tool from classes I to XII

- As stated under *para B. I* above, AIL will continue as a pedagogical tool for classes I to XII.
- The objective of AIL is not to promote arts and skills of arts but to use art as a tool to teach other subjects. The focus here should be to accept arts as medium



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CENTRAL BOARD OF SECONDARY EDUCATION

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of the learning process. So, the subject teachers may make use of simple art forms in the classrooms; and give opportunities to students to enjoy planned art activities and while they are experiencing beauty of arts, they also learn and articulate the core concept of different subjects and apply it in daily life. Art activities which can be integrated with different subjects to aid learning are given in **Annexure-II**. The activities given in the annexure are only suggestive.

- Correlation of activities, is to be seen broadly and should not restrict to one or the other kind of subjects. For example, what helps us in Agriculture as a subject can also connect to Mathematics and Science subjects. Therefore, the teachers and learners should not limit themselves in the rigid boundaries as suggested in the said annexure.
- In AIL activities, teachers and students may go for integration of visual and performing arts too. Since skill of making art is not the criteria of evaluation, children can explore and might come out with very creative expressions that enable achievement of the learning outcomes.

## D. Reporting of Implementation of Art-Integrated Project:

The Board has prepared the Art Education (AE) and Art Integrated Learning (AIL)- AE & AIL portal KALASETU for reporting of the implementation of Art-Education (AE) and Art-Integrated Learning (AIL). The schools are required to upload data of the Art-Education and Art-Integrated Learning projects of students in **the KALASETU AE & AIL portal at [www.cbse.gov.in](http://www.cbse.gov.in)** for enabling students of class X and XII to appear in Board exam. **(Annexure-III) The dates for uploading the details shall be notified in due course.**

For any query in this regard, please write to JS, (Academics), at the e-mail ID: [artintegrationproject24@gmail.com](mailto:artintegrationproject24@gmail.com)

Dr. Joseph Emmanuel  
Director (Academics)

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New Delhi-110001.

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16. The Director of School Education, Ladakh, Room No. 101, 102 Ground Floor, Council Secretariat, Kurbathang, Kargil-Ladakh
17. The Director of School Education, Andhra Pradesh, 3rd Floor, B block, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh PIN : 521456
18. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
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20. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE
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28. SPS to Director (Skill Education), CBSE
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30. PS to Director (Training), CBSE
31. PPS to Director (CTET), CBSE
32. PA to Director (Media & PR) CBSE
33. Record File

**Director (Academics)**



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फोन/Telephone: 011-23212603 वेबसाइट/Website: <http://www.cbseacademic.nic.in> ई-मेल/e-mail: [mailto:directoracad.cbse@nic.in](mailto:mailto:directoracad.cbse@nic.in)





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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संख्या: के.मा.शि.बो./प्रशिक्षण/2023

दिनांक: 03.04.2023

परिपत्र सं: TRG- 43/2023

के.मा.शि.बो. से संबद्ध सभी विद्यालय/संस्थान के प्रधानाचार्य/प्रमुख

**विषय:** 'प्रशस्त' (PRASHAST) मोबाइल ऐप पर हितधारकों के अभिविन्यास कार्यक्रम के संबंध में।  
केन्द्रीय शैक्षिक प्रौद्योगिकी संस्थान, रा.शै.अनु. एवं प्रशिक्षण परिषद् द्वारा 6 सितंबर, 2022 को शिक्षक पर्व के दौरान 'प्रशस्त' ऐप लॉन्च किया गया। 'प्रशस्त' ऐप का उद्देश्य विद्यालय स्तर पर दिव्यांगताओं की प्रारंभिक पहचान कर, उन्हें दिव्यांगजन अधिकार अधिनियम 2016 के अनुसार 21 दिव्यांगताओं में सूचीबद्ध कर, इनकी औपचारिक पहचान एवं प्रमाणन में सहायता करना है। निःशक्तता की स्थिति की शीघ्र पहचान, विशेष आवश्यकता वाले छात्रों की ओर सामान्य शिक्षकों का ध्यान आकर्षित करने एवं बच्चों के अनावश्यक उत्पीड़न को रोकने में सहायता करता है।

इस सन्दर्भ में एक अभिविन्यास कार्यक्रम का आयोजन के.शै.प्रौ. संस्थान, रा.शै.अनु. एवं प्रशिक्षण परिषद् द्वारा दिनांक 3.4.2023 से 5.4.2023 तक प्रातः 11:00 बजे से 11:30 बजे तक किया जायेगा।

'प्रशस्त' ऐप को गूगल प्ले स्टोर के लिंक:

<https://play.google.com/store/apps/details?id=com.dscs.app> से डाउनलोड किया जा सकता है।

सत्र का सीधा प्रसारण एनसीईआरटी इवेंट्स यूट्यूब चैनल, पीएम ईविद्या चैनल एवं एनसीईआरटी के आधिकारिक यू-ट्यूब चैनल पर किया जाएगा।

एनसीईआरटी इवेंट्स यूट्यूब चैनल के लिए लिंक:

<https://www.youtube.com/@ncertevents.157>

एनसीईआरटी के आधिकारिक यूट्यूब चैनल के लिए लिंक:

<https://www.youtube.com/@NCERTOFFICIAL>

अधिक जानकारी के लिए 'प्रशस्त' Flipbook निम्न लिंक पर देखें:

हिंदी संस्करण [https://ncert.nic.in/pdf/DSCS\\_booklet\\_Hi.pdf](https://ncert.nic.in/pdf/DSCS_booklet_Hi.pdf)

अंग्रेजी संस्करण [https://ncert.nic.in/flipbook/DSCS\\_booklet/#page=1](https://ncert.nic.in/flipbook/DSCS_booklet/#page=1)

के.मा.शि.बो. से संबद्ध स्कूलों के सभी प्रधानाचार्यों /प्रमुखों एवं शिक्षकों से अनुरोध है कि वे दिए गए कार्यक्रम के अनुसार जीवंत सत्रों में सहभागिता करें ताकि वे इसे अपनी वर्तमान शैक्षणिक वास्तविकताओं से संबद्ध करने में सक्षम हों।

(डॉ.राम शंकर)

निदेशक (प्रशिक्षण)



'शिक्षा केंद्र', 2 सामुदायिक केंद्र, प्रीत विहार, दिल्ली-110092  
'Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi - 110092







# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

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वैश्वेन कुटुम्बकम्  
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**No.:** CBSE/Training Unit/2023

**Date:** 03.04.2023

**Circular No.** TRG- 43/2023

**All the Principals/Heads of Schools/Institutions affiliated to CBSE.**

**Subject:** Orientation of Stakeholders on 'PRASHAST' Mobile App- reg.

Central Institute for Educational Technology-NCERT launched 'PRASHAST' App during Shikshak Parv on 6th September, 2022. The purpose of 'PRASHAST' is to assist in the formal identification and certification of disabilities by early identification at the school level, listing them among the 21 disabilities as per the Rights of Persons with Disabilities Act, 2016. Early identification of disability status helps to draw attention of general teachers towards children with special needs and prevent unnecessary harassment of these children.

An orientation programme on 'PRASHAST' App is scheduled by CIET-NCERT from 3.4.2023 to 5.4.2023 from 11:00 am to 11:30 am, for the stakeholders of school education such as Teachers, Principals, Inclusive Education Coordinators etc.

'PRASHAST' App may be downloaded from the Google play store at the link <https://play.google.com/store/apps/details?id=com.dscs.app>.

The session will be telecast live on NCERT Events YouTube channel and PMeVidya Channels and NCERT official you tube channel.

Link for NCERT Events YouTube Channel:

<https://www.youtube.com/@ncertevents.157>

Link for NCERT Official YouTube Channel:

<https://www.youtube.com/@NCERTOFFICIAL>

For more details, 'PRASHAST' Flipbook can be accessed at

Hindi version [https://ncert.nic.in/pdf/DSCS\\_booklet\\_Hi.pdf](https://ncert.nic.in/pdf/DSCS_booklet_Hi.pdf)

English version [https://ncert.nic.in/flipbook/DSCS\\_booklet/#page=1](https://ncert.nic.in/flipbook/DSCS_booklet/#page=1)

All the Principals/School Heads and teachers of CBSE affiliated schools are requested to attend the live sessions as per the given schedule so that they, as practitioners, should be able to relate it to their current realities.

**(Dr. Ram Shankar)**  
Director (Training)



'शिक्षा केंद्र', 2 सामुदायिक केंद्र, प्रीत विहार, दिल्ली-110092  
'Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi - 110092





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



वैश्विक कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi – 110016.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida – 201309.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi -110054.
4. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
5. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh -160017.
6. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791111.
8. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair – 744101.
9. Director, School Education, Ladakh, Council Secretariat Kurbathang, Kargil, Lasakh.
10. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini.
11. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, New Delhi-110001.
12. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi -110001.
13. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, ShankarVihar (Near APS), Delhi Cantt – 110010.
14. The Chairperson, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik SchoolNayapalli, Bhubaneswar, Odisha-751005.
15. Director, School Education, Vijayawada, Andhra Pradesh.
16. The Deputy Secretary to Chairperson, CBSE - for kind information of the Chairperson, CBSE.
17. All the Heads of Department of the Board.
18. Director, (Media & Public Relations), CBSE with a request for proper publicity.
19. All the Regional Directors/Regional Officers/Head-COEs, ACCPD- Rae Bareli, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance.
20. Assistant Secretary (IT), CBSE, Rouse Avenue with the request to upload this notification on the CBSEAcademic website.
21. Prof. Amarendra P. Behera, Joint Director, CIET, NCERT, Delhi for kind information.



'शिक्षा केंद्र', 2 सामुदायिक केंद्र, प्रीत विहार, दिल्ली-110092  
'Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi – 110092





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आज़ादी का  
अमृत महोत्सव



केन्द्रीय विद्यालय संगठन  
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली  
KENDRIYA VIDYALAYA SANGATHAN  
An Autonomous Body Under Ministry of Education, Govt. of India  
मुख्यालय, नई दिल्ली / Head Quarters, New Delhi  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

FileNo.11-EDP0eITI/1/2020-EDPSection/2204-2226

Dated: 14-08-2023  
Email

उपायुक्त,

केन्द्रीय विद्यालय संगठन,

क्षेत्रीय कार्यालय

आगरा /अहमदाबाद/ बंगलुरु/ भोपाल/ भूबनेश्वर/ चंडीगढ़/ चेन्नई/ देहरादून/ दिल्ली/ इरनाकुलम/ गुरुग्राम/  
गुवाहाटी/ हैदराबाद/ जयपुर/ कोलकाता/ लखनऊ/ मुंबई/ पटना/ रांची/ सिल्वर /तिनसुकिया/ वाराणसी ।

Sub.- Implementation of establishment of 2310 nos. of e-Learning Solution in 238 Kendriya Vidyalaya located in the minority concentrated areas under Pradhan Mantri Jan Vikas Karykaram (PMJVK) scheme of Ministry of Minority Affairs by implementing agency M/s ITI Limited.

महोदया/ महोदय,

Kindly refer to this office letter of even no. dated 25-05-2023 vide which it was informed that a work order dated 05-04-2021(copy enclosed) was issued by this office reg. Implementation of establishment of 2310 nos. of e-Learning Solution in 238 Kendriya Vidyalaya located in the minority concentrated areas under Pradhan Mantri Jan Vikas Karykaram (PMJVK) scheme of Ministry of Minority Affairs by implementing agency M/s ITI Limited.

As per Work order the project cost includes three years Annual Maintenance charges of equipments and will be the responsibility of M/s ITI Ltd. The contact details of M/s ITI Ltd. for support services is enclosed.

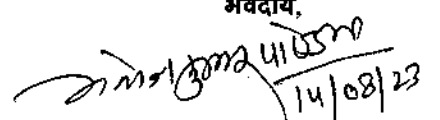
As such no proposal of AMC can be processed till completion of three years.

Encl.: As stated above.

Copy for information to:-

PA to D.C. (Acad.) KVS Hq New Delhi.

भवदीय,

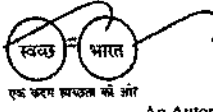
  
14/08/23

(मनोज कुमार पाण्डेय)

सहायक आयुक्त (ईडीपी)



75  
आज़ादी का  
अमृत महोत्सव



केन्द्रीय विद्यालय संगठन  
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली  
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18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

FileNo.11-EDP0eITY/1/2020-EDPSection/2042-2064

Dated: 25-05-2023  
Email

उपायुक्त,

केन्द्रीय विद्यालय संगठन,

क्षेत्रीय कार्यालय

आगरा /अहमदाबाद/ बंगलुरु/ भोपाल/ भूबनेश्वर/ चंडीगढ़/ चेन्नई/ देहरादून/ दिल्ली/ इरनाकुलम/ गुरुग्राम/  
गुवाहाटी/ हैदराबाद/ जयपुर/ कोलकाता/ लखनऊ/ मुंबई/ पटना/ रांची/ सिलचर /तिनसुकिया/ वाराणसी ।

Sub.: Delivery completion, installation and training Report from each KV -- Implementation of establishment of 2310 nos. of e-Learning Solution in 238 Kendriya Vidyalaya located in the minority concentrated areas under Pradhan Mantri Jan Vikas Karykaram (PMJVK) scheme of Ministry of Minority Affairs by implementing agency M/s ITI Limited.

महोदया/ महोदय,

A work order dated 05-04-2021(copy enclosed) was issued by this office reg. Implementation of establishment of 2310 nos. of e-Learning Solution in 238 Kendriya Vidyalaya located in the minority concentrated areas under Pradhan Mantri Jan Vikas Karykaram (PMJVK) scheme of Ministry of Minority Affairs by implementing agency M/s ITI Limited. As per Work order the project cost includes three years Annual Maintenance charges of equipments and will be the responsibility of M/s ITI Ltd. The contact details of M/s ITI Ltd. for support services is enclosed. The 1<sup>st</sup> & 2<sup>nd</sup> Instalment for this project has been released by KVS to the concerned agency. The 3<sup>rd</sup> and final instalment has been received from Ministry of Minority Affairs which will be released to concerned agency after receiving report from each KVs reg. item quantity, specification, installation and training of teachers. A copy of item description and specification are enclosed in Annexure-I & II.

In this regard it is requested to obtain report from each individual KV (list of 238 KVs enclosed Annexure-III) reg. item quantity, specification, installation and training of teachers under your jurisdiction and send it in format enclosed at Annexure-IV to the undersigned. (at Email [acedpkvs@gmail.com](mailto:acedpkvs@gmail.com)) latest by 05-06-2023.

Encl.: As stated above.

भवदीया,  
*(Signature)*  
(पल्लवी शर्मा )  
उपायुक्त (प्रशिक्षण/ईडीपी)

Copy for information to:-

PA to J.C. (Acad.) KVS Hq New Delhi.





## केन्द्रीय विद्यालय संगठन(मुख्य०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**

*An Autonomous Body under Ministry of Education, Govt. of India*

18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.11029/2023-24/KVS(HQ)/ Acad/Misc/

Date: 21.08.2023

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: MoU signing between SIAM and Kendriya Vidyalaya Sangathan on Road Safety Initiative Programme -Safe Journey-reg.

Madam/Sir,

It is to inform that an MoU has been signed between Society of Indian Automobile Manufacturers (SIAM), and KVS on Road Safety Initiative Programme (Safe Journey) which aims at execution of Road Safety Online Educational Session for Students of Kendriya Vidyalayas

The aim of this MoU is to connect SIAM with school students to spread awareness & enhance knowledge on road safety issues and make them and others safer on our roads. The Program will be named as '**Safe Journey**'.

For the effective road safety education, Ministry of Road Transport and Highways (MoRTH), Government of India along with Society of Indian Automobile Manufacturers (SIAM), which is a not-for-profit apex national body representing all major vehicle and vehicular engine manufactures in India, will organize Road Safety Education Series at National Level for students of KVs

To achieve specified objective mentioned in the scope to be pursued under this MoU, both parties will have unique and specified responsibilities. Some of the Key Highlights of this MoU are as follows:

1. SIAM will design full programme. Publicising these programs on their websites/ publications/ social media / other digital media etc.
2. SIAM will organize online interactive session through lectures, training sessions, modules, slides and presentations to train the KVS coordinators, regional coordinators etc. on execution plan of the project.
3. A detailed training calendar will be formulated with mutual consent of SIAM and KVS for execution of the offline or online sessions.
4. SIAM will conduct competitions for students of KVs and distribute awards, certificates for the winners and participants.
5. Students of KVs will also take part various activities to sensitize all stake holders for road safety and its need to save lakhs of people for accidents.

Following activities will be conducted at KV level under this initiative:

1. To sensitize all students, teachers during Morning Assembly regarding road safety and its importance.
2. To use effectively CCA periods for conducting activities like slogan writing competition, poster designing and painting competition, essay writing and debate competition, seminar, nukkad natak etc on Road Safety.
3. To invite personnel from Road Transport of State Govt/UTs including Traffic Police to sensitize students and teachers on Road safety.
4. To take pledge by all students, teachers and employees of KVs on Road Safety in MyGov portal <https://pledge.mygov.in/road-safety/>.
5. To celebrate National Road Safety Week from January 11-17 every year by all KVs by inviting guests and other stakeholders to create awareness among general public and to give an opportunity to all stakeholders to contribute to the cause of road safety.
6. To attend Training/Workshops on Road Safety by Principal and teachers as and when to be conducted by SIAM & KVS.
7. To extend all cooperation and coordination to the Officials of SIAM while conducting workshops/ training and lecture series.
8. Special PTM is to be organized for Parents on Road Safety to sensitize them about road safety and their the importance.
9. To submit quarterly report in first week of the next quarter on various activities undertaken under this programme.
10. To use effectively social media handles for wide publicity on various activities conducted under Road Safety by KVs using **#KVS-SIAM Safe Journey'**.

Therefore, it is requested to inform and direct all KVs under the Region about this important joint initiative of KVS & SIAM to sensitize students, parents and other stakeholders of KVS about road safety.

Yours sincerely,



(N R Murali)

Joint Commissioner (Acad)



**"Appreciation flows for the comprehensive  
compass of academic directives."**

***Thank you***